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December 12, 2014

Leslie Campbell
Osceola County School District
1022 Virginia Avenue
St. Cloud, FL 34769

Dear Ms. Campbell:

We are pleased to inform you that Osceola County 2014-2015 LEA Parental Involvement Policy/Plan (PIP) meets all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act.

Please be reminded that the local educational agency (LEA) is required to share the contents of the PIP with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Wanda Young via email Wanda.Young@fldoe.org or by telephone at 850-245-0726.

Sincerely,

Sonya G. Morris

SGM/wy

SONYA G. MORRIS, CHIEF
BUREAU OF FEDERAL EDUCATIONAL PROGRAMS

OSCEOLA Title I, Part A Parental Involvement Plan

I, Melba Luciano, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

Date Signed

8/9/14

Signature of Superintendent or Designee



(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of Date Signed the Superintendent must be included with this request.)

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response: The School District of Osceola County (SDOC) has created a District Parent Advisory Committee (PAC). Parent representatives from District Title I public and private schools and members of the community, are invited and encouraged to join through various outreach efforts. The PAC provides input into the development of the LEA Plan, the District Improvement and Assistance Plan, the District Parental Involvement Plan (PIP), the Title I Part A application and how Title I funds will be spent for parent involvement. This committee, along with the Director of Special Programs and Special Programs staff meets bimonthly September - April. Items pertaining to Title I, but not limited to, the Title I Budget, parent involvement expenditures, current efforts and review/revision of the PIP are discussed with participants of the PAC. During meetings minutes are recorded to document input from parents, as well as other information discussed at each Title I PAC meeting. Special Programs staff is always looking to recruit more parents for the PAC. Our goal is to recruit at least one parent representative from each Title I School to join the PAC. Efforts to attain this goal include, but are not limited to: distributing flyers, sending emails, advertising events/meetings for parents in the car loop lane on a message board, attending school hosted events including School Advisory Council (SAC) meetings. All advertising and marketing materials are provided in English and Spanish.

To ensure that each Title I school in Osceola County meets with their SAC committee monthly, SAC meeting schedules are provided to the LEA. To help encourage involvement, invitations and reminders are sent home by the school via backpack. The meeting dates and times are posted on the school marquee. The LEA encourages schools to post these meetings on the school website in order to promote a need to volunteer and the importance of being an involved parent.

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Response: The Title I Staff responsible for parental involvement meets with representatives from each Title I school to discuss best practices and strategies related to parent involvement, ways to help parents become involved, and to help parents monitor and improve their student's academic achievement.

These representatives share best practices and strategies with faculty and parents at

their school sites. They also provide training to all Title I schools for their administrators or staff member that are assigned to completing the Parent Involvement Plan (PIP) on the requirements that are mandated by the state. Upon completion of activities, sign in sheets, agendas, and evaluations are sent to the LEA Title I Program Specialist to ensure documentation of implementation. Schools that do not provide the required documentation of implementation in a timely manner are contacted and supported by the LEA to identify, address, and overcome barriers to implementation.

The School District of Osceola County provides a Title I mobile Resource Center for parents of Title I students and eligible private school students. Materials are available for check out for a two week period to help improve their child's academic achievement. The Title I Liaisons will work collaboratively with school liaisons to offer workshops and information to help parents work with their children at home. During a parent teacher conference the teacher will have access to a "Prescription for Success". This will enable parents to check out items that will help build skills for success and increase student achievement.

Parents also have an opportunity to check their child's grades on FOCUS, commonly known as the Parent Internet Viewer or PIV. To access FOCUS parents should visit the District website at <http://osceola.focusschoolsoftware.com/focus/auth/> To register parents will need their child's school ID number and last four digits of their social security number. The FOCUS Parent Portal is a tool designed to enhance the communication and involvement of parents in their child's education. FOCUS will provide internet access to grades, attendance, discipline, academic history, graduation verification, and standardized test results in a secure password protected environment.

To ensure compliance, Title I Staff will review the school level PIP's in September through January utilizing the rubric supplied by FDOE. The LEA will assure that Title I schools are providing activities that are meaningful, equitable and provide parents with information to become more involved in their child's education. Title I schools are required to provide copies of flyers/invitations, agendas and sign in sheets to the LEA as evidence that the parental involvement activities listed in the PIP were conducted. In addition, the LEA will coordinate with the Curriculum and Development department several workshops that will educate parents on the Mathematics Florida Standards (MAFS) and Language Arts Florida Standards (LAFS) that are coming to Osceola County. Parents will be informed regarding the implementation process within the district curriculum and benefits for the 2014/15 school year.

