

# CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Regular Board of Education Minutes - March 23, 2017

## I. The Cumberland County Board of Vocational Education held a Board Meeting on March 23, 2017 at 5:00 p.m. Board Secretary Gene Mercoli, read the following statement as required by law:

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

A. President Daniel G. Vivarelli Sr., led the Board in the pledge of allegiance to the flag

## II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Gene Mercoli: Carlos Villar, Ruth Hands, Scott Groff, Sheila McCann and Daniel Vivarelli. Also present were: Board Secretary Gene Mercoli and School District Solicitor Mitch Kizner. Absent: Board Members: Peggy Nicolosi, Edward Lazarcheck; Superintendent Dr. Dina Rossi Elliott.

Board President Vivarelli read the following Consent Agenda Declaration:

All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining item(s) from the Consent Agenda. A motion or a second is not required to remove any item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed or obtained by contacting the School Board Secretary's office.

## III. Recognition of Visitors

A. Mr. Mercoli offered a general welcome to the audience.

## IV. Special Presentations

A. Mr. McGraw read short biographies on the February Students of the Month: Priya Patel, Dylan Chait and Jonnica Fransko. Jonnica Fransko was presented with a certificate of recognition.

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- B. Mr. McGraw read a short biography on the February Employee of the Month, Dianne Cocove, Secretary. Ms. Cocove was presented with a certificate of recognition.
- C. Mr. McGraw presented a certificate of recognition to Nicholas Castalinuovo for being named a Hometown Hero in Cumberland County.

**V. Board of Education Correspondence Received**

- 1. Parent email in support of the great education their child is receiving at CCTEC.

**VI. Public Comment on Agenda Items Only**

**VII. Board of Education Correspondence Received**

**VIII. Adoption of the 2017-2018 School District Budget - Public Hearing**

- 1. Public Comment on Budget Presentation: Nancy Ridgeway commented on the Budget Presentation and wants the State to fund school according to formula and asked about shared time recruitment.
- 2. Motion by Ms. McCann, seconded by Mr. Groff and carried by a unanimous roll call vote to adopt the 2017-2018 School District Budget resolutions:
  - A. BE IT RESOLVED, to approve the 2017-2018 School Budget for submission to the Board of School Estimate of the County of Cumberland as follows:

General Fund	\$12,178,137
Special Revenue Fund	<u>\$ 403,336</u>
Total	\$12,581,473
  - B. BE IT RESOLVED, to acknowledge that the 2017-2018 School Budget as described above results in a general fund county tax levy of \$2,420,000 (school year basis).

**IX. Board Secretary's Motions and Resolutions**

- A. Motion by Ms. Hands, seconded by Mr. Villar and carried by a unanimous roll call vote to approve items A1-10.

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1. Minutes, March 7, 2017 & March 7, 2017 Special-Tentative Budget
2. Minutes, March 7, 2017 Executive Session
3. Board Secretary Report, Jan. 2017
4. Treasurer Report, Jan. 2017
5. Report of Funds Received, Jan. 2017
6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, Jan. 2017
7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, Jan. 2017
8. Transfers, Jan. 2017
9. Payment of Bills, March 2017
  - a. 2017-53 Construction Bills List
  - b. 2017-54 Construction Bills List
10. Travel Expenditures

B. Motion by Mr. Villar, seconded by Mr. Groff and carried by a unanimous roll call vote to approve items B1-3.

1. Approve the Exchange of Services between the Bridgeton School District and the Cumberland County Board of Vocational Education for driver training and school bus use as per attached.
2. Approve New CCTEC Phase II Project, Electrical Change Order #10 for the cost for the additional general condition for the extension of the end date of the project, to Ray Angelini, Inc. in the amount of \$50,000.00 for a total awarded contract amount of \$7,141,302.09.
3. Approve New CCTEC Phase II Project, Electrical Change Order #11 per the attached Change Order Requests , 39R1, 52, 68, 69, 62, 61, 64 65, 72, 73, 76, 78, 79, 80, 81, 82, 84, 85, 86, 88, 91, 92, 93, 95, and 96, to Ray Angelini, Inc. in the amount of \$54,237.39 for a total awarded contract amount of \$7,195,539.48.
4. The discussion, review and receipt of the Code of Ethics for School Board Members as required under C.178, P.L.2001.
5. Motion by Mr. Villar, seconded by Ms. McCann and carried by a unanimous roll call vote to award a contract to American Athletic Courts, Inc of Vincentown, NJ for the Phase III - Cumberland

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County Technical Education Center Synthetic Turf and Running Track Re-Bid per their March 22, 2017 negotiated cost submission and paid from State of NJ Debt Service and Bond funding for project #0995-030-13-1000 per the negotiated price of \$1,599,000 as detailed:

Base Cost:	\$1,653,000
Add: Synthetic Logo	\$0
Delete: Perimeter Track Fencing	(\$35,000)
Negotiated Savings:	
Remove Perimeter Track Curbing	(\$19,000)

All other specifications and plans as detailed on the January 5, 2017 project bid advertisement are applicable.

