



State Board of Education

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December 12, 2014

Sharon Hathcock
Taylor County School District
318 N. Clark Street
Perry, FL 32347

Dear Ms. Hathcock:

We are pleased to inform you that Taylor County 2014-2015 LEA Parental Involvement Policy/Plan (PIP) meets all of the requirements outlined in Section 1118 of the Elementary and Secondary Education Act.

Please be reminded that the local educational agency (LEA) is required to share the contents of the PIP with parents of children participating in the Title I program. The information must be provided in an understandable and uniform format, including alternative formats upon request.

If you have questions or need additional information, please contact Wanda Young via email Wanda.Young@fldoe.org or by telephone at 850-245-0726.

Sincerely,

Sonya G. Morris

SGM/wy

SONYA G. MORRIS, CHIEF
BUREAU OF FEDERAL EDUCATIONAL PROGRAMS

TAYLOR Title I, Part A Parental Involvement Plan

I, Paul E. Dyal, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The LEA will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children;
- Consistent with Section 1118, the LEA will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each includes, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA;
- The LEA will incorporate this LEA-wide parental involvement policy into its LEA Plan developed under Section 1112 of the ESEA;
- In carrying out the Title I, Part A, parental involvement requirements to the extent practicable, the LEA and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand [Section 1118(f)];
- If the LEA Plan for Title I, Part A, developed under Section 1112 of the ESEA is not satisfactory to the parents of participating children, the LEA will submit any parent comments with the plan when the LEA submits the plan to FDOE;
- The LEA will involve the parents of children served in Title I, Part A schools in decisions about how the one percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools, after equitable provisions have been provided to participating private schools;
- The LEA will be governed by the statutory definition of "parental involvement" defined in Section 9101 (32), and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition; and

Signature of Superintendent or Designee

(Note: If this certification is signed by a designee, then the letter authorizing this person to sign in place of the Superintendent must be included with this request.)

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Taylor County School District is committed to equipping students for life-long learning through lessons in academics, accountability, and attitude. The Taylor County School District believes that a positive family engagement program is essential to maximizing student growth and achievement and thus encourages families to participate in school educational planning and decision-making.

Involvement of Parents

Describe the actions the LEA will take to involve parents in the following required policies/plans:

- LEA-wide parental involvement policy (PIP)[Section 1118(a)(2)];
- LEA plan [Sections 1112 (c)(H), 1112(d)(1)]; and
- How the funds reserved for parental involvement will be spent [Section 1118(a)(2)].

Response: The Taylor County School District will take the following actions to involve parents in the joint development of its district-wide parental involvement plan under section 1112 of the ESEA:

· The District will provide opportunities for parental input at School Advisory Council meetings. SACs are comprised of parents from Title I schools representative of the school's demographics, district and Title I school administrators and staff, and will be involved in the development, implementation, support, and/or review of the LEA Parent Involvement Plan, the schools' Parent Involvement Plans, the School Compact, DIAP Plans and funding related to these plans. Parents are notified, encouraged and provided opportunities to participate in district and school planning.

· The District will ensure that families are notified of opportunities to participate in planning and decision-making activities by utilizing the Blackboard Connect-Ed phone messaging system, the LEA's Parent Guide, home/school newsletters, school and district websites, PTA and SAC memberships, backpack communications, and invitations from administrators.

· The District will ensure all Title I principals place the Title I Parent Involvement Plan on the schools' School Advisory Council agendas for parental review.

· The District will use public service announcements through local media and school level "Back-to-School Orientation" and "Open House" events to provide family engagement information.

· The District will provide Title I Information in Title I School newsletters.

· The District will use the Connect-Ed parent communication system to provide information to families in the district.

· The District will provide information to parents using the district web-site.

· The District's PI set-aside funds are used to support the Parent Resource Rooms located at each Title I school, to purchase a variety of resources, including materials that promote literacy, math, parent training, and supplies for parent communication.

Each month, each school's SAC has conversation regarding Title I, including the PIP and decision-making on family engagement and the use of related PI funds. All meetings are open to parents and dates are published in monthly school newsletters, the local paper, and on Connect Ed messages.

