

**Cornell Cooperative Extension Albany County
Board of Directors Meeting
September 30, 2026 – 6:00pm**

AGENDA

- I. Call to Order
- II. Welcome
- III. Approval of Minutes
 - **Executive Committee Meeting – August 10, 2026**
- IV. Report from Officers
 - President
 - Vice President
 - Treasurer
 - Secretary
- V. Legislative Report
- VI. Financial Report
 - **June and July 2026 - Financial Statements**
 - Investment Update
 - 2025 Audit
- VII. Public Comment
- VIII. Executive Directors Report
- IX. Standing Committees
- X. Program Reports
 - Human Ecology - Lisa Buenau
 - 4H Youth Development- Barb Stevens
 - Sustainability and Environmental Health- Amy Shatsoff
 - Master Gardener Volunteer Program- Christine Saplin
 - Agriculture / Horticulture (local & regional teams)- Lisa Godlewski
- XI. Old Business
 - SBN
- XII. New Business
 - **Policy 816 A – Longevity Pay (local)**
 - **4-H Scholarship**
- XIII. Informational Reports
- XIV. Adjournment

Upcoming Board Meetings:
Annual Meeting Luncheon, Thursday, November 19, 2026 @ noon
BOD Meeting, Wednesday, December 9, 2026 @ 6:00pm

Executive Committee Meeting

August 10, 2026

MINUTES

Present: Carolyn Anderson, Christine Saplin, Ann Potts, Lisa Godlewski, Anthony Zumbolo

I. **CALL TO ORDER** -By President Carolyn Anderson @ 10:02am

II. **Approval of Minutes:**

- Board of Directors - May 27, 2026

MOTION: Motion by Ann Potts to approve Board of Directors- May 27, 2026 Minutes as presented, seconded by Christine Saplin. Approved unanimously.

III. **Review and Approval of Financials – March, April, and May 2026**

Association continues to be in a good financial position. No big changes. Cash/AR both impacted positively vs. prior year. More timely collections through May. Investments continue to do well. Revenue and Expenses have slight adjustments due to timing and uncertainty at time of budget development. Overall, everything is in line.

MOTION: Motion by Christine Saplin to approve March, April and May 2026 Financial Statements as presented, pending audit, seconded by Ann Potts. Approved unanimously.

IV. **Executive Director Updates**

- 2027 county budget was submitted and conversations with county have been positive.
- SNAP-Ed –Contract ending 9/30/26. Currently working with the county on alternative funding options. Board members asked about Workers Comp and unemployment ramifications.
- IRS Mileage rate has increased to \$0.76/per mile.
- Healthy Homes – will be featured in the Extension Admin website . Intern from School of Public Health worked on some data evaluation of the program for us.
- Shared Business Network – CCE Albany will continue in Lead role under new contract cycle. Working on budget and no significant changes planned.

V. New Business

- **Policy 405: Gender-Based Violence and the Workplace**

New policy requirement for NYS grant applications. Drafted and reviewed by legal and meets all requirements.

MOTION: Motion by Ann Potts to approve association Policy 405: Gender-Based Violence and the Workplace as presented, seconded by Christine Saplin. Approved unanimously.

- **Educational Kiosks – NYSERDA Clean Energy Project**

CCE Albany is part of Capital Region Clean Energy HUB – 4 Yr contract ending and with the additional funds would like to purchase an educational kiosk to accompany the 2 EV Stations that are graciously bring provided by Albany County as part of their Green Program. The quote includes design, purchase and delivery of the kiosk.

MOTION: Motion by Christine Saplin to approve quote for design and delivery of educational kiosk for a total of \$16,350.00 as presented from terrabilt, seconded by Ann Potts. Approved unanimously.

VI. Old Business

Carolyn Anderson asked to discuss motions made at the prior meeting regarding the Executive Directors salary adjustment. She indicated that she preferred to make adjustment retroactive to 1/1/2026 vs 6/1/2026 but felt the conversation did not explain fully. Original motion by Ann Potts seconded by Ellen Doolin to increase Lead ED compensation by 8.343% on 6/1/26. Carolyn Anderson consulted Paul O'Connor (SES), Executive Committee, and Ellen Doolin all prior to this meeting and all agreed to this retroactive salary adjustment to 1/1/2026.

MOTION: Motion by Ann Potts to approve amending the date of the Executive Director's compensation adjustment to be in effect retroactively to 1/1/2026, seconded by Christine Saplin. Approved unanimously.

VII. Adjourn

MOTION: Motion to adjourn by Christine Saplin, seconded by Ann Potts. Approved unanimously. Adjourned 10:30am.

