

Association Nominating Committee Meeting Minutes

Monday, May 11, 2026, 11:00 AM

Zoom Virtual Meeting

ACTION ITEMS:

- Ask Board members to submit names/contact information of possible Nominating Committee members with Liz by June 5
- Ask Board members to begin sharing names/contact information of perspective Board members (and any communications instructions) with Liz anytime moving forward.

1. **Call to Order** – Liz Callahan called the meeting to order at 11:00 AM.
2. **Present** – Member present was Jessica Hill. Staff present was Liz Callahan.
3. **CCE Nominating Committee Training via Zoom (attended by Jess Hill on 5/5/26)**
 - Emphasized the importance of considering Board Composition and Succession Planning
4. **Nominating Committee Composition**
 - A majority of the members of a nominating committee must be non-board members
 - CCESO must strive for equal representation from each County
5. **CCESO's Current Needs Related to Nominating Committee/Anticipated Board Vacancies**
 - Need to identify one or two committee members from each county
 - Jess anticipates that the committee will meet two or three times between June and September
 - The committee will be asked to plan for the possibility of filling two Board seats in each county in 2027.
6. **Next Steps**
 - The Nominating Committee will work with the Executive Director, following a process to move candidates to the slate of prospective directors to be presented at the Association's Annual Meeting in October.
7. **Committee Related Objectives from CCESO's Strategic Plan's Leadership Goal:**
 - Nurture a robust Nominating Committee to cultivate a representative pool of prospective Board and Program Advisory Committee members. (Implementation by Executive & Nominating Coms, Exec Director).
 - Include time for Board development or discussions about opportunities/challenges at every Board meeting. Potential Board development topics include the role of Board members in cultivating perspective Board and Program Advisory Committee (PAC) members.

Adjournment: Meeting adjourned at 12:00 PM.