Minutes from monthly SAC meetings reflect parental involvement on various topics, including the use of 1% set-aside funding. To provide opportunities for parental input on LEA issues, allocation, and policy development, the Director of Instruction meets a minimum of 2 times a year to discuss LEA issues, including PI, DIAP, DA school visits and seeks parental input and decision-making.

- The District ensures that each Title I school provides its parents with a district web-site link which will describe Title I PI activities and opportunities.
- The District will ensure that each Title I School provides parents with a copy of the school's Parent Involvement Policy.
- The District will provide on-going information to parents using the Blackboard Connect Ed messaging system, the school website, and the district website.
- The District will provide training for school leadership teams and teachers on the research-based Academic Parent Teacher Teams program.
- The District will include information related to parental involvement to improve student achievement and school performance in student planners, handbooks, and separate mailings.
- Each school, to the extent possible, will send notifications to parents in other languages and in a format that parents can understand.

Technical Assistance

Describe the actions the LEA will take to provide coordination, technical assistance, and other support necessary to assist Title I, Part A schools in planning and implementing effective parental involvement activities which build the capacity of parents to improve the academic achievement of their child and overall school performance [Section 1118(a)(2)(B and C) and 1118(e)(1-14)]. Include a description of the process the LEA will use to review the school-level PIP to ensure compliance with all requirements of Section 1118 [34 CFR 200.30(e)]. Include information on how the LEA will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Response: The Taylor County School District will take the following actions to ensure coordination, technical assistance and other support to assist Title I schools in planning and implementing effective parental involvement programs to improve student achievement and school performance:

- District personnel will provide a NCLB/Title I technical assistance update annually to the SAC of each Title I school, which will include: requirements of Title I, reporting on student assessment data, AMO targets, and best practices of parental involvement.
- The District will hold monthly meetings with Title I principals to discuss and review TI-related matters, including family engagement strategies and activities.
- The District will provide professional development for parent liaisons to build their capacity in the area of family engagement.
- At the end of each school year, District personnel will meet with administrators and staff of the Title I schools to review assessment data, parent evaluations, and climate surveys and use in developing plans for the upcoming year designed to improve student achievement, school performance, and meaningful parental involvement.
- The District will provide a minimum of one (1) Peer Review event in order for Title I schools and district personnel to review, discuss, and revise (if necessary) the parent involvement policies.

- The District will provide annual technical assistance for Title I administrators and staff, including strategies for engaging parents in their child's education.
- The District ensures that each Title I school provides its parents with a district web-site link which describes Title I PI activities and opportunities.
- The District will ensure that each Title I School provides parents with access to a copy of the school's Parent Involvement Policy.
- The District will provide on-going information to parents using the Blackboard Connect Ed messaging system, the school website, and the district website.
- The District will include information related to parental involvement to improve student achievement and school performance in student planners, handbooks, and separate mailings.
- Each school, to the extent possible, will send notifications to parents in other languages and in a format that parents can understand.

Coordination and Integration

Describe how the LEA will coordinate and integrate parental involvement strategies from Part A of Title I with other federal programs (including but not limited to Head Start, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters (HIPPPY), Voluntary Pre-Kindergarten, Title I, Part C, Title I, Part D of Title I, Title III, and Title IV, Part A) [Sections 1118 (a)(2)(D) and 1118(e)(4)].

count	Program	Coordination
1	Early Childhood Directors Roundtable	The LEA, partnering with Perry Primary School, will host an annual professional development and articulation meeting to assist the Perry Primary, Child Development Center, and Early Learning Coalition of the Big Bend, Head Start, and private pre-K providers in providing timely and developmentally appropriate curriculum, assisting parents with transition, and facilitating readiness for school.
2	Teen-Age Parent Program	District personnel, Taylor County Health Department, Child Development Center, Head Start, and Taylor County High School will partner to provide academic and social services to teen-age parents.
3	VPK, Early Learning Coalition of the Big Bend, Pre-K ESE, Head Start, and FDLRS	The LEA will assist with the facilitation of articulation opportunities for parents and students as they progress from pre-K to primary school. The District will ensure that activities which include kindergarten orientation, parent trainings for kindergarten preparation, student assessments, and reading/literacy opportunities for parents are provided for a seamless transition for students and parents.
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Annual Evaluation

Describe the actions the LEA will take to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the academic quality of the Title I, Part A schools [Section 1118(a)(2)(E)].

