Cornell Cooperative Extension

Cornell Cooperative Extension
Sullivan County
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October 17, 2026

Dear 4-H Leaders,

Enclosed are club re-enrollment materials for 2026-2027. Club rosters reflect the enrollment documents currently on file for your members. Please signify changes for the new year on the roster and return one copy to the CCESC 4-H Program with your member enrollment forms.

To retain active status, member enrollment forms must be fully completed and returned to CCESC 4-H. Each form must:

- Have completed member information on page 1
- Have completed parent contact information on page 2, with boxes checked and initialed for custodial and photo releases.
- Include both youth and parent signatures in Part 7 of page 4. Signatures confirm families understand and agree to terms for 4-H enrollment.
- **4-H'ers involved in multiple clubs need only to complete one form and list all their clubs in the space provided for club name.**

Your cooperation allows the 4-H Program to retain accurate contact and statistical records to provide liability coverage for youth participation. ***Leaders should collect all member enrollment forms and return with the following club paperwork to the 4-H office by November 1:***

1. Enrollment forms for every club member
2. One copy of the club roster reflecting any changes or corrections (i.e. years in 4-H)
3. Annual Club Update Form (list your club officers on the reverse)
4. Club Financial Statement ***for the previous program year***, *recording financial information for the program year Oct. 1, 2025- Sept. 30, 2026.*
5. 4-H Club Planning Calendar – one copy should be returned including your preliminary club goals and plans (to meet at least 6 times and complete at least one project).

The Club Secretary's Handbook and Treasurer's Journal are available digitally and are posted with other 4-H forms and member information at sullivancce.org.

Please contact me if you have any questions.

Thank you,

Barbara Moran
4-H Program Manager

Diversity and Inclusion are a part of Cornell University's heritage. We are a recognized employer and educator valuing AA/EEO, Protected Veterans, and Individuals with DisAbilities.