

CUMBERLAND COUNTY BOARD OF VOCATIONAL EDUCATION

3400 College Drive, Vineland, NJ 08360

Meeting Minutes April 24, 2017

I. The Cumberland County Board of Vocational Education held a Board Meeting on April 24, 2017 at 5:00 p.m. Board Secretary Gene Mercoli, read the following statement as required by law:

The New Jersey Open Public Meetings law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Cumberland County Board of Vocational Education has caused notice of this meeting to be published by having the date, time and place thereof published in the official newspapers of the Board and posted on school bulletin boards.

- A. President Daniel G. Vivarelli Sr., led the Board in the pledge of allegiance to the flag

II. Roll Call

The following Board members answered in the affirmative to the roll call given by Board Secretary, Gene Mercoli: Carlos Villar, Ruth Hands, Sheila McCann and Daniel Vivarelli. Also present were: Board Secretary Gene Mercoli and School District Solicitor Mitch Kizner. Absent: Board Members: Peggy Nicolosi, Edward Lazarcheck; Scott Groff; Superintendent Dr. Dina Rossi Elliott.

Board President Vivarelli read the following Consent Agenda Declaration:

All matters hereunder are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining item(s) from the Consent Agenda. A motion or a second is not required to remove any item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed or obtained by contacting the School Board Secretary's office.

III. Recognition of Visitors

- A. Dr. Rossi Elliott offered a general welcome to the audience.

IV. Special Presentations

- A. Mr. McGraw read short biographies on the February Students of the Month: Makayli Drew, George Webber and Nazhir Broome. George Webber was presented with certificate of recognition.
- B. Mr. McGraw read a short biography on the February Employee of the Month, Anthony Bermudez, Automotive Technology Teacher.

Cumberland County Board of Vocational Education

Regular Board of Education Minutes - April 24, 2017

- C. Mrs. Celese Nolan presented a presentation on the 2017 STRIVE ESY program.

V. Public Comment on Agenda Items Only- none

VI. Board of Education Correspondence Received- none

VII. Board Secretary's Motions and Resolutions

- A. Motion by Mr. Villar, seconded by Ms. McCann and carried by a unanimous roll call vote to approve items A1-10.
 - 1. Minutes, March 23, 2017 & March 28, 2017 Special
 - 2. Minutes, March 23, 2017 & March 28, 2017 Executive Session
 - 3. Board Secretary Report, Feb. 2017
 - 4. Treasurer Report, Feb. 2017
 - 5. Report of Funds Received, Feb. 2017
 - 6. Board Secretary's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, Feb. 2017
 - 7. Board of Education's monthly certification of budgetary major account and fund status in accordance with N.J.A.C. 6A:23-16.10(c)3 and 4, Feb. 2017
 - 8. Transfers, Feb. 2017 - None
 - 9. Payment of Bills, April 2017
 - a. 2017-55 Construction Bills List
 - 10. Travel Expenditures

- B.
 - 1. Motion by Mr. Villar, seconded by Ms. Hands and carried by a unanimous roll call vote to approve Delta Dental renewal with an increase of 0% and a composite rate of \$69.58 per month per covered employee, rates beginning July 1, 2017 and ending June 30, 2018. This is the 3rd year with no increase.
 - 2. Motion by Mr. Villar, seconded by Ms. McCann and carried by a unanimous roll call vote to approve a 2 year renewal with Vision Service Plan (VSP) insurance with an increase of 5.04% (2.52% per year) and a composite rate of \$13.34 per month per covered employee, rates beginning July 1, 2017 and ending June 30, 2019.

Cumberland County Board of Vocational Education

Regular Board of Education Minutes - April 24, 2017

3. Motion by Mr. Villar, seconded by Ms. Hands and carried by a unanimous roll call vote to approve prescription renewal rates provided by Benecard Services, Inc. at an increase of 7.50% above current rates beginning July 1, 2017 and ending June 30, 2018, as follows:

Coverage	Old Premium	New Premium
Single	\$204.76	\$220.12
Parent/Child	\$286.65	\$308.15
Member/Spouse	\$460.70	\$495.25
Family	\$511.86	\$550.25
Overage Dependent	\$163.32	\$175.57

