Cornell Cooperative Extension of Chemung County
Organizational Meeting
October 19th, 2026
4-H Building at Chemung Co. Fairgrounds
170 Fairview Rd., Horseheads, NY
6:30 pm

Available: Cathy, Eric, Irene, Dan, Beth, Lawana, Tim, Tess, Katie, Laine, Robert
UNAVAILABLE: Rodney, Amos

I. Call to Order @ 6:30 by Cathy
II. Secretary's Report
III. Treasurer Report
IV. State Extension Specialist Report
    A. Ag Food Inservice Meeting
    B. Nominating committee for board members
    C. Executive board members voted at organizational meeting
    D. Reporting - state? Nov 30
    E. Staff performance reviews - Steuben to do Tess's? Tim will check
V. Old Business
    A. Director's Report
        1. Spent time at Shared service networking event
        2. Annual Dinner
        3. Annual Reports
        4. Sophia put in resignation due to moving
    B. Steuben
        1. Cathy speaking with Jason regarding shared services - making movement forward - will attend Steuben board meeting to talk to other board members as the board currently is hesitant on extending contract
        2. Robert working on Steuben budget which may help sway the board in favor given the potential gaps
VI. New Business
    A. 2027 Holidays - list to be emailed out
        Motion: Eric
        2nd: Dan - Approved do we want:
    B. Board Report - Keep/Toss/Modify
        1. Is only given to board
            a) Monthly
            b) Quarterly
            c) Not At All

d) Highlights in Newsletter
e) Modify to highlight in newsletter, get staff success stories and/or challenges, upcoming events, needs from the board

C. Nutrition Educator - Sophie leaving which may change the opportunity for full time ED -or
    1. Keep Part time ED
    2. Move Ag into Natural Resources
    3. Hire Full Time Nutritionist - Katie has everything ready for posting job (Given the go ahead - if Steuben says no, we can revisit before moving forward with applicants)
D. 2027 Consitution
E. FLX Gives November 11/12th - get the word out - list of prizes is out
F. 2027 Audit Upcoming March/April

VII. Next Meeting 11/16

VIII. Adjourn 7:21pm

Motion: Eric

2nd: Daniel