



DECATUR PUBLIC LIBRARY

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AGENDA

REGULAR MEETING

BOARD OF TRUSTEES

Thursday, September 16, 2021

4:30 p.m.

Decatur Public Library

Children's Auditorium

- I. **Call to order** – Samantha Carroll
- II. **Consent Agenda (Approval of Agenda; Approval of August 19, 2021 Regular Meeting Minutes)**
(Action)
- III. **Public comments.** 15-minute time period for citizens to appear and express their views before the Decatur Public Library Board. Limit of 3 minutes per speaker; total of 15 minutes. No immediate response will be given by the Library Trustees or Library staff members.
- IV. **Election to Fill Vacant Officer Seat(s)** (Action)
- V. **Written Communications from the public**
- VI. **City Librarian's report** –Rick Meyer (Discussion)
- VII. **Division Head reports**—Becky Damptz, Alissa Henkel, Matt Wilkerson, Carol Ziese
- VIII. **Reports of committees**
 - A. **Personnel, Policy & Public Relations Committee**—Kate Wrigley
 - i. Personnel Update (Discussion)
 - ii. DEI (Discussion)
 - iii. Remote Work Policy (Discussion)
 - iv. Asset Disposition Policy (Discussion)
 - v. Circulation Policy (Discussion)
 - vi. COVID-19 Vaccination Policy (Discussion)
 - vii. Other (Discussion)
 - B. **Finance and Properties Committee**—Sofia Xethalis
 - i. August 2021 Check Register (Action)
 - ii. 2021 Budget Actuals & Projection (Discussion)
 - iii. 2022 Budget Proposal (Discussion)
 - iv. Other (Discussion)

C. Foundation (No Meeting)

D. Friend of the Library – Sofia Xethalis/Rick Meyer

- i. September 9 Meeting (Discussion)

E. Illinois Heartland Library System—Rick Meyer

- i. Solus App

IX. Old Business

- A. Board Opening (Discussion)
- B. Electronic Sign (Discussion)
- C. Friends of the Library Relocation (Discussion)
- D. Other

X. New Business

- A. Other (Discussion)
- B. Committee Chair Appointments

XI. Adjournment

If you have questions please contact: Rick Meyer, City Librarian
421-9713 or rmeyer@decaturlibrary.org