CCE Albany County
Statement of Financial Position

	Last Month Closed		06/30/2026
	Period Ending 06/30/2026		Period Ending 06/30/2025
Assets			
Current Assets			
Petty Cash	\$	100.00	\$ 200.00
Cash in Bank, Checking		521,184.05	328,112.37
Cash in Bank, Savings		901,308.54	727,376.01
Undeposited Funds		9,345.31	2,790.82
Total Cash	\$	1,431,937.90	\$ 1,058,479.20
Accounts Receivable	\$	467,483.49	\$ 800,584.50
Accounts Receivable, Inter-Assoc		-	-
Less Expected Credit Losses		-	-
Net Accounts Receivable		467,483.49	800,584.50
Certificates of Deposit, 12 Months or Less		1,976,700.15	1,909,198.29
Prepaid Expenses		13,181.87	3,151.37
Total Current Assets	\$	3,889,303.41	\$ 3,771,413.36
Non-Current Assets			
Investments, Mutual Funds	\$	1,108,208.15	\$ 1,010,693.60
Deposits Non-Current		183,567.00	182,235.00
Total Non-Current Assets	\$	1,291,775.15	\$ 1,192,928.60
Right-Of-Use Assets			
Right-Of-Use Buildings	\$	185,072.99	\$ -
Right-Of-Use Equipment		4,155.33	7,216.43
Total Right-Of-Use Assets	\$	189,228.32	\$ 7,216.43
Fixed Assets			
Buildings	\$	207,821.50	\$ 207,821.50
Furniture and Fixtures		19,740.00	-
Vehicles		190,993.60	211,621.54
Computers		11,481.96	11,481.96
Equipment		59,248.82	59,248.82
Accumulated Depreciation		(219,750.33)	(190,652.32)
Total Fixed Assets	\$	269,535.55	\$ 299,521.50
Total Assets	\$	5,639,842.43	\$ 5,271,079.89

Liabilities and Fund Balances**Current Liabilities**

Accounts Payable	\$	143,118.09	\$	103,997.52
Accounts Payable, Cornell		242,338.79		197,774.92
Accrued Payroll		(15,417.51)		(13,127.15)
Accrued Vacation		141,937.61		106,625.79
Deferred Revenues		1,926.38		(40,854.02)
Agency Funds		1,899.85		12,608.35
Operating Leases Current		42,101.53		3,061.10
Total Current Liabilities	\$	557,904.74	\$	370,086.51

Non-Current Liabilities

Operating Leases Non-Current	\$	147,126.79	\$	4,155.33
Total Non-Current Liabilities	\$	147,126.79	\$	4,155.33

Current Fund Balances

Temp Rest Fund	\$	1,665.20	\$	1,665.20
Perm Rest Fund		-		-
Total Funds with Restrictions	\$	1,665.20	\$	1,665.20

Designated	\$	2,407,341.23	\$	2,215,763.53
General Fund		2,262,729.77		2,214,358.94
Plant Fund		269,535.55		299,521.50
	\$	4,941,271.75	\$	4,731,309.17

Total Revenues	\$	2,833,368.68	\$	3,165,405.31
Total Expenses		(2,864,692.50)		(2,900,884.76)
Net from Operations	\$	(31,323.82)	\$	264,520.55

Transfers from	\$	24,862.97	\$	(46,388.17)
Transfers To		-		(52,603.48)
Net from Transfers		24,862.97		(98,991.65)

Total Fund Balances	\$	4,934,810.90	\$	4,896,838.07
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Total Liabilities and Fund Balances	\$	5,639,842.43	\$	5,271,079.91
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CCE Albany County
Statement of Activities
06/30/2026

