

The January 22, 2026 of the Cornell Cooperative Extension Board of Directors was called to order by B. Joint at 4:31p.

Members Present: B. Joint, J. Jordan, P. Kephart, K. Lowery, L. Zawrotny, C. Susick

Members Via Zoom: H. Lando

Members Absent: W. Konopski, F. Potter, P. O'Conner

Staff Present: T. McKinley, R. Shirley, A. Zschoche

Appointment of notetaker: B. Joint made a motion for A. Zschoche to be the notetaker for 2026

- First-
- Second-

Approval of the December 2025 Board Minutes: J. Jordan made a motion to approve the December 2025 minutes. Second by K. Lowery. There was no further discussion, and the motion was carried unanimously.

Public Comment Period: None

Reorganization- Proposed as written

- H. Lando
- C. Susick
- Carried unanimously
- J. Jordan takes chair of Board-to continue meeting

Reports:

- **State Extension Specialist:**
 - P. O'Connor sent notes
 - AR and BR to be voted on has been sent
 - Training coming up for chair/co-chair of board and nominating committee
 - Updating CCE website- looking at March for Steuben
 - Will be starting to use salesforce
 - ED's will be headed to Albany to lobby for money and SNAP
- **Financial Report:** R. Shirley presented financials-can't vote due to not complete due to end of year
- **Executive Director Report:**

- A lot of programming/activities going on
- Bi weekly emails has been going good
- Plant BINGO was a success
- Currently looking at grant to cover 3 nutrition staff for 5 years
- **Program Area Reports:**
 - **Youth Development Committee-**
 - Ag In The Classroom- in all 13 school districts across county seeing more than 3000 a month
 - 4-H public presentations scheduled 2/21
 - Discussed showcase schedule
 - Ag Lit Week coming up-looking for book sponsors to cover public/school libraries
 - **Ag & NR Program Advisory Committee-** C. Susick reported
 - S. Sammis is now vice chair
 - 1/21 was a manure applicator training-well attended
 - Looking at pruning workshop
 - Looking for Sponsors for Ag Literacy Week books
 - Next meeting 2/10/26
 - **Community Health and Well Being** –L. Zawrotny-no meeting- next meeting 2/3

Old Business:

- N/A

New Business:

- Authorizations to Conduct Business- proposed as written
 - First-B. Joint
 - Second- K. Lowery
 - Carried Unanimously
- Operating Guidelines
 - First- K. Lowery
 - Second- C. Susick
 - Carried Unanimously
- AR Agreement
 - First- B. Joint
 - Second- P. Kephart
 - Carried Unanimously
- BR Agreement
 - First- C. Susick
 - Second- K. Lowery
 - Carried Unanimously
- Meet and Greet- Board and Staff- 6/25/26 4p-5p and Board meeting 5-6p
- Expense Report Discussion-tabled until a later date
 - First- B. Joint
 - Second- C. Susick
 - Carried Unanimously

Other Business:

- C. Susick challenged the Board to share/ participate in the postings on Facebook. He is top promoter currently.

Next Meeting: BOD meeting at 4:30 pm at the Annex Building on February 26, 2026

Adjourn: Motion to adjourn at 5:40p made by L. Zawrotny and seconded by K. Lowery and the motion was carried unanimously.

Minutes respectfully submitted by A. Zschoche.