Response: The Taylor County School District will coordinate and integrate parental involvement evaluation strategies in Title I, Part A, through the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy and the schools' parent involvement policy, in improving the quality of its Title I schools. The evaluation will include, but not limited to: identifying barriers to greater participation by parents in parental involvement activities (with particular attention paid to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The District will use the findings of the evaluation regarding its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary, its parental involvement policies. To accomplish the above, the District will:

- Partner with the Early Learning Coalition, Child Development Center, and Head Start to ensure an effective annual evaluation of parental involvement policies.
- Ensure that Title I Schools conduct an annual evaluation of the content and effectiveness of parental involvement policies, share the results with school staff, parents, and the district office, and use the data to guide needed revision of the LEA PI policies.
- Ensure that a variety of evaluation options are used, including Survey Monkey, hard-copy evaluations, and Blackboard Connect Ed, so that as many parents as possible are included in the assessment.
- Ensure that surveys include the following: quality and number of parental offerings during the school year, methods of assessment, and barriers to effective parental involvement.
- Ensure that attendance records, agendas, and evaluations are kept at the school and district level to document parent activities.
- Ensure that Title I Schools develop jointly with parents a school-parent compact and outline how parents, school and students share responsibility for improved academic achievement.
- Ensure that parental involvement evaluations are used by Title I schools in the planning of their School Improvement Plan.
- Ensure that schools' provide services such as child care and transportation in order to increase parental involvement at school/district sponsored activities.
- Share district and school evaluation results from the Department of Education in order to improve parent involvement activities.

Building Capacity

If the LEA plans to implement LEA-wide activities, describe the actions the LEA will take to build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of

parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Sections 1118(a)(2)(C), 1118(e)(1-14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual NCLB Update for Schools & Parents	Director of Instruction	Parents will be provided with powerpoint outlining and identifying the NGSSs, student assessments, and strategies they can use at home.	10-31-14	Parent surveys, notices in newspapers, documentation
2	Academic Parent Teacher Teams	Principal & Teachers	Teachers will meet a minimum of 3 times/year to discuss child's assesment results, expectations, & goals for sy.	9-2014, 1-2015, 3-2015	Sign-In Sheets
3	Professional Development for Parents	Director of Instruction / Principals	APTT School Level Planning	9-2014	Sign-In Sheet, Participant Surveys
4	Professional Development for Teachers and Staff	Director of Instruction / Principals	Small group, content specific sessions for teachers and staff concentrating on strengthening and maintaining positive teacher/parent relationships	Through-out the year	Attendance Rosters, Staff Climate Surveys
5	Back to School Orientations	Principals	Sharing information about the school	August 15, 2014	Sign-in sheets
6	Title 1 Annual Meeting/Open House	Principals	Present Title 1 information to schools	September, 2014	Sign-in sheets
7	Grandparent's Day	Principals	Special days set aside for grandparents to share how they can help their grandchildren in school	September 7, 2014	Sign-in sheets
8	SAC Meetings	Principals	Monthly input from parents on decision-making.	Monthly-- various schools use different dates	Sign-in sheets

Staff Training

Describe the professional development activities the LEA will provide, with the assistance of the schools and parents, to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Professional Development on Strengthening Parent / Family Relationships	Director of Instruction/Principals	Content specific sessions for teachers to use with parents, including ways they strengthen their involvement in their child's education	First 9 Weeks	Sign-in Sheets, teacher surveys, IPDPs parent surveys
2	Professional Learning Communities	School Principal/Parent Liaisons	School level Parent Involvement Committee book study activities	Ongoing throughout school year	Sign-in sheets, teacher surveys, IPDPs
3	Professional	Director of Instruction	Small group, content	Through-out	Attendance

Development for Teachers and Staff on Academic Parent Teacher Teams	/ Principals	specific sessions for teachers and staff	the year	Rosters, Staff Climate Surveys
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Communication and Accessibility

