

**Cornell Cooperative Extension of Clinton County
Board of Directors Meeting (CCE Meeting Room)
August 18, 2026 @ 6:00pm**

Call to order.

1. Approval of agenda for August 18th, 2026
2. Approval of May 12th, 2026, Minutes
3. Campus Update: Kevin Jordan
4. Financials: Treasurer: Shannon Thayer, presented by Robert Swem
 - a. Motion to approve April 2026 Financials, pending audit
 - b. Motion to approve May 2026 Financials, pending audit
 - c. Motion to approve June 2026 Financials, pending audit
 - d. Motion to approve preliminary 2027 budget
 - e. Motion to approve purchase of new vehicle under \$42,000.00
5. Legislative Report
6. Executive Director's Report
7. Program Committee Reports
 - a. 4-H Youth and Family Program Committee – last meeting Aug 13. Update from BOD rep.
 - b. Agricultural Committee: met July 27, update from BOD rep
8. Old Business: none
9. New Business
 - a. Annual meeting: Tuesday October 27, 6pm at Cardinal Lounge, Angell College Center at SUNY Plattsburgh
 - b. HR Policies:
 - i. 405: Gender-Based Violence in the Workplace – updated by CCE Administration, (Employers who seek to do business with NYS as a bidder for competitive contracts must certify that they have a written Gender-Based Violence and the Workplace policy and that policy meets certain requirements (State Finance Law Section §139-m)).
 - ii. HR Policy 605 - Medical/sick Policy update – update to 30-minute increments for non-exempt staff. New PTO tracker – Built – for ease of use
 - iii. HR Policy 603 – Vacation – update to 30-minute increments for non-exempt staff. New PTO tracker – Built – for ease of use
 - c. Nominating Committee –Met via Zoom Friday, July 10 – update from Linda
10. Communications
11. Next schedule meeting: Tuesday September 15th, 2026 @ 6:00PM.
12. Motion to Adjourn.