	Last Month Closed						06/30/2026
	Current Month	Year to Date	Annual Budget	Over/Under Budget	% Budget	Prior Year Same Period	
FEDERAL REVENUES							
SL Fed Contrib	\$ 6,261.74	\$ 37,134.44	\$ 75,035.20	\$ 37,900.76	49.49%	\$ 36,079.31	
Fed Contract Contrib	39,585.22	215,778.04	439,478.25	223,700.21	49.10%	385,028.79	
STATE REVENUES							
NYS 224 Contracts	10,716.90	60,342.65	219,585.87	159,243.22	27.48%	130,731.15	
NYS Fringe Benefits	132,386.56	816,314.57	1,896,970.13	1,080,655.56	43.03%	908,724.46	
NYS Contracts Contrib	16,833.35	147,590.61	253,300.00	105,709.39	58.27%	195,699.16	
COUNTY REVENUES							
County Approp Contrib	116,455.67	698,734.02	1,397,468.00	698,733.98	50.00%	648,383.52	
County Contract Contrib	95,226.44	360,799.12	685,500.00	324,700.88	52.63%	362,299.85	
OTHER GRANTS & CONTRACTS							
Other Govt Contracts Contrib	-	-	15,000.00	15,000.00	-	-	
Other Grants/Contracts Contrib	1,000.00	11,976.21	-	(11,976.21)	-	4,716.37	
Private Contracts Contributions	-	15,497.06	18,000.00	2,502.94	86.09%	19,154.27	
CONTRIBUTION REVENUE							
Contrib Unrestricted	2,583.61	4,831.03	8,100.00	3,268.97	59.64%	7,320.12	
INVESTMENT EARNINGS							
Interest Income	7,587.88	42,624.45	50,000.00	7,375.55	85.25%	41,928.49	
Dividend Income	5,545.19	28,075.19	50,000.00	21,924.81	56.15%	29,625.08	
PROGRAM REVENUE							
Program Reg Fees	1,849.69	15,782.90	61,750.00	45,967.10	25.56%	27,208.74	
Regional Prog Support	40,789.37	254,592.86	498,264.05	243,671.19	51.10%	239,648.40	
Enterprise Sales	1,789.00	3,716.00	4,700.00	984.00	79.06%	5,496.74	
Reimb for Services	3,881.56	22,839.86	45,500.00	22,660.14	50.20%	22,749.96	
Fundraising	6,488.00	17,410.00	18,000.00	590.00	96.72%	31,208.00	
Special Events	-	-	2,000.00	2,000.00	-	-	
Miscellaneous Clearing	-	3,188.53	-	(3,188.53)	-	(9.64)	
Rental, Long-Term	-	-	1,400.00	1,400.00	-	-	
Rental, Short-Term	625.88	5,005.28	4,800.00	(205.28)	104.28%	4,080.28	
NON-OPERATING INCOME							
Gain on Investments	-	71,135.86	-	(71,135.86)	-	65,332.26	
TOTAL REVENUES	\$ 489,606.06	\$ 2,833,368.68	\$ 5,744,851.50	\$ 2,911,482.82		\$ 3,165,405.31	
TRANSFERS FROM FUND BALANCES							
Trans from Designated	\$ -	\$ -	\$ 359,050.06	\$ 359,050.06	-	\$ -	
Trans from Plant, Depr	4,143.82	24,862.97	20,000.00	(4,862.97)	124.31%	(46,388.17)	
TOTAL TRANSFERS FROM FUND BALANCES	\$ 4,143.82	\$ 24,862.97	\$ 379,050.06	\$ 354,187.09		\$ (46,388.17)	
TOTAL REVENUES & TRANSFERS FROM FUNDS	\$ 493,749.88	\$ 2,858,231.65	\$ 6,123,901.56	\$ 3,265,669.91		\$ 3,119,017.14	
SALARIES							
Payroll	\$ 226,208.55	\$ 1,389,826.48	\$ 3,152,184.72	\$ 1,762,358.24	44.09%	\$ 1,379,069.23	
EMPLOYEE BENEFITS							
Payroll Fringe Benefits	132,386.56	816,314.57	1,896,970.13	1,080,655.56	43.03%	908,724.46	
Unemployment Ins	-	2,611.11	2,303.00	(308.11)	113.38%	2,944.79	