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	VPK	Title I staff and the VPK office work together to create an easier transition for VPK students into Kindergarten. Activities include but are not limited to providing tours of the school to VPK students and meeting nights scheduled with Kindergarten teachers in the Spring.
2	Title I Part C	Migrant staff and Title I staff work together in the selection of items for the Title I

		Parent Centers that are beneficial to the academic achievement of Title I Migrant students. The Migrant staff assists Title I staff to encourage Title I Migrant students' parents to visit the mobile Title I Parent Resource Center at their school.
3	Title III	The LEA and staff from the Multicultural Education department work together to provide translation for parent activities and communication at the district and school level throughout the year. Title I And Title III collaborate to provide professional development for cultural awareness. In addition, the LEA promotes INSYNC, our free online academic program for students and their families.
4	Title X	Title I funds a Homeless Program Assistant to assist families with meeting the educational needs of students experiencing homelessness. This will reduce barriers that might impede parents' active involvement in their child's academic experience. This also provides constant communication between Title I and Title X to ensure that families experiencing homelessness are receiving all Title I information. In addition, Career Source Central Florida will be providing workshops for parents and students throughout the year.
5	Individuals with Disabilities Education Act (IDEA)	The benefits of programs used to provide supplemental instruction at Title I schools are discussed with parents when developing an IEP.

Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

Response: The LEA meets bimonthly with the Title I District PAC. During these meetings the PAC will review the District PIP. The PAC and LEA staff will develop a plan for evaluating the PIP, this includes modifying surveys to meet the needs of Title I schools in Osceola County. The survey will be sent home to parents with their students giving all parents an option to complete the survey.

1. Provide one informational meeting early in the school year.
2. Conduct a meeting to revise the Title I Parent Survey.
3. Conduct two meetings for the PAC to review and revise the PIP.
4. Collaborate as a PAC to determine how to distribute and disburse the Title I funds effectively and equitably.

In the Fall, the PAC, the Director of Special Programs and Title I Staff will review the LEA PIP, evaluate its effectiveness, and analyze returned surveys. The results will be used to develop strategies to help increase effective parent involvement. Survey comments and results are sent to the principals for review. The PAC and LEA staff will work together to resolve any issues indicated on the surveys.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of

parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Free Nutritious Meals	Title I Educational Specialist/Parent Liaisons	Providing information to parents and students regarding free nutritious meals for children all summer long at local parks and recreation centers.	July through August	Flyer
2	Orlando Math & Science Center	Title I Educational Specialist/Parent Liaisons	Provide students an opportunity to participate with their families in an interactive hands-on Math/Science activity. The event will be offered in three regional areas throughout the district. Offer students an extra credit incentive for participation.	February through April	Sign-in sheets, flyer
3	Education In The Park	Title I Staff	Provide information to parents on our Parent Resource Center that will offer them the opportunity to utilize the educational resources available to take home for a two week period to reinforce learning at home.	April 2014	Registration cards
4	Mobile Resource Centers	Title I Educational Specialist/Title I Parent Liaisons	Provide tools and resources for parents to help promote their child's success in core subject areas at home.	September through June	Parental support to increase independent reading at home. Records of materials borrowed by parents; Registration cards.
5	Community Resources for Parents/Career Source Central Florida	Title I Parent Liaisons/Front desk receptionists	Provide parents information regarding different programs/events that are available throughout the community for the children in the summer. Also, provide parents and high school students employment assistance and access to a wide range of services to assist with improving skills, locating job opportunities, preparing resumes and interview skills.	Throughout school year	Promote community involvement and outreach to the parents and students by providing a brochure with all the information which will be made available at the front office.
6	Homework Help and Focus	Title I Parent Liaisons	Provide tools and resources for parents to help increase student achievement. Also, providing tools for parents to view assignments, projects and current student grades to assist in	Throughout school year	Continued increase in parent involvement and attendance. Flyers and sign-in sheets.