6. Motion by Mr. Villar, seconded by Mr. Groff and carried by a unanimous roll call vote to approve the non-renewal of the flood insurance provided by American Bankers Insurance Company of Florida for the 601 Bridgeton Avenue, Bridgeton, NJ facility. This was replacement cost insurance that is no longer necessary. New Jersey Schools Insurance Group provides for up to \$500,000 of flood coverage in the school district's current policy.

**X. Superintendent's Motions and Resolutions**

- A. Motion by Mr. Villar, seconded by Mr. Groff and carried by a unanimous roll call to approve items A1-2. (All hiring is contingent upon the recommendation of the Superintendent, proper certification and the results of the criminal history background investigation.)
  1. Motion to accept the resignation of Ruth Barreiro, Engineering Instructor, effective May 18, 2017 and approve to post.
  2. Motion to approve the following certificated staff for the Title 1 Homework Club for the 2016-2017 school year at the contractual rate of \$31.50 an hour.
- B. Motion by Mr. Groff, seconded by Mr. Villar and carried by a unanimous roll call to approve items B1-5.
  1. Motion to approve the attached Wellness Raffle fundraiser.
  2. Motion to approve the attached Wellness Jeans Day Fundraiser.
  3. Motion to approve the attached STRIVE Enrollment Process for 2017-2018.
  4. Motion to approve the attached Culinary Arts Department Fundraiser.

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5. Motion to approve the attached CIP codes to be removed for the 2016-2017 Post Secondary programs from the records of the Office of Career and Technical Education.
- C. Motion by Mr. Groff, seconded by Mr. Villar and carried by a unanimous roll call to approve items for First Reading, the following revised policies and regulations C1a-i:
- a. Policy 2460 - Special Education (Revised)
  - b. Regulation 2460 - Special Education (Revised)
  - c. Regulation 2460.1 - Special Education - Location, Identification, and Referral (Revised)
  - d. Regulation 2460.8 - Special Education - Free and Appropriate Public Education (Revised)
  - e. Regulation 2460.9 - Special Education - Transition From Early Intervention Programs to Preschool Programs(Revised)
  - f. Regulation 2460.15 - Special Education - In-Service Training Needs for Professional and Paraprofessional Staff (New)
  - g. Regulation 2460.16 - Special Education - Instructional Material to Blind or Print-Disabled Students
  - h. Policy 2467 - Surrogate Parents and Foster Parents (Revised)
  - i. (Please note: Regulation 2460.16 - Special Education - Instructional Material to Blind or Print-Disabled Students does not need to be revised. However, the Board is to re-adopt this Regulation in order for the adopted date on this Regulation be consistent with the other special education policies and regulations.)

**XI. School District Informational Reports** (listed when provided)

- A. Accident Report - February
- B. Attendance Report - February
- C. Discipline Report - February
- D. Enrollment Report - February
- E. Event Calendar - April
- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - March
- H. Technology Report - March

I. District Goals/Objectives - March

**XII. Other Business - NEW and OLD**

A. Foundation Board Update- Ms. Hands briefed Board on Foundation Board. She discussed fundraising activities for students. Mr. Hitcher provided information on donations received and intended purpose. Mr. Vivarelli formed Ad Hoc Committee with includes Mr. Villar, Ms. Hands and Ms. McCann.

**XIII. Executive Session (N.J.S.A. 10:4-12b)**

- A. Entry into Executive Session
1. Motion by Ms. Hands, seconded by Ms. McCann and approved by a unanimous roll call vote to enter into an closed session part of the meeting at 6:35 pm to discuss topics that the law allows for public exclusion. Specific topic: Student Matters and Personnel.
- B. Exit from Executive Session
1. Motion by Ms. McCann, seconded by Mr. Villar and approved by a unanimous roll call vote to return from closed session at 7:12 pm.

**XIV. Post Executive Session Action**

1. Motion by Mr. Villar, seconded by Ms. McCann and approved by a unanimous roll call vote to affirm the February HIB report with two reported cases.

**V. Public Comment - Any**

1. Nancy Ridgeway asked about security lockdown of school during event on Delsea Drive.

**VI. Adjournment**

Motion by Mr. Villar, seconded by Ms. Hands and approved by a unanimous voice vote to adjourn the meeting at 7:15 pm.

Respectfully Submitted,



Gene Mercoli  
Board Secretary