

School Improvement Grant 1003(g) FFY13 - Schedule of Deliverables

Competition Timeline
Intent to Apply: opens February 13 and closes March 7, 2014
Request for Proposal Phase 1: opens February 17 and closes March 21, 2014
Request for Proposal Phase 2: opens March 7 and closes April 4, 2014, 11:59 p.m. EST

Due in the SIP Online by March 21, 2014 (corresponds to Phase 1 deadline)			
Deliverable/Evidence	Means of Delivery	Applicable Model(s)	Source
Community Assessment Team (CAT) membership roster noting position titles and/or which stakeholder group each person represents	Upload to RFP		Stakeholder Engagement (2a)
Documentation to support stakeholder engagement and involvement in turnaround option selection process, including, but not limited to, CAT recruitment letter, marketing materials demonstrating attempts to build interest in the turnaround process and explain the specific interventions, stakeholder surveys regarding turnaround selection and analyses of results, meeting calendars, agendas, sign-in sheets and minutes	Upload to RFP		Stakeholder Engagement (2b)
Paper copies due to the FDOE by 5:00 p.m. EST on April 4, 2014			
DOE 100A or 100B Application Form bearing the original signature of the Superintendent for the school district or the agency head for other agencies	Original signed form mailed to FDOE Office of Grants Management		Conditions for Acceptance
If not already on file, signed certification signifying compliance with the "General Assurances for Participation in Federal and State Programs"	Original signed form mailed to FDOE Comptroller's Office		Conditions for Acceptance

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Due in SIP Online by 11:59 p.m. EST on April 4, 2014 (corresponds to Phase 2 deadline)			
Deliverable/Evidence	Means of Delivery	Applicable Model(s)	Source
If applicable, rationale for retention of principal, which is considered only for principals assigned to a school for less than two years before implementation of the model	Narrative entered into RFP	Transformation Turnaround Restart with EMO	Area of Assurance 9
Confirmation that the district has filed appropriate paperwork to close the school with the FDOE School Approval Committee	Assurance in RFP	Closure	Area of Assurance 14
Copy of letter to parents notifying them of the closure and offering the opportunity to enroll their students at a higher-performing school within a radius of "reasonable proximity," as defined by the school district	Upload to RFP	Closure	Area of Assurance 14
Confirmation that the district has filed appropriate paperwork to close the school and apply for a new school ID number with the FDOE School Approval Committee	Assurance in RFP	Restart with Charter	Area of Assurance 15
Charter contract(s)	Upload to RFP	Restart with Charter	Area of Assurance 15
Letter to parents notifying them of the restart and offering the opportunity to enroll their students	Upload to RFP	Restart with Charter Restart with EMO	Area of Assurance 16
When applicable, description of recruitment, screening and selection processes for external providers used in the district	Upload to RFP	All models	Area of Assurance 17
District definition of "operational flexibility" as it applies to school-level autonomy over staffing, scheduling and budgeting	Definition entered into DIAP	Transformation Turnaround Restart with EMO	Area of Assurance 18
List of policies or practices that need to be modified, the proposed modifications, the rationale for the modifications, the steps required to make the modifications, and the person(s) responsible for implementation and follow-up	List entered into DIAP	All models	Area of Assurance 19
Plan for sustaining improvements in schools implementing a SIG model	Plan entered into DIAP	All models, except Closure	Area of Assurance 20

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Action plans and budgets for SIG-related goals and/or strategies	Problem-solving entries in DIAP	All models	8-Step Planning and Problem Solving
Action plan and budget to implement an enhanced schoolwide multi-tiered system of supports (MTSS) as required to meet the needs of all students in each SIG-targeted school	Problem-solving entry in DIAP	All models, except Closure	Area of Focus 1
Action plan and budget to implement a Florida Standards-based instructional program	Problem-solving entry in DIAP	All models, except Closure	Area of Focus 2
Action plan and budget to promote the continuous use of student data to inform and differentiate instruction to meet the academic needs of individual students	Problem-solving entry in DIAP	All models, except Closure	Area of Focus 3
Action plan and budget to implement increased learning time in the school(s)	Problem-solving entry in DIAP	Transformation Turnaround	Area of Focus 4
Professional development and technical assistance outline that includes, at a minimum, sending a leadership team from each school along with an LEA leadership team to the Differentiated Accountability Summer Academy	Problem-solving entries in DIAP	All models, except Closure	Area of Focus 5
Description, with examples, of the district's methodology for aligning other funding resources and/or services with the interventions	Description entered in DIAP		SIG Budget and Alignment of Resources