

Cornell Cooperative Extension Delaware County

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Cornell Cooperative Extension of Delaware County

Board of Directors Meeting Agenda

Tuesday, September 15, 2026

6:00 – 7:30 PM

Cooperative Extension Office, Hamden, NY

Board Member Attendance:

Count	Name	Position	Term	Expiration
	Rebecca Walley	At Large/Board President	1	2026-2028
	Jill Coleman	4-H Rep/Board V.P.	1	2024-2026
	Kirstie Mattson	4-H Rep/Board Secretary	1	2026-2028
	Timothy Kelso	At Large	2 year fill in	2026-2027
	Christina Losie	HE Rep	1	2024-2026
	Madeline Chapin	At Large	1 year fill in	2026
	Donald Smith	Board of Sup. Rep	Appointed	-
	Kim Moody	At Large	2 year fill in	2026-2027
	Beth Howland	At Large	1	2026-2028
	Patricia Claiborne	State Extension Specialist	-	-
	Damian Hill	Ag Rep	1	2025-2027
	Kendra Wiggins	At Large	1	2026-2028
	Jason Mondore	At Large	1	2024-2026
	Cathy Popp-McKenna	HE Rep	1	2025-2027
	Kirk Fletcher	Ag Rep	2	2021-2026

- I. Call to Order
- II. Welcome & Introductions
- III. Public Comment (limited to 5 minutes per person)
- IV. Executive Director's Report – Emily Roach
- V. President's Report – Rebecca Walley
- VI. Finance Manager Report – Charles Engel
- VII. Reports and Updates:
 - Supervisor Representative: Donald Smith
 - State Extension Specialist: Patricia Claiborne
 - Program Advisory Committee Reports (limited to 5 minutes each)
 - i. 4-H
 - ii. Ag
 - iii. HE



VIII. Approval of Board of Directors Meeting Minutes 8/3/2026

Vote:

Motioned by:

Second:

Motion Carried:

IX. Approval of June's financial statements

Vote:

Motioned by:

Second:

Motion Carried:

X. Old Business:

- Review cell phone plan options and approve phones for staff

Vote:

Motioned by:

Second:

Motion Carried:

- Board members will need to return signed Code of Ethics/Conflict of Interest forms

XI. New Business

- Approval of HR Policy 405: Gender-Based Violence and the Workplace

Vote:

Motioned by:

Second:

Motion Carried:

- Approval of Form Code 508 – Remote Work

Vote:

Motioned by:

Second:

Motion Carried:

- Approval of Remote Work Agreement

Vote:

Motioned by:

Second:

Motion Carried:

- XII. Enter into Executive Session to discuss current NYS Division of Human Rights Complaint, Department of Labor Notice, and discuss employment history of a particular employee that may lead to discipline, suspension, or dismissal.

Vote:

Motioned by:

Second:

Motion Carried:

- XIII. Exit Executive Session

Vote:

Motioned by:

Second:

Motion Carried:

- XIV. Adjourn Meeting

Vote:

Motioned by:

Second:

Motion Carried:

Future Board Meeting Dates: Annual Meeting: November 6, 2026