Workers' Compensation	-	16,176.02	16,099.50	(76.52)	100.48%	21,169.02	
STAFF DEVELOPMENT							
Staff Dev, Registrations	1,350.20	2,695.85	10,350.00	7,654.15	26.05%	3,956.02	
Staff Dev, Transportation	-	1,014.69	3,200.00	2,185.31	31.71%	1,089.64	
Staff Dev, Lodging	-	1,614.04	50.00	(1,564.04)	3228.08%	3,103.44	
Staff Dev, Meals	45.00	207.28	3,900.00	3,692.72	5.31%	197.49	
PROGRAM/OPERATING EXPENSES							
Auditing Fees	-	18,500.00	21,250.00	2,750.00	87.06%	17,512.00	
Advertising	-	179.64	8,400.00	8,220.36	2.14%	172.88	
Publicity	1,723.15	4,853.62	2,900.00	(1,953.62)	167.37%	5,155.72	
Awards and Prizes	3,000.00	4,259.63	4,750.00	490.37	89.68%	4,040.62	
Bank Fees	194.28	4,145.45	10,000.00	5,854.55	41.45%	5,181.36	
Legal Fees	-	5,339.20	35,000.00	29,660.80	15.25%	15,696.20	
Travel, Lodging	-	499.08	-	(499.08)	-	244.70	
Travel, Meals	-	113.48	50.00	(63.48)	226.96%	-	
Travel, Mileage	3,321.89	19,934.97	58,922.25	38,987.28	33.83%	24,107.23	
Travel, Transportation	1,468.05	5,033.44	100.00	(4,933.44)	5033.44%	707.75	
Meetings, Food	1,507.81	11,104.55	25,825.00	14,720.45	43.00%	11,422.53	
Meetings, Other	-	30.49	5,300.00	5,269.51	0.58%	71.00	
Postage and Delivery	266.98	2,678.36	6,155.00	3,476.64	43.52%	2,014.70	
Printing & Copying	5,371.85	12,025.21	24,239.25	12,214.04	49.61%	7,792.35	
Non-Capitalized Assets	-	-	11,750.00	11,750.00	-	8,663.35	
Regional Prog Support	10,845.43	65,072.58	133,169.10	68,096.52	48.86%	63,457.80	
Rental, Equipment	917.06	2,414.51	5,000.00	2,585.49	48.29%	2,368.04	
ROU Lease, Equipment	-	-	2,000.00	2,000.00	-	-	
Rental, Facilities	24,911.75	147,070.50	285,552.00	138,481.50	51.50%	126,248.00	
Enterprise, Cost of Sales	376.00	1,379.10	4,000.00	2,620.90	34.48%	4,568.05	
Fundraising Expenses	621.35	8,992.76	8,000.00	(992.76)	112.41%	6,219.17	
Special Events Expenses	-	-	2,000.00	2,000.00	-	-	
Supplies, Nutrition	36.68	796.65	1,837.50	1,040.85	43.36%	2,590.61	
Supplies, Teaching	9,694.41	44,118.64	89,578.61	45,459.97	49.25%	39,150.67	
Supplies, Non-Food (disp)	-	-	154.50	154.50	-	148.40	
Supplies, Garden	694.02	5,017.80	3,500.00	(1,517.80)	143.37%	2,117.77	
Supplies, Expendable	-	-	75.00	75.00	-	129.56	
Supplies, Office	1,146.91	11,320.94	12,200.00	879.06	92.79%	7,300.37	
Telecommunications	3,875.70	20,308.10	45,528.75	25,220.65	44.61%	19,701.19	
Internet Charges	130.72	768.04	-	(768.04)	-	-	
Trips and Tours	145.61	145.61	8,000.00	7,854.39	1.82%	16,682.21	
Vehicles, Fuel	592.66	2,198.57	7,100.00	4,901.43	30.97%	1,455.95	
Vehicles, Repairs/Maint	10.30	320.13	2,500.00	2,179.87	12.81%	2,434.04	
Insurance, General Liab	39,252.95	46,819.65	30,833.25	(15,986.40)	151.85%	26,651.12	
Insurance, Cyber Liability	-	7,068.25	8,141.50	1,073.25	86.82%	7,358.75	
Insurance, 4-H Accident	-	419.48	350.00	(69.48)	119.85%	408.68	
Subscript & Memberships	125.00	2,960.41	2,850.00	(110.41)	103.87%	1,259.97	

