

ALLERGY PAPERWORK INFORMATION

As of Sept 2025

Note: If a child has been flagged for asthma, that child NEEDS an inhaler at program. The parent will have to change the paperwork to state that the child does NOT need an inhaler (and Child Care Council may still argue with you).

A. Child has been flagged with an ALLERGY and has a MEDICATION (inhaler or epi-pen):

Needs 4 forms, every year:

- Yellow Allergy Card (signed by parent) [Allergy Card 2.0.docx](#)
- Individual Health Care Plan (signed by parent and Site Director) [Individual Health Care Plan.dot](#)
- Allergy and Anaphylaxis Form (signed by doctor, parent and Site Director) [Allergy Form 2.0.docx](#)
- Medication Consent Form (filled out and signed by doctor, parent and Site Director) [Medication Consent Form](#)

B. A *new* Child has been flagged with an ALLERGY but no medication (food allergy not requiring an epi-pen, for example):

Needs 3 forms for this year:

- Yellow Allergy Card (signed by parent) [Allergy Card 2.0.docx](#)
- Individual Health Care Plan (signed by parent and Site Director) [Individual Health Care Plan.dot](#)
- Allergy and Anaphylaxis Form (signed by doctor, parent and Site Director) [Allergy Form 2.0.docx](#)

C. A returning child who has an ALLERGY but no medication and has paperwork from last year:

For the current year:

- All forms from the previous year signed and dated by the parent with “no changes”

Sometimes parents need hand-holding to complete these forms instead of letting them loose with blank forms and assuming they (and their physicians) will fill them out correctly.

In that case, I find it's useful to fill out as much as possible for them. You can also offer to fax them to their doctor. If this is the case, reach out to Amber or myself with the completed forms (and fax numbers for the doctors would be awesome), so that we can ask Bobbi-Jo to fax those.

Here is an example for a child who has an inhaler for respiratory illness: [Allergy Paperwork Examples.pdf](#)