Describe how the LEA will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Child Development Center, Head Start, the Early Learning Coalition of the Big Bend, and private preschool programs, and conduct other activities such as operating parent resource centers and parents' night-out programs, that encourage and support parents in participating in the education of their children. All school facilities and meeting locations meet ADA regulations and will be wheelchair accessible. These activities will include participation opportunities for ALL parents - ELL, Disabled, Disadvantaged, and Migratory - by:

- Participating and collaborating with the Taylor Early Learning Coalition,
- Participating and collaborating with the Shared Services Network,
- Collaborative Targeted outreach to ELL, Disabled, Disadvantaged, and Migatory families through Title I Parent Liaisons, District Child Find Parent Specialist, and Even Start staff,
- Providing links on the district website announcing APTT family engagement opportunities,
- Providing each Title I school with Parent Liaisons to work with parents to increase meaningful parental involvement.
- Providing notifications on the district calendar, Blackboard Connect Ed, and through local media notifying families and the community of parent involvement activities,
- Providing child care and transportation for PI activities,
- Provide, as feasible, translations of the following:
 1. Title I parent involvement plans, both school and district,
 2. NCLB Parent Right to Know notices, and
 3. Blackboard Connect Ed messages and communications.

Discretionary Activities

The LEA parental involvement policy may include additional discretionary activities that the LEA, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement [Section 1118(e)]. Check

here if the LEA does not plan to implement the discretionary parental involvement activities. Check all activities the LEA plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];	DPAC Focus Groups	Title I Director	Increase student achievement of foundational skills	May, 2015
2	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	APTT Partners	School Based Leadership Teams	Increase the number of parents attending Academic Parent Teachers Teams	Ongoing 2014-15
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Three Evening APTT Nights	District and School Leadership	Increased student performance on targeted skills	Ongoing 2014-15
4	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)];	2nd Year Implementation of Academic Parent Teacher Teams	LEA	Increased student proficiency on core reading, math, and writing standards	Ongoing 2014 - 15
5	Establishing a LEA-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs [Section 1118(e)(12)]; and	Facilitating Quarterly District Parent Advisory Council Activities	Title I Director	DPAC will serve to focus family engagement efforts	Ongoing 2014-15

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of the activities provided during the previous school year designed to build the capacity of parents to help their children [Section 1118(e)(1-2)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Annual Meeting	3	750	Parents were provided with information outlining federal Title I services and programs offered at the school
2	Student Conferences	1	600	Teachers met one on one with families to discuss school expectations and student achievement
3	Family Orientations at Title I Schools	3	1110	Back to school event where families met teachers, reviewed student compacts and classroom expectations
4	Academic Parent Teacher Team Meetings	20	1204	Families learned about their child's achievement and were provided activities to support learning at home
5	Academic Parent Teacher Team Professional Development	4	84	Trained school leaders and teachers will enable a successful APTT program
6	Annual NCLB update for schools and parents	3	36	Parents learned about grade level requirements

Staff Training Summary

Provide a summary of the professional development activities provided during the previous school year by the LEA to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118(e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	APTT School Leadership Team Training	1	15	Schools will learn how to facilitate an effective APTT Program
2	APTT Teacher Training @ each Title I School	3	69	Teacher learned how to prepare for the APTT meetings

Private School Summary

Provide a summary of the parental involvement activities provided during the previous school year for private schools implementing a Title I, Part A program [Section 1120(a)(1)].

Not Applicable

Barriers

Describe the barriers which hindered participation by parents in parental involvement activities during the

previous school year. Include the steps the LEA will take during the current school year to overcome the barriers and design more effective parental involvement policies (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(2)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Flexibility in scheduling to enable families to attend	Have scheduled three Academic Parent Teacher Team nights that do not overlap
2	Lack of school staff capacity	Provide APTT training and school level support
3	Child care	Provide child care and activities for students during APTT nights
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Best Practices (Optional)

Describe the parental involvement activity/strategy implemented during the previous school year the LEA considers the most effective. This information may be shared with other LEAs as a best practice.
(Optional)

count	Content/Purpose	Description of the Activity
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