

Guide for Using the District Improvement and Assistance Plan to satisfy components of the School Improvement Grant 1003(g) Proposal and/or Turnaround Option Plans (TOP-1 and TOP-2)

Phase 1 and Phase 2 of the School Improvement Grant (SIG) 1003 (g) FFY13 Request for Proposal (RFP) and corresponding sections of TOP-1 and TOP-2 require information to be entered into the 2014-15 District Improvement and Assistance Plan (DIAP), as described below. The full DIAP does not need to be submitted at the time of SIG/TOP proposal. Districts are able to continue working on the DIAP in accordance with state and district timelines for Differentiated Accountability. However, after SIG awards are made, substantive edits to SIG-related sections of the DIAP will require an amendment process for SIG recipients. Substantive edits to TOP-related sections for non-SIG recipients may require approval by the State Board of Education.

DIAP Part I.A.1: District Turnaround Lead

The district must provide contact information for the person leading the implementation of turnaround and directly supervising the principals in schools identified as “SIG-targeted” by the district in the *Intent to Apply* survey and/or schools planning for turnaround under Section 1008.33, Florida Statutes (F.S.). *This information will populate SIG Phase 1/TOP-1, Part I (District Turnaround Lead).*

DIAP Part I.B: Operational Flexibility

The district must define “operational flexibility” to be provided to schools implementing a turnaround option under Section 1008.33, F.S., or a SIG model under the SIG 1003(g) program, as it applies to school-level autonomy over staffing, scheduling and budgeting. *This information will populate SIG Phase 2/TOP-2, Area of Assurance 18.*

DIAP Part I.D1: Multi-Tiered System of Supports

The district must demonstrate commitment to align other resources to SIG interventions by providing a description, with examples, of the district’s methodology for doing so. *This information will populate SIG Phase 2, SIG Budget and Alignment of Resources, Section 2. This is a SIG requirement only; not required for TOPs.*

DIAP Part II.B: Sustaining Improvements

The district must provide a list of policies or practices that need to be modified, the proposed modifications, the rationale for the modifications, the steps required to make the modifications, and the person(s) responsible for implementation and follow-up. The district must also provide a plan for sustaining improvements in schools implementing a SIG model. *This information will populate to SIG Phase 2/TOP-2, Areas of Assurance 19-20.*

DIAP Part III: Problem Solving

The district must use the 8-step planning and problem-solving (8SPPS) process to create SIG/TOP-related goals and/or strategies, regardless of which model will be implemented. Districts must specifically address the “Areas of Focus” (AOF) in their DIAP goals and/or strategies, as outlined below. *DIAP goals will populate a pick-list under each AOF 1-4 in SIG Phase 2/TOP-2. From there, districts will be able to select which goal(s) and strategies address each AOF 1-4, as required for the selected models. The Professional Development and Technical Assistance Report that is generated as a result of action planning around AOF 1-4 will be used to satisfy AOF 5.*

- AOF 1: Multi-tiered system of supports (MTSS) [all models, except Closure]
- AOF 2: Florida Standards-based instructional program [all models, except Closure]
- AOF 3: Use of student data to differentiate instruction [all models, except Closure]
- AOF 4: Increased learning time [District-Managed Turnaround, SIG Transformation, SIG Turnaround]
- AOF 5: Professional development and technical assistance [all models, except Closure]