VIII. Superintendent's Motions and Resolutions

- A. Personnel Recommendations (All hiring is contingent upon the recommendation of the Superintendent, proper certification and the results of the criminal history background investigation.)
- B. Motion by Mr. Villar, seconded by Ms. Hands and carried by a unanimous roll call vote to approve items B1-4,6,7.
1. Motion to approve the LPN graduation ceremony to be held on, Thursday, August 10, 2017, beginning at 6pm. The ceremony will be held at the Bridgeton Senior High School.
 2. Motion to approve the attached list of students to graduate from the LPN program, on August 10, 2017, pending completion of all program requirements.
 3. Motion to remove the attached Dental Student from the Dental Program for the 2016-2017 school year due to personal reasons.
 4. Motion to approve the attached Clinical Practice Placement from Rowan University for the Fall 2017 Session.
 6. Motion to approve the following fundraisers:
 - a. Humanitarian Club
 - b. Interact Club
 7. Motion to approve the 2017 STRIVE ESY Program from July 5-August 1, 2017 and to approve advertising for the following ESY staff: 3 Teachers @ 20 Days, 2 Teachers @ 10 Days, 1 Aide @ 20 Days, 1 Social Worker @ 4 days/week. The staff will be paid at the hourly rate defined by the collective bargaining unit.

Cumberland County Board of Vocational Education

Regular Board of Education Minutes - April 24, 2017

5. Motion by Mr. Villar, seconded by Ms. Hands and carried by a unanimous roll call vote to approve to move the motion to approve the removal of the attached LPN Student from the 2016-2017 Adult LPN Program due to attendance to Executive Session.
- C. Motion by Mr. Villar, seconded by Ms. Hands and carried by a unanimous roll call vote to approve items C1.
1. Motion to approve, for First Reading, the following revised policies and regulations:
 - a. Policy 1510- Americans with Disabilities Act (Revised)
 - b. Regulation 1510 - Americans with Disabilities Act (Revised)
 - c. Policy 2415.30 - Title I - Educational Stability for Children in Foster Care (New)
 - d. Policy 2418 - Section 504 of the Rehabilitation Act of 1973 -Students (New)
 - e. Regulation 2418 - Section 504 of the Rehabilitation Act of 1973 -Students (New)
 - f. Policy 5116 - Education of Homeless Children (Revised)
 - g. Regulation 5116- Education of Homeless Children (Revised)
 - h. Policy 5330.04 - Administering an Opioid Antidote (New)
 - i. Policy 8330- Student Records (Revised)
 - j. Regulation 8330- Student Records (Revised)
- D. Motion by Mr. Villar, seconded by Ms. Hands and carried by a unanimous roll call vote to approve items D1-2.
1. Motion to approve the attached Custodial Calendar for the 2017/2018 school year.
 2. Motion to approve the attached School Calendar for the 2017/2018 school year.

IX. School District Informational Reports (listed when provided)

- A. Accident Report - March
- B. Attendance Report - March
- C. Discipline Report - March
- D. Enrollment Report - March
- E. Event Calendar -May
- F. Fire/Emergency Drills - Ongoing

Cumberland County Board of Vocational Education
Regular Board of Education Minutes - April 24, 2017

- G. Maintenance Report - March
- H. Technology Report - March
- I. District Goals/Objectives - March

X. Other Business - NEW and OLD

- A. Foundation Board - Update
- B. Upcoming Board Meeting - Proposed Changes
- C. Automotive Scholarship Opportunity
- D. 2017 End of Year Activities
- E. 2017 SkillsUSA NJ State Championship Winners

XI. Executive Session (N.J.S.A. 10:4-12b)

- A. Entry into Executive Session
 - 1. Motion by Mr. Villar, seconded by Ms. McCann and approved by a unanimous roll call vote to enter into an closed session part of the meeting at 5:40 pm to discuss topics that the law allows for public exclusion. Specific topic: Student Matters and Personnel.
- B. Exit from Executive Session
 - 1. Motion by Mr. Villar, seconded by Ms. McCann and approved by a unanimous roll call vote to return from closed session at 6:27 pm.

XII. Post Executive Session Possible Action

- 1. Motion by Mr. Villar, seconded by Ms. McCann and approved by a unanimous roll call vote to affirm the March HIB report with no reported cases.
- 2. Motion by Mr. Villar, seconded by Ms. McCann and approved by a unanimous roll call vote to approve the 2016/2017 contract for Mr. Mario Olsen.
- 3. Motion by Mr. Villar, seconded by Ms. McCann and approved by a unanimous roll call vote to approve the removal of a LPN student from the 2016-2017 Adult LPN Program due to attendance.

XIII. Public Comment

Cumberland County Board of Vocational Education

Regular Board of Education Minutes - April 24, 2017

1. Mrs. Ann Johnson, Upper Deerfield Township, provided comments on low enrollment in classes at CCTEC. She is a county taxpayer.
2. Nancy Ridgeway, Upper Deerfield Township, asked where TEC students are accounted for in Cumberland Regional's budget.

XIV. Adjournment

Motion by Mr. Villar, seconded by Ms. McCann and approved by a unanimous voice vote to adjourn the meeting at 6:39 pm.

Respectfully Submitted,



Gene Mercoli
Board Secretary