



October 13, 2026

Board Meeting Agenda

CCE Wayne, 1581 Rt 88 N, Newark

6:15 President (John): Call to Order

Approval/edits to agenda

Privilege to the floor (3 minutes per public comment)

Secretary (Shawn): Minutes from August Board meeting (separate attachment)

Motion to approve August minutes Ariel

Second Gerald

Votes All

6:20 Investment discussion – with guest

6:30 Facilities update (Nancy)

We fully used our final SNAP-Ed facilities money as part of the insulation of the garage and north office attics. In 2027, we should proceed with insulation over the main/front desk space and over the copy room and Josh's and my offices. I will proceed with getting those estimates after the annual meeting.

6:35 Treasurer

Finance Meeting-September 24, 2026 12pm Tom Wahls

Present: Steve Hasseler, Ariel Camp, Peter Blandino, Katie Whitney

Agenda:

- FDIC Audit Findings Discussion
- 2027 budget
- Finance Committee Notes: CCE Audit Follow-Up
- September 24th, 12:00 PM, meeting adjourned at 12:40
- Members present: Steve Hasseler, Peter Blandino, Ariel Camp, Katie Whitney
- Discussed the CCE audit and FDIC insurance coverage of organizational funds. Current funds are held at Lyons National Bank (LNB) and Reliant Credit Union. Reliant is not FDIC-insured, but may have comparable NCUA coverage.
- Discussed the FDIC insurance limit and how much of our current funds are actually covered. LNB has an FDIC insurance tool that can help determine coverage.
- LNB also offers a brokerage account through which we can purchase CDs. Need to clarify whether purchasing CDs issued by other FDIC-insured banks would allow us to increase the amount of funds covered without opening another direct banking relationship.

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- Rob handles brokerage accounts at LNB.
- Anthony is the LNB financial representative.
- Another option would be moving some funds to a different FDIC-insured bank, which could increase our insured coverage but would create additional administrative work.
- Committee discussed whether this is the right time to move funds into CDs. Given uncertainty around federal funding, grant awards, County budget approval, and potential staff departures, there was some interest in maintaining liquidity and waiting before making a recommendation.
- Discussed the appropriate reserve level relative to the annual budget and the need to balance reserves with current/future cash needs.
- Organization currently has no institutional investment policy. Developing one could establish guidelines for cash reserves, investments, insurance coverage, and decision-making.
- Discussed ways to take work off Nancy's plate, including whether some administrative/accounting responsibilities could be redistributed or streamlined.

As a full board, also discussed the introduction of an annual finance investment policy meeting in April/May after financial year end closing in March to discuss where money is held.

Motion to Reinvest CD: Ken

Second: Gerald

Votes: All

From 4-H: As you recall last year the board approved us to purchase poultry cages and show tables for the Fair. We got amazing feedback on the look of the new cages and tables from both exhibitors and visitors. We luckily have a pretty good amount of youth involved in poultry and we were one cage short this year for regular sizes birds. I would like to get board approved again this year to use Designated fund "Lake 4H" to purchase a few more cages and tables.

Cages and Boards: 5 @ estimate of \$125 each = \$625

Tables: 5 tables @ \$130 each = \$650

Shipping is calculated at time of order: Estimate about \$800

Total estimate: \$2075.00

I am hoping to get approval for \$3,000 in order to be flexible with shipping and cage price increases since I am still waiting for a response from the company. If you have any questions, please let me know. Thanks so much and let me know if you need anything further to help with approval. – Melissa

Motion to approve use of up to \$3000 from board-designated "Lake 4-H" fund to purchase supplies above for 2027 County Fair. Shane

Second Judy

Votes All

Item not for vote yet: There is a board-designated fund for staff development. While usually we have taken staff conference money from program operating funds, as we prepare for next year, Katie and I thought it could help to cover the year's conferences and trainings from this staff development fund. I'll have numbers for that to you all for either the November or December meetings. – NG

From Katie-

Revenues:

Wayne County Fair sponsorships started rolling in of a total of \$2375 total and we started scholarship funds which we were not expecting of which more came in proceeding months.

Interest income as of June we have exceeded by \$9k for the year goals.

We were under our fundraising goals which these upcoming months we will hit our goals with Teen exchange and Livestock fundraisers.

Expenses:

Majority of expenses were consistent and under budget. June and July these will be picking up with more programming happening!

Staff Development is over budgeted as unaccounted increases and not budgeted staff development; transportation needed for these certifications. With board approval we hope to pull this from a designated staff development fund

We had to implement more insurance this year that was not budgeted from prior years.

Katie's Katch Up Korner:

Quarter 3 was submitted to SFS and paid; we are making sure for quarter 4 we have spent everything to the dime to make sure we get everything we need that was approved for.

Fair and Livestock Auction and Dairy booth for August was great! A lot of spending happened to make all a success.

We met the deadline to send in the County budget with the 4% increase ask, I am still working with programming with their individual budgets to keep on track and get in earlier for board approval by November.

