

Call to Order

John Mancini called meeting to order at __1900____.

Board Members Present (X if present) Quorum - yes

A Alex Guilmette X Ann Haden X Jim Pettis Jr.

X John Mancini X Elizabeth Newsom X Mark Preissler

X Tom Venditti X Stacy Simmons

Mark X if present, A if Absent

Board of Supervisors Rep: X Ian Murray

CCE Rep: X Danielle Hautaniemi

CCE Staff: List names as

A William Schwerd , X Sharon Bellamy , X Greg Stevens

Guest – None Present

Approval of Minutes from May 20, 2026

Motion to accept Minutes: _Jim Pettis_____

Second: _Elizabeth Newsom_____

Motion to Accept Carried: Y

Reports:

Officers Report

President – John Mancini – Nothing to Report

Vice President – Elizabeth Newsom – Elizabeth distributed copies of the Executive Director Job Description. Danielle noted minor changes in wording and shortening the form are pending.

Treasurer – Jim Pettis – Jim stated that the 2024 Audit is complete, and requested a motion to begin the 2025 Audit. Stacy Simmons motioned to begin the 2025 Audit. This was seconded by Tom Venditti. The motion carried.

Secretary – Mark Preissler – Nothing to Report

Operational Report:

Finance – Sharon-

Sharon has been contacted about beginning the 2025 Audit. The auditors have requested access to Acumatica. There is CCE Association precedent for providing auditors access to Acumatica.

Sharon reviewed updated Form Codes 049, 810, and 1206. Motion to accept the proposed changes was made by Jim Pettis, Seconded by Mark Preissler; Motion Carried.

Sharon also reviewed the April Financials. Stacy Simmons made a motion to accept the statement pending audit, Seconded by Elizabeth Newsom, Motion to Accept Carried - Y

Personnel/HR – Greg Stevens-

Jillian Peek is doing terrific in her new role and is already diving into County Fair. Greg noted that the Dog Show will be at the Training Center rather than the Fair.

A Boat Steward position has opened and will be filled.

Bill Schwerd is retiring as the Executive Director as of 06/30/2026.

Training Center – Greg Stevens-

The Horsemen's Social was a great event that was enjoyed by an enthusiastic group. Nicolina and her team did an excellent job preparing the venue.

The white fence at the front of the property is down. John commented that there need to be some sort of entryway or gateway to the grounds. Greg noted that options are being explored.

Firing Range Update – Greg, and John are to meet with Councilwoman Barbara Kerr, and Supervisor Ostrander about reopening the firing range at the Training Center. Hopefully the range will be open by fall.

Executive Director's Report – Greg Stevens

Staff have already changed gears to begin working on County Fair. The theme will be tied into America's 250 celebration.

Program Rep Reports –

4H Program Comm - Ann Haden - She had nothing to report as the meeting was cancelled. A topic at the upcoming meeting will be volunteer recruitment.

Ag Comm - Stacy Simmons –

Stacy also noted the success of the Horsemen's Social and there is a sense of a stronger program in Saratoga County. Regarding County Fair, there will be a Dairy Booth in the Townley Building. Southern Adirondack Beekeepers Association will have an enlarged area and will conduct daily Buzz About Bee Talks. Mark noted that this was recently shared at the monthly SABA Meeting. Stacy also noted an upcoming Landscaping Class. Please see minutes or newsletter for details.

Representative Reports

Supervisors Rep – Ian Murray – Nothing to report this month.

Cornell Rep – Danielle Hautaniemi – Danielle reviewed the SES Updates for Boards. Of note is a joint ED and Board Training series in August via ZOOM. She also highlighted the Website Project Update focusing on Accessibility and Open Meeting Law requirements. Please see the SES Updates for Boards June 2026 document for details.

Old Business –

No old business was discussed.

New Business

A. Board Resolutions

With the upcoming retirement (June 30, 2026) of Bill Schwerd as Executive Director, John Mancini requested and the board passed several resolutions to help the Association during the transition period until a new executive director is on-board.

1. Appoint Greg Stevens as interim Executive Director effective July 1
Motion by Jim Pettis, Second by Liz Newsom, Motion Carried
2. Authorize Greg Stevens on internal controls and financial matters effective July 1
Motion by Tom Venditti, Second by Ian Murray, Motion Carried
3. Authorize Greg Stevens on internal controls and financial matters on an interim basis until July 1 should it be needed.
Motion by Elizabeth Newsom, Second by Jim Pettis, Motion Carried
4. Appoint Elizabeth Newsom as chair of the Executive Director Search Committee.
Motion by Mark Preissler, Seconded by Ann Haden, Motion Carried

B. Discussion of Policy Updates, and Reestablishing Chain of Command

Board members, and Greg discussed the need to review and update policies and procedures within the Association. The Chain of Command also needs to be reestablished. Board members and Greg recognized that Greg cannot sustain being responsible for the Association, HR, 4H/FCS, and Ag. Greg has some ideas in this area which would help during the transition period. John has also agreed to be present at Greg's first staff meeting.

C. Turnover of Immediate Issues to Greg, and completion of necessary paperwork.

The board discussed the need for Bill to make Greg aware of any open issues, and turnover anything needing immediate attention. Bill also needs to complete the appropriate paperwork for his retirement and to not delay payment of final accruals.

As Bill sought counsel, John Mancini noted that this request should be made by Joanmarie at Dowling Law to John Cromie. Mark Preissler made a motion that Dowling Law contact John Cromie regarding Bill completing the Association's last day of employment letter and provide turnover to Greg. This was seconded by Jim. Motion Carried.

Next Meeting: September 9, 2026

Open Meeting Adjourned

By: John Mancini at __2008__

Motion: Mark Preissler

Second: Jim Pettis

Motion Carried – Y