CCE Albany County
Statement of Activities
06/30/2026

Last Month Closed 06/30/2026

	Current Month	Year to Date	Annual Budget	Over/Under Budget	% Budget	Prior Year Same Period
Licenses and Fees	3,769.72	4,401.23	3,200.00	(1,201.23)	137.54%	385.09
Background/MVR Checks	189.92	2,103.91	5,000.00	2,896.09	42.08%	519.94
Taxes and Fines	-	240.57	650.00	409.43	37.01%	650.64
GRANTS & CONTRACTS						
Contracted Services	11,155.44	77,110.36	88,524.00	11,413.64	87.11%	94,636.42
Specialist Contract	-	-	-	-	-	350.00
Association Services	-	-	43,660.50	43,660.50	-	-
BUILDINGS & GROUNDS						
Facilities/Grounds Maint	1,891.84	5,565.79	7,350.00	1,784.21	75.73%	2,821.23
Repairs & Maint	721.77	1,126.51	2,500.00	1,373.49	45.06%	184.87
Utilities	87.25	523.42	948.00	424.58	55.21%	523.02
EXPENSE OF FIXED ASSETS						
Depr, Buildings	416.66	2,500.00	5,000.00	2,500.00	50.00%	2,500.00
Depr, Furniture & Fixtures	329.00	1,974.00	-	(1,974.00)	-	-
Depr, Vehicles	2,853.43	17,120.61	15,000.00	(2,120.61)	114.14%	13,212.02
Depr, Computers	158.34	950.06	-	(950.06)	-	475.03
Depr, Equipment	386.39	2,318.30	-	(2,318.30)	-	2,318.30
NON-OPERATING EXPENSES						
Loss on Investments	12,270.18	62,408.86	-	(62,408.86)	-	29,021.37
TOTAL EXPENSES	\$ 504,450.81	\$ 2,864,692.50	\$ 6,123,901.56	\$ 3,259,209.06		\$ 2,900,884.76
TRANSFERS TO FUND BALANCES						
Trans to Plant/Equipment	-	-	-	-	-	52,603.48
Trans to Plant/Const in Progress	-	-	-	-	-	-
TOTAL TRANSFERS TO FUND BALANCES	\$ -	\$ -	\$ -	\$ -		\$ 52,603.48
TOTAL EXPENSES & TRANSFERS TO FUNDS	\$ 504,450.81	\$ 2,864,692.50	\$ 6,123,901.56	\$ 3,259,209.06		\$ 2,953,488.24
NET FROM TRANSFERS	4,143.82	24,862.97	379,050.06	354,187.09		(98,991.65)
NET FROM CURRENT OPERATIONS	(14,844.75)	(31,323.82)	(379,050.06)	(347,726.24)		264,520.55
NET FROM TRANSFERS & CURRENT OPERATIONS	\$ (10,700.93)	\$ (6,460.85)	\$ -	\$ 6,460.85		\$ 165,528.90