Ab Insulation and Optimum Coaters finished everything in July and August in the building and parking lot

Motion to approve July financials _____ *Ariel*

Second _____ *Peter*

Votes _____ *All*

6:50 Staff Program Reports (Nancy, notes below)

6:55 ED Report (Nancy)

7:05 SES Report (Tim)

7:10 Board President (John) – Nominating.

7:15 New business

7:20 Adjourn

Motion to adjourn Judy *Second* Shawn *Votes* All

Next meeting: November 6, 2026 (Annual Meeting)

Program reports

Master Gardeners

27 Master Gardeners attended our August planning meeting and in-service training on gardening spaces for gardening off the ground which includes raised beds and vertical structures. This information can be provided to those with limited mobility or those wanting to save space in the garden.

29 Master Gardeners attended our September planning meeting. Our in-service training was on hobby greenhouses –pros and cons to consider before purchasing them. With this information, Master Gardeners who don't have a greenhouse are more informed and can respond to questions on this topic. We also occasionally pass topic questions on to one of our MGVs who have experience related to the client question.

Client Case Highlight:

A client called with several questions about her roses including winter protection, pruning roses in fall, diseased plants and treatment.

Our Master Gardener spent nearly 40 minutes on the phone with her to address those questions.

Our client emailed a follow-up thank you a few days later:

"I am so thankful for your master gardener support group that you have at the Cornell cooperative extension. I spoke with Audrey twice regarding questions about my roses: how to prepare them for winter along with disease and fertilizer questions. It is so helpful to have an expert that actually lives in our area and has experienced the same weather conditions and insect problems. I am a beginner Rose enthusiast and even though I can get some information off of YouTube, it is not always correct for my area or my situation. Her guidance has certainly set me up for success, and I am so excited already for next year to see how my roses flourish!

Thank you, thank you thank you. You are all a valuable resource. And as a side note, my father used to use your resources with his vegetable and fruit garden concerns." ~ Anne Farrell

Services and Upcoming Events:

GARDEN, LAWN, AND HOME LANDSCAPE HOTLINE: Master Gardeners are in the office on Tuesdays and Fridays from 9am to noon through the end of October for calls, walk-ins, for plant and insect id/diagnostics, and soil pH testing.

Nov. 1st through March 31st, we don't keep regular office hours but do continue to respond to your questions, look at samples, complete soil pH testing, and assist with soil test submission forms as needed.

To reach us during times when we are not in the office: email us at mgwayne@cornell.edu or leave a message on our voicemail (315) 331-8415, ext. 107.

HORTICULTURAL PRESENTATIONS: Contact us at: mgwaynepres@gmail.com for information on our available topics or to schedule a presentation for groups of 10 or more in Wayne County

HOLIDAY GREENS WORKSHOP: Saturday, Dec. 5th from 9:00 AM – Noon at Cornell Cooperative Extension of Wayne County, 1581 rte. 88 North, Newark. Registration IS OPEN NOW. A \$45.00 registration fee is required to hold your spot and the workshop will be filled on a first paid basis. To register send your payment to: Cornell Cooperative Extension of Wayne County, 1581 Rte. 88 North, Newark, NY 14513 or stop by our office 830am to 430pm M-F.

Agriculture

This month was spent in preparation mode. We created a relationship with Anchor-point in Newark and will be doing some Ag and business education programming there focused on youth. We are also hosting Wachob Financial who will be going over accounting and tax prep for beginning farmers. We have also started working on two possible grants to fund research for next year in tandem with the LOF team. One would be focusing on pesticide education while the other focuses on controlling Fireblight with UV-C light. The pollinator garden was set up for the 4-H grant, and the learning garden is being winterized. We have also finished up the sweet corn pest scouting for the year as well as program reporting for Cornell.

Community Interaction:

- We received a couple of phone calls regarding pesticide classes which is a good sign for our spring class.
- We had a farmer call in regarding GAP certification requirements for crops not listed in the overall farms plan. This conversation also circled around tractor training and child labor laws regarding machinery operation on leased land, and how that plays into the federal GAP certification.
- Interviewed Knucklehead Farms for October's Weed it & Reap issue.

Notable Events:

- Anchor-point grand opening ceremony.
- AG Development Board Breakfast- we hosted the ag breakfast and tour for county officials.
- Reviewed the Ag pathway for Marion High School along with other industry folks.

4-H

Grant Applications/Awards:

- Working on Walmart Spark Grant
- Chrysalis mini-grant we did not received- but they liked our concept. We will work with MGs and apply again next cycle

4-H Activities and Events

Wayne County Fair: Was a huge success. Small animals had record numbers, large animals were a little lower but was good. We got great feedback on the 4-H building and set-up in project areas versus individual booths. Dairy Booth made a profit of \$7,455.19!! Livestock Auction made \$37, 926.40 with \$8,873.33 to the program itself.

Afterschool: We have confirmed with Red Creek and Clyde Savannah already for the school year and are waiting to finalize MOU for Sodus. I am reaching out to Newark as well to see if they have a need for our programming to engage one of the Nutrition Educators.

