

**Cornell Cooperative Extension of Steuben County
Youth Development Program Advisory Committee Meeting
Thursday, May 21, 5:30 pm
Minutes**

1. Call to order – 5:34
 - Attendance
 - i. Committee – S. Folckemer., M. Coley., P. Kephart, M. Bullock
 - ii. Staff – K. Brandt., S. McKinley, J. Groen, S. Waters
 - iii. Guest – Isabelle Folckemer
2. Approval of Minutes – motion to approve with changes by S. Folckemer; 2nd by M. Coley - carried
3. Additions to the agenda
4. Reports
 - Agriculture in the Classroom (AITC) by K. Brandt
 - Pizza lesson for May – trust the process
 - June with chicks brought into the classroom.
 - Empire Field Trip for older students June 5th
 - Farm Tour 10 districts on June 11 & 12
 - Start lesson planning for 2026-2027 school year
 - Steph M. CASE certified
 - Way-Co summer school
 - 4-H Subcommittees
 - Livestock & Dairy Advisory Committee – by S. Waters
 - Hasn't met
 - Clinic May 30th @ Holstein Barns, Canisteo
 - 12 youth from Steuben, 2 youth from Allegany
 - Goats, Sheep, Beef & Dairy Cattle, Clipping & SMS
 - Youth participants receive take home brush/tool
 - Small Animal Advisory Committee – by J. Groen
 - Hasn't Met
 - 2nd class of poultry series completed
 - Hatching project resulted in most youth have 6 – 7 chicks hatch = 50%
 - Horse Advisory Committee – by J. Groen
 - Hasn't Met
 - First Horse show June 6th
 - 4-H Programs & Events
 - Market/Sale – by S. Waters
 - Marketing workshops going well. Youth practiced writing letters, sending information to bidders, talking with bidders, Steph W. shared letter/marketing from a class participant.
 - Shooting Sports – by J. Groen
 - Archery class recently completed
 - 2 new instructors certified
 - Introducing club structure
 - Planning State Shoot with assistance from NYS 4-H Staff
 - Dog – by S. Waters

- Dog classes continue with 5-6 dogs
 - Home Ec – by J. Groen
 - Clothing Evaluations & Revue completed on May 3rd in N. Cohocton
 - Phyllis Rathbun coordinated – youth from 2 clubs participated
 - 70 people in attendance
 - Older teen’s emceed & lead pledges
 - Showcase – by J. Groen
 - Ribbons & Awards ordered
 - Cooper’s BOCES animal panels/pens nearly completed
 - Finalizing details with judges, etc.
 - Board of Directors meeting – by P. Kephart
 - Last meeting held prior to Volunteer Appreciation event
 - Financial Audit presentation – CCE Steuben doing well
 - Ignite presentation by two 4-H youth who attended the trip
5. Executive Director - by J. Groen on behalf of T. McKinley
- Continue to seek and apply for grants to fund & sustain the SNAP-ED program
6. Old Business
- National Ignite by 4-H Conference – by J. Groen
 - i. Feedback from youth participants & chaperone shared with the group
 - 1. Recommended by all to send youth a few years younger for more impact locally post experience.
 - District Presentations & Regional Horse Communications – by J. Groen & S. Waters
 - i. Penny K. shared her experience with the variety of topics and quality of presentations
 - ii. 4 Steuben youth attended 3 were top presenters and/or judge’s choice recipients
 - iii. Regional Horse Communications – 1 senior youth earn 4th individual
 - Animal Science State Contests – by J. Groen & S. Waters
 - i. Livestock Bowl – inaugural year - M. Slayton
 - ii. Horse Communications – M. Slayton 6th place
 - iii. Horse Bowl – M Slayton Sr. J. Corbitt 1st, C. Slayton, M. Fodge
 - iv. Hippology & Horse Judging contests to be held June 7th @ Cortland County with 3 Steuben Youth to attend.
 - Pottery Class – by S. Waters
 - i. Completed pieces up front to view
7. New Business – by J. Groen
- National Trip Opportunities
 - i. Prioritized based on trip information & descriptions distributed
 - 1. National Conference in April
 - a. State delegation of 4-6 youth selected by NYS 4-H Staff through application process
 - 2. CWF @ Ignite
 - a. Steuben send 2 youth through selection process
 - ii. Selection Process
 - 1. Simple 1-2 page application
 - a. indicate interest
 - b. outline expectations
 - c. interview process if necessary

8. Staff Reports

- J. Groen
 - i. State Fair Youth Building changes – will be discussed more at upcoming district meeting
 - ii. State Fair Vehicle entry more strict
 - iii. Working on school recruitment AITC
- S. Waters
 - i. Tractor Safety class completed – one youth left to test
 - ii. Mother's Day event huge success
 - 1. Planning Father's Day
 - iii. Upcoming programming listed below

9. Announcements

- 4-H Food Safety Certification Class – May 26th @ CCE Steuben
- Allegany/Steuben 4-H Livestock Clinic – May 30th @ Allegany/Steuben Holstien Club
- 4-H Science Night: Egg Drop STEM Challenge @ CCE Steuben
- Outdoor & Agriculture Education Field Day – June 3rd @ Cooper's BOCES
- AITC Field Trip – June 5th @ Empire Livestock
- 4-H Qualifying Horse Show – June 6th @ Luke Reinbold's
- 4-H Community Service: Garden Replant – June 8th @ Howard Community Building
- AITC Spring Farm Tour – June 11 & 12 @ Smith's Stock Farm
- 4-H Food Safety Certification Class – June 18th @ Howard Community Building
- 4-H Animal Skull ID Class – June 22nd @ CCE Steuben
- 4-H Tree ID Class – June 28th @ Mossy Bank
- 4-H Career Explorations – June 30 - July 2 @ Cornell
- AITC Summer School @ Wayland-Cohocton – July 13 – 30?

10. 2026 Youth Development PAC meeting schedule: 1/15, 3/19, 5/21, 7/16, 9/17 and 11/19

Adjourn – 6:44 motion by S. Folckemer; 2nd M. Coley; carried.