CCE Albany County
Statement of Cash Flows

	Last Month Closed		06/30/2026	
	Period Ending 06/30/2026		Period Ending 06/30/2025	
Change in net assets	\$	(31,323.82)	\$	264,520.55
Adjustments to reconcile change in Net Assets Used by Operating Activities				
Depreciation	\$	48,500.60	\$	19,656.48
Cash Flows from Operating Activities:				
(Increase) Decrease in Assets				
Accounts Receivable	\$	(2,259.84)	\$	73,902.65
Certificates of Deposit, 12 months or less		(24,342.38)		(36,943.95)
Prepaid Expenses		(198.07)		9,609.56
Increase (Decrease) in Liabilities				
Accounts Payable	\$	46,443.52	\$	15,385.40
Accounts Payable, Cornell		60,198.26		38,713.06
Accrued Payroll		(37,496.10)		(30,472.38)
Deferred Revenues		1,926.38		(40,854.02)
Agency Funds		(121.00)		9,969.98
Operating Leases Current		823.79		274.03
Operating Leases Non-Current		(24,461.42)		(1,425.16)
Taste Store Proceeds owed to NYSDAM		-		-
Net Cash (Used) by Operating Activities	\$	20,513.14	\$	38,159.17
Cash Flows from Investing Activities				
Purchase of Equipment	\$	-	\$	52,603.48
Cash Used for Investments		39,432.89		55,625.06
Net Cash (Used) by Investing Activities		(39,432.89)		(108,228.54)
NET INCREASE (DECREASE) IN ASSETS	\$	(1,742.97)	\$	214,107.66
CASH BALANCE, BEGINNING OF YEAR		1,433,680.87		844,371.54
CASH BALANCE, END OF FISCAL PERIOD	\$	1,431,937.90	\$	1,058,479.20

CCE Albany County
Statement of Financial Position

	Last Month Closed		07/31/2026
	Period Ending 07/31/2026		Period Ending 07/31/2025
Assets			
Current Assets			
Petty Cash	\$	100.00	\$ 200.00
Cash in Bank, Checking		921,025.92	244,608.82
Cash in Bank, Savings		903,531.09	729,261.44
Undeposited Funds		934.50	33,797.19
Total Cash	\$	1,825,591.51	\$ 1,007,867.45
Accounts Receivable	\$	453,785.40	\$ 1,138,768.30
Accounts Receivable, Inter-Assoc		-	-
Less Expected Credit Losses		-	-
Net Accounts Receivable		453,785.40	1,138,768.30
Certificates of Deposit, 12 Months or Less		1,982,363.91	1,916,280.84
Prepaid Expenses		12,977.69	2,985.79
Total Current Assets	\$	4,274,718.51	\$ 4,065,902.38
Non-Current Assets			
Investments, Mutual Funds	\$	1,106,905.86	\$ 1,014,913.74
Deposits Non-Current		183,567.00	182,235.00
Total Non-Current Assets	\$	1,290,472.86	\$ 1,197,148.74
Right-Of-Use Assets			
Right-Of-Use Buildings	\$	181,876.41	\$ -
Right-Of-Use Equipment		3,915.72	6,984.47
Total Right-Of-Use Assets	\$	185,792.13	\$ 6,984.47
Fixed Assets			
Buildings	\$	207,821.50	\$ 207,821.50
Furniture and Fixtures		19,740.00	19,740.00
Vehicles		190,993.60	211,621.54
Computers		11,481.96	11,481.96
Equipment		59,248.82	59,248.82
Fixed Asset Accrual		5,250.00	-
Accumulated Depreciation		(223,894.18)	(194,796.17)
Total Fixed Assets	\$	270,641.70	\$ 315,117.65
Total Assets	\$	6,021,625.20	\$ 5,585,153.24

Liabilities and Fund Balances**Current Liabilities**

Accounts Payable	\$	127,648.00	\$	110,504.14
Accounts Payable, Cornell		409,865.66		264,132.17
Accrued Expenses, Other		20,546.00		20,546.00
Accrued Vacation		141,937.61		106,625.79
Deferred Revenues		205,511.11		205,564.91
Agency Funds		2,074.85		12,753.35
Operating Leases Current		42,239.05		3,068.75
Total Current Liabilities	\$	949,822.28	\$	723,195.11

Non-Current Liabilities

Operating Leases Non-Current	\$	143,553.08	\$	3,915.72
Total Non-Current Liabilities	\$	143,553.08	\$	3,915.72

Current Fund Balances

Temp Rest Fund	\$	1,665.20	\$	1,665.20
Perm Rest Fund		-		-
Total Funds with Restrictions	\$	1,665.20	\$	1,665.20

Designated	\$	2,407,341.23	\$	2,215,763.53
General Fund		2,262,729.77		2,214,358.94
Plant Fund		270,641.70		315,446.65
	\$	4,942,377.90	\$	4,747,234.32

Total Revenues	\$	3,284,226.31	\$	3,653,825.37
Total Expenses		(3,322,111.19)		(3,428,100.46)
Net from Operations	\$	(37,884.88)	\$	225,724.91

Transfers from	\$	29,006.82	\$	(42,573.32)
Transfers To		(5,250.00)		(72,343.48)
Net from Transfers		23,756.82		(114,916.80)
Total Fund Balances	\$	4,928,249.84	\$	4,858,042.43

Total Liabilities and Fund Balances

	\$	6,021,625.20	\$	5,585,153.26
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**CCE Albany County
Statement of Activities
07/31/2026**

