

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Regular Board of Education Minutes - January 26, 2017

- I. The Cumberland County Board of Vocational Education held a Board Meeting on January 26, 2017 at 5:00 p.m. Board Secretary Gene Mercoli, read the following statement as required by law:

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. President Daniel G. Vivarelli Sr., led the Board in the pledge of allegiance to the flag

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Gene Mercoli: Scott Groff, Carlos Villar, Ruth Hands, Edward Lazarcheck, Sheila McCann and Daniel Vivarelli. Also present were: Superintendent Dina Rossi Elliott, Ed.D., Board Secretary Gene Mercoli and School District Solicitor Mitch Kizner. Absent: Board Members: Peggy Nicolosi

Board President Vivarelli read the following Consent Agenda Declaration:

All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining item(s) from the Consent Agenda. A motion or a second is not required to remove any item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed or obtained by contacting the School Board Secretary's office.

III. Recognition of Visitors

- A. Cumberland County Freeholder Liaisons - Darlene Barber and Carman Daddario

IV. Special Presentations

- A. Dr. Rossi Elliott read short biographies on the December Students of the Month: Alexis Quinones-Rivera, Tyjeare Snead and Brandon Hernandez. Mr. Hernandez was presented a certificate of recognition.
- B. Dr. Rossi Elliott read a short biography on the December Employee of the Month, Shawn Riggins, Social Studies Instructor. Mr. Riggins was presented with a certificate of recognition.
- C. Dr. Rossi Elliott recognized Mrs. Christina Ferus - School Psychologist, for the 2016-2017 NJ Educator of the Year for CCTEC award.
- D. Nicholas Castalinuovo , President for the Class of 2020, gave a presentation on student life for the month of January.
- E. Mr. Sam Delp of the firm Triantos and Delp, CPA's, presented the June 30, 2016 District Audit.

V. Public Comment on Agenda Items Only- None

VI. Board of Education Correspondence Received

VII. Board Secretary's Motions and Resolutions

- A. Motion by Mr. Villar, seconded by Ms. McCann and carried by a unanimous roll call vote to approve items A1-10, B2,4-6.
 - 1. Minutes, December 14, 2016
 - 2. Minutes, December 14, 2016 Executive Session
 - 3. Board Secretary Report, Sept. and Oct. 2016
 - 4. Treasurer Report, Sept. and Oct. 2016
 - 5. Report of Funds Received, Sept. and Oct. 2016
 - 6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, Sept. and Oct. 2016
 - 7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, Sept. and Oct. 2016
 - 8. Transfers, Sept. and Oct. 2016
 - 9. Payment of Bills, January 2017
 - a. 2017-49 Construction Bills List
 - b. 2017-50 Construction Bills List

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10. Travel Expenditures
- B. Contracts, Grants, Other Business
2. Enter into a 5 year agreement ending April 8, 2021 with the County of Cumberland for the furnishing of rock salt at the prices received in the County's annual bid for the rock salt product.
 4. Approve amending the NCLB Title 1 grant application in the amount of \$5,853 to carryover unexpended prior year grant funds per the attached spending plan.
 5. Approve amending the IDEA grant application in the amount of \$16,580 to carryover unexpended prior year grant funds per the attached spending plan.
 6. Approve New CCTEC Phase II Project, GC Change Order #24 for revisions to the fuel station and additional metal shelving, to Dandrea Construction in the amount of \$52,948.00, for a total awarded contract amount of \$30,406,602.17.

- B1. Motion by Mr. Villar, seconded by Mr. Lazarcheck and carried by a unanimous roll call vote to accept June 30, 2016 Audit as prepared by the audit firm of Triantos & Delp, CPA's and to adopt the following resolution:

RESOLVED, the Cumberland County Board of Vocational Education **discusses, reviews and accepts** the Comprehensive Annual Financial Report and Auditor's Management Report on Administrative Findings, Financial, Compliance and Performance for the Year ended June 30, 2016, noting the following findings and recommendations:

Findings:

None

Corrective Action for Findings:

None

Follow-up on Prior Years' Findings:

None

- B3. Motion by Mr. Lazarcheck, seconded by Mr. Groff and carried by a unanimous roll call vote to review, discuss and accept the findings

and corrective action plan for the 2014-2015 Carl D. Perkins Audit, OFAC Case #SG-0042-15 as provided. The audit results in a return of \$1,763.03 to the NJ Office of Fiscal Accountability and Compliance.

VIII. Superintendent's Motions and Resolutions

- A. Motion by Mr. Villar, seconded by Mr. Groff and carried by a unanimous roll call to approve items A1 - 10 and B1-4. (All hiring is contingent upon the recommendation of the Superintendent, proper certification and the results of the criminal history background investigation.)
1. Motion to approve the move of Shawn Riggins from Cert+30/BA+15, \$58,285, Step 1, to BA/MA, \$58,835, Step 1, prorated and retro effective to the December 31, 2016 payroll, to reflect receipt of his Master's Degree.
 2. Motion to approve the withdrawal of the attached LPN student from the program for personal reasons.
 3. Motion to approve the withdrawal of the attached LPN student from the program for personal reasons.
 4. Motion to approve the withdrawal of the attached LPN student from the program for personal reasons.
 5. Motion to approve Deyanira Morales-Najera as a General Substitute Teacher, for the 2016-2017 school year, at the established rate of \$85.00 per day.
 6. Motion to approve Janice Jillson as a Secretary Substitute, for the 2016-2017 school year, at the established rate of \$65.00 per day.
 7. Motion to approve the resignation of Gina Table as Administrative Secretary to the Superintendent, effective February 17, 2017 and approve to post.
 8. Motion to approve Doug Bonner and Anthony Bermudez at the rate of \$35 per hour for Adult Program Instruction, minimum enrollment permitting. Adult courses scheduled to run through our agreement with CCC are Welding and Auto.
 9. Motion to remove a General Substitute Teacher, name on file with the Secretary of the Board, from the approved list of substitutes for the 2016-17 school year.