			monitoring their child's progress.		
7	Title I Parent Resource Center	Title I Contact	Provide tools and resources for parents to help increase student achievement.	January through June	Increased skills in core subjects and records of materials checked out.
8	Different Levels of Parent Involvement and Requirements of Section 1118	Title I Educational Specialist	Provide information about the levels of parent involvement and parents' rights through section 1118 of NCLB	November through April	Sign-in sheets, agendas and PowerPoint presentation.
9	Cultural Sensitivity	Title I Parent Liaison	Provide information on cultural awareness and diversity.	November through April	Sign-in sheets, agendas and PowerPoint presentation.
10	100,000 Summer Reading Challenge	Title I Program Assistant/Title I Liaisons/Educational Specialist	Provide parents with reading books for home to help bridge the summer learning gap.	May through June	Sign-in sheets and flyers
11	Poinciana Parent Center	Title I Program Assistant	Provide parents training and workshops through Career Source of Central Florida, Goodwill Industries of Central Florida, Parent Parties, and Bank of America.	November through May	Sign-in sheets, agendas and flyers

Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Plan (PIP) Training	Title I Educational Specialist	Provide training on how to develop and implement the Parent Involvement Plan according to the DOE state standards.	September 17, 2013	Sign in sheets, handouts, powerpoint, and agenda.
2	Cultural Awareness	Title I Contact	Collaborate with Title III to provide framework for developing cultural awareness to help bridge the cultural gap.	January through February	Sign in sheets, handouts, powerpoint and presentation materials.
3	Building Ties between parents and school/Title I Resources	Title I Educational Specialist/Title I Parent Liaisons	Provide information on expectations and how parents can help their children; provide educational materials for students to borrow at home to help support building ties between home and school.	Throughout the school year.	Sign in sheets, handouts and presentation materials. Registration cards and Destiny system reports.
4	100 Tips for Parents	Title I Liaisons	Provide parents information on how to get involved and help their children succeed at school. Parents will learn tips on how to promote a drug free	April through May	Sign in sheets and handouts.

			environment, homework tips, parent teacher conferences and keeping the children safe at school.		
5	"Importance of Parent Involvement and Title I Compact" Power Point Presentation	Principals	Provide a training on the 5 levels of parent involvement and promoting increased awareness. Also, training on the Title I Compact. A Compact Documentation Instructions sheet is provided to teachers to ensure that the schools are in compliance with the federal requirements.	October through December	Sign in sheets, agenda and powerpoint.
6	Welcome Back Expo	Title I Educational Specialist/Title I Liaisons	Provide teachers prescription pad forms to help enforce continuous learning at home.	August 28, 2013	Flyer and email.

Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The Parent Involvement Plan (PIP) will be summarized and sent to all Title I schools as a brochure to be sent home to parents at the beginning of the year. To ensure that parents of every Title I student in Osceola County receive the PIP brochure, it will then be given to parents upon student enrollment. The brochure will be translated into Spanish and to the extent practicable of any other language requested for parents by the Title I schools. In addition, a hard copy of the PIP in its entirety will be available upon request at each Title I school. The PIP and the brochure will also be posted on the Special Programs website http://www.osceola.k12.fl.us/depts/special_programs/index.asp that can easily be accessed through a quick link for parents on the School District of Osceola County's website. The LEA is working to ensure that each Title I school will also have a direct link to the Special Programs website.

All written communication sent home is printed in English and Spanish. If a particular language other than English and Spanish is spoken by fifteen or more students, communication is provided to parents in that particular language. The Osceola Data Management System will be checked monthly to ensure that all information is being sent to parents in the necessary languages. The LEA will then contact the Title I principals that should be providing the necessary translations. Copies of all parent involvement information are requested to be kept in the Title I Monitor box. Accommodations for other languages are provided upon parental request. The District has equipped each school with translation devices to be used for oral translation during meetings. If a language other than Spanish is needed, the School District of Osceola County offers a district wide language bank. Employees throughout the District volunteer their services to provide translation in 48 languages including different dialects. Sign Language is also included on that list. If Braille is needed a transcription would be supplied.

Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and	The LEA invites Title I parents and other members of the community to attend meetings.	Title I Staff	Involvement of parents in their child's education increases student achievement.	Bimonthly and as needed

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of the activities provided during the previous school year designed to build the capacity of parents to help their children [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Different Levels of Parent Involvement and Requirements of Section 1118	31	2021	Provide information about the levels of parent involvement and parents' rights through section 1118 of NCLB
2	Homework Help and Pinnacle Internet Viewer	7	22	Provide guidance for parents on how to view assignments, projects and current student grades to assist in monitoring their child's progress.
3	Community Resources for Parents	7	22	Provide parents/students information supporting a partnership between the community and the families.
4	Mobile Resource Centers	17	1958	Provide tools and resources for parents to help promote their child's success in core subject areas at home.
5	100,000 Summer Reading Challenge	21	66577	Provide parents with educational resources for home to help bridge the summer learning gap.
6	Free Nutritious Meals	9	39	Providing information to parents and students regarding free nutritious meals for children all summer long at local parks and recreational centers.

Staff Training Summary

Provide a summary of the professional development activities provided during the previous school year by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Communicate and working with parents and teachers (Prescription Pad)	10	107	Provide training tools for Compact conferencing so teachers are better equipped to communicate with parents to help improve student achievement.
2	Provide research based information on the value of parental involvement. Material distribution	6	525	Increase staff awareness of best practices for parental involvement at Title I schools.
3	Cultural Awareness	1	8	In collaboration with the Multicultural Department we provided framework for developing cultural awareness to help bridge the cultural gap.
4	Building ties between parents and school through our Mobile Resource Lab	19	1556	Provide students and parents an opportunity to check out educational resources to help promote their child's success in core subject areas at home.

Private School Summary

Provide a summary of the parental involvement activities provided during the previous school year for private schools implementing a Title I, Part A program [Section 1120(a)(1)].

count	Content and Type of Activity	Number of Participants	Schools Participating	Anticipated Impact on Student Achievement
1	Summer Learning Backpacks	31	PHA Kissimmee	Avoid summer slide and increase student learning for upcoming school year.
2	Summer Learning Backpacks	6	City of Life Christian Academy	Avoid summer slide and increase student learning for upcoming school year.
3	Summer Learning Backpacks	73	PHA Poinciana	Avoid summer slide and increase student learning for upcoming school year.
4	Summer Learning Backpacks	16	First United Methodist	Avoid summer slide and increase student learning for upcoming school year.
5	Summer Learning Backpacks	32	Freedomland Christian Academy	Avoid summer slide and increase student learning for upcoming school year.
6	Summer Learning Backpacks	42	Holy Redeemer Catholic School	Avoid summer slide and increase student learning for upcoming school year.
7	Summer Learning Backpacks	7	Life Academy	Avoid summer slide and increase student learning for upcoming school year.
8	Summer Learning Backpacks	8	Piece of Heaven Christian Academy	Avoid summer slide and increase student learning for upcoming school year.
9	Summer Learning Backpacks	9	Osceola Adventist Christian School	Avoid summer slide and increase student learning for upcoming school year.
10	Summer Learning Backpacks	5	Peace Lutheran School	Avoid summer slide and increase student learning for upcoming school year.

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the previous school year. Include the steps the LEA will take during the current school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedules	Ensure that parent involvement activities are offered at multiple times; morning, mid-day, evenings and Saturdays so parents have more opportunities to participate.
2	Time Constraints	Ensure that Parent Involvement activities are offered at multiple times; morning, midday and evening so parents have more opportunities to participate; offer combined meetings.
3	Childcare	Ensure that parents are informed that free childcare is available by district staff; provide childcare by offering community service hours to district high

		school students.
4	Transportation	Ensuring that workshops/events are scheduled at different regional locations and various times throughout the district. Inform parents about Neighbor Lynx; take meetings to them.

Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice.

(Optional)

count	Content/Purpose	Description of the Activity
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State Board of Education

Gary Chartrand, *Chair*
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Commissioner of Education

2014-2015 LEA Parental Involvement Adoption Page

LEA or District Name:

This policy was adopted by the LEA on 9/22/2014 and will be in effect for the period of one year through 09/22/2014. The LEA will distribute this policy to all parents of participating Title I, Part A children on or before 10/15/2014.



(Signature of Title I Authorized Representative)

9/26/14

(Date)

Provide evidence that the LEA PIP was developed with the input of parents and based on the evaluation of the previous year PIP.