NYS Association for CCE Educators Conference: Melissa is presenting at this conference on Camp Beechwood with the NYS Camp Director. We were asked to present on the way we provide leadership opportunities for our youth so that it can be shared with the rest of NYS 4-H programs.

Achievement Night: We are working hard on getting portfolios reviewed and working on certificates. We have gotten donuts and cider donated from the Apple Shed. It should be a fun-filled night for all who are able to attend.

Upcoming:

- October 16th- Achievement Night- If you are free would love to have you attend!
 - Oct 21st - Livestock Auction Program Informational Meeting
 - October 24 - Open House
 - Nov 14- Produced in New York Event

Nutrition and Health

Shelby has been offering canning classes after getting certified last month; there seems to be great demand for these courses and requests for other types of preservation methods. Also, while her picky eating classes for caregivers and parents have not had as high an attendance as hoped for, the feedback from parents who have attended is extremely valuable, as they have seen improvement in willingness to engage with new foods, even in cases where multiple previous efforts have failed.

Quote: "We have been to a feeding specialist before, and nothing has worked previously. After attending your class, I am less stressed around mealtimes and have seen a drastic change in my daughter's willingness to try or at least touch foods she doesn't like. She now gets excited when we get the food exploding mat you gave us and is ready to explore the new food we have. I can't wait to connect parents where I work to this class as I know will help them too."

Taylor has been teaching nutrition classes for FVRx vouchers (funded by Mother Cabrini). She has also been setting up our Nutrition Roadshow pilot program funded by RACF, which takes a cooking class, with take-home ingredients included, to apartment buildings or mobile home sites.

Adam continues to expand Stay Strong Stay Healthy programming, both within Wayne County and to other counties. He has been working on avenues for funding this work, including partnerships and grants.

Casey submitted a proposal to work with the village of Newark on the Vision Zero (transportation safety) grant, which we co-wrote with the village. She has also been establishing partnerships with Alex Eligh Center and attending any relevant village or town meetings that might help better establish CCE as a good partner in active transportation work.

Amy and Taylor have been working with Pam Precourt as we wait for the CHSC (Creating Healthy Schools and Communities) grant to be executed. They had their first meeting last month at FLCA to start getting things mapped out and prepped for when the contract is executed. Amy also did some spin art at the Sodus Farmers Market and C-S Back to School Bash, and attended the Story walk Ribbon Cutting Ceremony at Lauraville Landing.

ED Report

Over the last few months, with board encouragement, I have done less work writing grants myself and have instead empowered staff to write grants in their program areas. Camille has submitted a \$14K request to the NRA to support shooting sports programming, and Adam wrote a \$50K request to Lululemon to support Stay Strong, Stay Healthy work. Casey completed a proposal to work with the village of Newark on the grant they got to improve transportation safety (that's the grant I helped them write last year, so I really hope they honor that effort and accept our proposal). Josh is working with the fruit team on a NY Farm Viability grant to support research on disease management in apples. Meanwhile, I've met with folks from Finger Lakes BOCES to begin the slow process of partnering on subject matter curriculum delivery in nutrition and gardening. In addition, we continue to keep a strong presence with Wayne Partnership, in hope that we can contribute to the well-being of Wayne County youth.

Meanwhile, Taylor and Shelby have been working to shift nutrition programming outside the box SNAP-Ed allowed us to work in. Shelby has had great success since getting certified to teach canning classes, and she got some amazing and wonderful feedback about the value of a recent picky eaters program she offered. Taylor has continued to offer courses to distribute our remaining FVRx vouchers from Mother Cabrini Foundation. She has found two sites willing to help us pilot a one-month trial, funded by Rochester Area Community Foundation, of "Nutrition Road Show", in which she teaches a nutrition class at an apartment building kitchen, and each participant leaves the class with a bag of ingredients for that recipe, purchased from a local farmer. Adam created a partnership with Wayne County Office of Aging and Youth, to support Stay Strong Stay Healthy classes. Casey, Josh, Taylor, and I are all working with Alex Eligh Center, in hopes that we can make the value of CCE apparent to more village youth, many of whom have no way to get transportation to 4-H events at our building.

Meanwhile, Natasha has greatly improved our outreach to donors. We have taken a more systematic approach, not simply thanking donors upon the receipt of their checks but

taking care to reach back out and honor their donations repeatedly, long before we ask for more. I'd like to see some significant increases in donations in 2027, and we know the first step in that process is honoring the donors who have consistently supported us in the past.

A group of staff have started work to plan our annual meeting, for Friday, November 6, once again beginning with an open house and featuring the culinary work of many of our talented staff. We will also take the opportunity to thank our long-time Assemblyman, Brian Manktelow, for all his support of CCE when he comes to give our keynote speech.

We look ahead to 2027 with a sense of uncertainty and possibility. I'm very much hoping that the partnerships we've fostered in recent years will bear fruit. What I do know for certain is that all the programs are pulling for each other, working together, and rooting for success for all of us.