	Last Month Closed						07/31/2026
	Current Month	Year to Date	Annual Budget	Over/Under Budget	% Budget	Prior Year Same Period	
FEDERAL REVENUES							
SL Fed Contrib	\$ 6,136.74	\$ 43,271.18	\$ 75,035.20	\$ 31,764.02	57.67%	\$ 42,090.15	
Fed Contract Contrib	30,955.58	246,733.62	439,478.25	192,744.63	56.14%	455,035.93	
STATE REVENUES							
NYS 224 Contracts	15,509.48	75,852.13	219,585.87	143,733.74	34.54%	150,648.36	
NYS Fringe Benefits	133,522.77	949,837.34	1,896,970.13	947,132.79	50.07%	1,041,700.98	
NYS Contracts Contrib	39,863.16	187,453.77	253,300.00	65,846.23	74.00%	216,800.63	
COUNTY REVENUES							
County Approp Contrib	116,455.67	815,189.69	1,397,468.00	582,278.31	58.33%	756,447.44	
County Contract Contrib	40,333.00	401,132.12	685,500.00	284,367.88	58.52%	388,049.85	
OTHER GRANTS & CONTRACTS							
Other Govt Contracts Contrib	-	-	15,000.00	15,000.00	-	-	
Other Grants/Contracts Contrib	2,638.10	14,614.31	-	(14,614.31)	-	6,546.25	
Private Contracts Contributions	-	15,497.06	18,000.00	2,502.94	86.09%	43,447.49	
CONTRIBUTION REVENUE							
Contrib Unrestricted	946.35	5,777.38	8,100.00	2,322.62	71.33%	7,799.12	
INVESTMENT EARNINGS							
Interest Income	9,850.67	52,475.12	50,000.00	(2,475.12)	104.95%	51,260.07	
Dividend Income	6,797.48	34,872.67	50,000.00	15,127.33	69.75%	36,031.09	
PROGRAM REVENUE							
Program Reg Fees	60.00	15,842.90	61,750.00	45,907.10	25.66%	28,798.74	
Regional Prog Support	40,711.39	295,304.25	498,264.05	202,959.80	59.27%	286,072.05	
Enterprise Sales	580.00	4,296.00	4,700.00	404.00	91.40%	5,950.74	
Reimb for Services	3,791.66	26,631.52	45,500.00	18,868.48	58.53%	26,541.62	
Fundraising	20.00	17,430.00	18,000.00	570.00	96.83%	39,461.00	
Special Events	-	-	2,000.00	2,000.00	-	-	
Miscellaneous Clearing	-	3,188.53	-	(3,188.53)	-	(9.64)	
Rental, Long-Term	-	-	1,400.00	1,400.00	-	-	
Rental, Short-Term	2,685.58	7,690.86	4,800.00	(2,890.86)	160.23%	4,706.16	
NON-OPERATING INCOME							
Gain on Investments	-	71,135.86	-	(71,135.86)	-	66,447.34	
TOTAL REVENUES	\$ 450,857.63	\$ 3,284,226.31	\$ 5,744,851.50	\$ 2,460,625.19		\$ 3,653,825.37	
TRANSFERS FROM FUND BALANCES							
Trans from Designated	\$ -	\$ -	\$ 359,050.06	\$ 359,050.06	-	\$ -	
Trans from Plant, Depr	4,143.85	29,006.82	20,000.00	(9,006.82)	145.03%	(42,573.32)	
TOTAL TRANSFERS FROM FUND BALANCES	\$ 4,143.85	\$ 29,006.82	\$ 379,050.06	\$ 350,043.24		\$ (42,573.32)	
TOTAL REVENUES & TRANSFERS FROM FUNDS	\$ 455,001.48	\$ 3,313,233.13	\$ 6,123,901.56	\$ 2,810,668.43		\$ 3,611,252.05	
SALARIES							
Payroll	\$ 225,736.40	\$ 1,615,562.88	\$ 3,152,184.72	\$ 1,536,621.84	51.25%	\$ 1,606,319.23	
EMPLOYEE BENEFITS							
Payroll Fringe Benefits	133,522.77	949,837.34	1,896,970.13	947,132.79	50.07%	1,041,700.98	
Unemployment Ins	-	2,611.11	2,303.00	(308.11)	113.38%	2,944.79	
Workers' Compensation	-	16,176.02	16,099.50	(76.52)	100.48%	21,169.02	
STAFF DEVELOPMENT							
Staff Dev, Registrations	1,310.25	4,006.10	10,350.00	6,343.90	38.71%	7,486.97	
Staff Dev, Transportation	161.59	1,176.28	3,200.00	2,023.72	36.76%	1,148.59	
Staff Dev, Lodging	708.42	2,322.46	50.00	(2,272.46)	4644.92%	3,103.44	
Staff Dev, Meals	-	207.28	3,900.00	3,692.72	5.31%	197.49	
PROGRAM/OPERATING EXPENSES							
Auditing Fees	-	18,500.00	21,250.00	2,750.00	87.06%	17,512.00	
Advertising	-	179.64	8,400.00	8,220.36	2.14%	172.88	
Publicity	3,137.41	7,991.03	2,900.00	(5,091.03)	275.55%	7,939.08	
Awards and Prizes	400.00	4,659.63	4,750.00	90.37	98.10%	4,560.59	
Bank Fees	383.57	4,529.02	10,000.00	5,470.98	45.29%	5,992.41	
Legal Fees	-	5,339.20	35,000.00	29,660.80	15.25%	20,160.20	
Travel, Lodging	-	499.08	-	(499.08)	-	393.20	
Travel, Meals	-	113.48	50.00	(63.48)	226.96%	-	
Travel, Mileage	3,597.08	23,532.05	58,922.25	35,390.20	39.94%	28,472.92	
Travel, Transportation	810.23	5,843.67	100.00	(5,743.67)	5843.67%	774.61	
Meetings, Food	1,150.52	12,255.07	25,825.00	13,569.93	47.45%	12,303.06	
Meetings, Other	133.20	163.69	5,300.00	5,136.31	3.09%	71.00	
Postage and Delivery	258.63	2,936.99	6,155.00	3,218.01	47.72%	2,219.08	
Printing & Copying	1,043.60	13,068.81	24,239.25	11,170.44	53.92%	10,540.27	
Non-Capitalized Assets	-	-	11,750.00	11,750.00	-	8,671.34	
Regional Prog Support	10,845.43	75,918.01	133,169.10	57,251.09	57.01%	74,034.10	
Rental, Equipment	302.44	2,716.95	5,000.00	2,283.05	54.34%	2,648.03	
ROU Lease, Equipment	-	-	2,000.00	2,000.00	-	-	
Rental, Facilities	24,431.75	171,502.25	285,552.00	114,049.75	60.06%	147,429.75	
Enterprise, Cost of Sales	-	1,379.10	4,000.00	2,620.90	34.48%	4,568.05	
Fundraising Expenses	528.08	9,520.84	8,000.00	(1,520.84)	119.01%	7,066.53	
Special Events Expenses	-	-	2,000.00	2,000.00	-	-	
Supplies, Nutrition	218.54	1,015.19	1,837.50	822.31	55.25%	2,888.40	
Supplies, Teaching	8,403.97	52,522.61	89,578.61	37,056.00	58.63%	44,098.47	
Supplies, Non-Food (disp)	-	-	154.50	154.50	-	212.00	
Supplies, Garden	1,016.09	6,033.89	3,500.00	(2,533.89)	172.40%	2,373.60	
Supplies, Expendable	-	-	75.00	75.00	-	129.56	
Supplies, Office	690.58	12,011.52	12,200.00	188.48	98.46%	8,646.11	
Telecommunications	3,322.68	23,630.78	45,528.75	21,897.97	51.90%	23,269.30	
Internet Charges	130.69	898.73	-	(898.73)	-	-	
Trips and Tours	2,375.00	2,520.61	8,000.00	5,479.39	31.51%	16,682.21	
Vehicles, Fuel	367.48	2,566.05	7,100.00	4,533.95	36.14%	1,547.25	
Vehicles, Repairs/Maint	-	320.13	2,500.00	2,179.87	12.81%	2,434.04	
Insurance, General Liab	-	46,819.65	30,833.25	(15,986.40)	151.85%	59,328.12	
Insurance, Cyber Liability	-	7,068.25	8,141.50	1,073.25	86.82%	7,358.75	
Insurance, 4-H Accident	-	419.48	350.00	(69.48)	119.85%	408.68	
Subscript & Memberships	-	2,960.41	2,850.00	(110.41)	103.87%	1,372.97	