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10. Motion to approve and advertise for a new job description for Adult Program - School Safety Assistant.
- B. Curriculum and Program Approvals
1. Motion to approve the Articulation Agreement renewal with The Restaurant School of Walnut Hill College valid until the end of the 2019 academic year.
 2. Motion to approve the attached fundraisers.
 3. Motion to approve the attached out-of-state field trip.
 4. Motion to approve for submission the NJDOE EVVRS Report for Period 1 (Sept. 1, 2016 through December 31, 2016) of the 2016-17 school year.
- B5. Motion by Mr. Villar, seconded by Mr. Lazarcheck and carried by a unanimous roll call to approve the Dual Credit Agreement for the Class of 2020, Year 1 with Cumberland County College. (This agreement does not replace the current approved document for Shared Time Students.)

IX. School District Informational Reports (listed when provided)

- A. Accident Report - December
- B. Attendance Report - December
- C. Discipline Report - December
- D. Enrollment Report - December
- E. Event Calendar -February
- F. Fire/Emergency Drills - Ongoing
- G. Maintenance Report - December
- H. Technology Report - December
- I. District and Superintendent Goals/Objectives- December Update
 1. Goal 1- Superintendent
 2. Goal 2 - Superintendent
 3. Goal 1 - District

X. Other Business - NEW and OLD

- A. Foundation Board - Update and Committee Proposal
- B. Give Kids a Smile - Information - Friday, February 3, 2017
- C. February 2017 National CTE Month - CCTEC Activities

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- D. Board Self Evaluation - Email - Return by February 23rd

XIII. Public Comment - Any

- A. Nancy Ridgeway, Upper Deerfield, NJ - Inquired about the status of 601 Bridgeton Ave and questioned if the shared time students receive lunch.
- B. Steve Martinelli, Buena Vista Twp., NJ - Made comments about the dental program.
- C. Sabrina Miles, Sports Medicine Student - Spoke of unfair attendance policy and favoritism in school.
- D. Wendy Risley- Inquired about the outcome of dental meetings.
- E. Nick Bencie- Inquired about the future status of dental program.
- F. Charles Enman- Concerned about dental programming not being a certified program.
- G. Catia Leone- Believes she should have known that dental program was not a certified program.
- H. Morgan Risley- Believes she has wasted her time in dental classes.
- I. Brianna Giorno, Rosenhayn, NJ - upset dental program is not accredited but wants to continue in program.
- J. Christy Williams, Rosenhayn, NJ- Dental student disappointed she won't get a CDA. Believes the additional certification is worth the money. She wants her money back.
- K. Ruth Morgan, Dr. Stein's office- Spoke on behalf of the dental program.
- L. Steve Martinelli- Again upset that students cannot take test for CDA.
- M. Catia Leone- Provided additional comments.
- N. Jasmine Hernandez- Upset she does not believe she will get hired.
- O. Joy Wood, CCTEC- Spoke of the process of dental students.

XI. Executive Session (N.J.S.A. 10:4-12b)

A. Executive Session

1. Motion by Mr. Villar, seconded by Ms. Hands and approved by a unanimous roll call vote to enter into an closed session part of the meeting at 6:50 pm to discuss topics that the law allows for public exclusion. Specific topic: Student Matters.

2. Motion by Mr. Villar, seconded by Mr. Groff and approved by a unanimous roll call vote to return from closed session at 8:15 pm.

XII. Post Executive Session Possible Action

B. Executive Session - Disclosable Business

1. Motion by Ms. Hands, seconded by Mr. Villar and approved by a unanimous roll call vote to affirm the action taken on the December 2016 HIB Report which had zero cases.
2. Motion by Mr. Villar, seconded by Ms. Hands and approved by a unanimous roll call vote approve The Board of Vocational Education and the Administration of CCTEC fully support the continuation of the 16-17 Dental Assisting Program. Therefore, motion to approve an offering to each Dental Assisting student of a refund of tuition and repayment of required books and supplies upon presentation of proper proof of payment. All students who accept this offer will be required to sign appropriate documentation and will be immediately withdrawn from the Dental Asst. Program. Students will be given a two week timeline in which to accept this proposal or remain in the program. Those who remain will be able to complete the course upon successful academic performance.
3. Motion by Mr. Lazarcheck, seconded by Mr. Villar and approved by a unanimous roll call vote to approve a shared service agreement with the Cumberland County Improvement Authority for exploration and possible development of new school facilities.
4. Motion by Mr. Villar, seconded by Ms. Hands and approved by a unanimous roll call vote to approve entering into a contract with Long Marmero and

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Associates of Vineland, NJ for Labor Attorney services as outlined in the Board's RFP at an hourly rate of \$125 per hour from February 1, 2017 to October 31, 2017.

Other submitting proposals but not recommended:

- * Schenck, Price Smith and King, LLP of Florham Park
- * Eric Bernstein & Associates of Warren, NJ
- * Parker McCay, P.A. of Mount Laurel, NJ

XIV. Adjournment

Motion by Ms.Hands, seconded by Mr Lazarcheck and approved by a unanimous voice vote to adjourn the meeting at 8:21 pm.

Respectfully Submitted,



Gene Mercoli
Board Secretary