CCE Albany County
Statement of Activities
07/31/2026

Last Month Closed 07/31/2026

	Current Month	Year to Date	Annual Budget	Over/Under Budget	% Budget	Prior Year Same Period
Licenses and Fees	28.19	4,429.42	3,200.00	(1,229.42)	138.42%	385.09
Background/MVR Checks	588.83	2,692.74	5,000.00	2,307.26	53.85%	662.38
Taxes and Fines	-	240.57	650.00	409.43	37.01%	919.77
GRANTS & CONTRACTS						
Contracted Services	17,120.05	94,230.41	88,524.00	(5,706.41)	106.45%	115,279.37
Specialist Contract	-	-	-	-	-	350.00
Association Services	-	-	43,660.50	43,660.50	-	39,867.00
BUILDINGS & GROUNDS						
Facilities/Grounds Maint	399.99	5,965.78	7,350.00	1,384.22	81.17%	4,893.45
Repairs & Maint	-	1,126.51	2,500.00	1,373.49	45.06%	184.87
Utilities	87.25	610.67	948.00	337.33	64.42%	610.19
EXPENSE OF FIXED ASSETS						
Depr, Buildings	416.67	2,916.67	5,000.00	2,083.33	58.33%	2,916.67
Depr, Furniture & Fixtures	329.00	2,303.00	-	(2,303.00)	-	329.00
Depr, Vehicles	2,853.45	19,974.06	15,000.00	(4,974.06)	133.16%	16,065.47
Depr, Computers	158.35	1,108.41	-	(1,108.41)	-	633.37
Depr, Equipment	386.38	2,704.68	-	(2,704.68)	-	2,704.69
NON-OPERATING EXPENSES						
Loss on Investments	10,064.13	72,472.99	-	(72,472.99)	-	31,950.07
TOTAL EXPENSES	\$ 457,418.69	\$ 3,322,111.19	\$ 6,123,901.56	\$ 2,801,790.37		\$ 3,428,100.46
TRANSFERS TO FUND BALANCES						
Trans to Plant/Equipment	5,250.00	5,250.00	-	(5,250.00)	-	72,343.48
TOTAL TRANSFERS TO FUND BALANCES	\$ 5,250.00	\$ 5,250.00	\$ -	\$ (5,250.00)		\$ 72,343.48
TOTAL EXPENSES & TRANSFERS TO FUNDS	\$ 462,668.69	\$ 3,327,361.19	\$ 6,123,901.56	\$ 2,796,540.37		\$ 3,500,443.94
NET FROM TRANSFERS	(1,106.15)	23,756.82	379,050.06	355,293.24		(114,916.80)
NET FROM CURRENT OPERATIONS	(6,561.06)	(37,884.88)	(379,050.06)	(341,165.18)		225,724.91
NET FROM TRANSFERS & CURRENT OPERATIONS	\$ (7,667.21)	\$ (14,128.06)	\$ -	\$ 14,128.06		\$ 110,808.11

**CCE Albany County
Statement of Cash Flows**

	Last Month Closed		07/31/2026
	Period Ending 07/31/2026		Period Ending 07/31/2025
Change in net assets	\$	(37,884.88)	\$ 225,724.91
Adjustments to reconcile change in Net Assets Used by Operating Activities			
Depreciation	\$	56,080.64	\$ 24,032.29
Cash Flows from Operating Activities:			
(Increase) Decrease in Assets			
Accounts Receivable	\$	11,438.25	\$ (264,281.15)
Certificates of Deposit, 12 months or less		(30,006.14)	(44,026.50)
Prepaid Expenses		6.11	9,775.14
Increase (Decrease) in Liabilities			
Accounts Payable	\$	30,973.43	\$ 21,892.02
Accounts Payable, Cornell		227,725.13	105,070.31
Accrued Payroll		(22,078.59)	(17,345.23)
Accrued Expenses, Other		20,546.00	20,546.00
Deferred Revenues		205,511.11	205,564.91
Agency Funds		54.00	10,114.98
Operating Leases Current		961.31	281.68
Operating Leases Non-Current		(28,035.13)	(1,664.77)
Taste Store Proceeds owed to NYSDAM		-	-
Net Cash (Used) by Operating Activities	\$	417,095.48	\$ 45,927.39
Cash Flows from Investing Activities			
Purchase of Equipment	\$	5,250.00	\$ 72,343.48
Cash Used for Investments		38,130.60	59,845.20
Net Cash (Used) by Investing Activities		(43,380.60)	(132,188.68)
NET INCREASE (DECREASE) IN ASSETS	\$	391,910.64	\$ 163,495.91
CASH BALANCE, BEGINNING OF YEAR		1,433,680.87	844,371.54
CASH BALANCE,END OF FISCAL PERIOD	\$	1,825,591.51	\$ 1,007,867.45

**Cornell Cooperative Extension Association of Albany County
Human Resource Policy Manual**

Policy Code – Subject (Type)

816 A – Longevity Pay (Local)

Extension Administration Issue Date, Last Revised Date

Not Applicable

Association Adoption Date

10/17/2022

Association Effective Date

1/1/2023

Policy

Cornell Cooperative Extension of Albany County's (CCE Albany) longevity pay policy is designed to provide eligible employees with a recognition for years of service.

Eligibility

Full-time, regular employees are eligible for longevity pay. Longevity pay begins after an eligible employee complete three years of continual full-time (37.5 hours/week) service with CCE Albany, including approved leaves of absence. Longevity pay is paid within the month of the eligible employee's anniversary date. Longevity pay service will be reinstated for full time employees whose employment status has been affected by Reduction in Force (RIF) if they return to a full-time, regular position within one year of the RIF status.

Example: A full-time, regular employee begins work for CCE Albany on January 12, 2023. Longevity pay will begin and be paid within one month of January 12, 2026.

Part-time and/or temporary employees are not eligible for longevity pay. Part-time and/or temporary service does not count towards longevity pay. Service with other employers, including other CCE Associations, does not count towards longevity pay.

Longevity Pay Amounts

Eligible employees will receive longevity pay as follows:

Years of Completed Service	Longevity Pay
3-4	\$150.00
5-6	\$500.00
7-9	\$1,000.00
10-14	\$1,500.00
15-19	\$2,000.00
20+	\$5,000.00

Separation of Employment

An employee whose employment with the Association is terminated for any reason will not receive cash payment for unused longevity pay.