

The February 26, 2026 of the Cornell Cooperative Extension Board of Directors was called to order by J. Jordan at 4:30p.

**Members Present:** J. Jordan, P. Kephart, K. Lowery, L. Zawrotny, C. Susick, F. Potter,

**Members Via Zoom:** H. Lando, W. Konopski

**Members Absent:** P. O’Conner, B. Joint

**Staff Present:** T. McKinley, R. Shirley, A. Zschoche

**Approval of the January 2026 Board Minutes:** C. Susick made a motion to approve the January 2026 minutes. Second by K. Lowery. There was no further discussion, and the motion was carried unanimously.

**Public Comment Period:** None

**Reports:**

- **State Extension Specialist:**
  - P. O’Connor sent notes
  - Trainings coming up for chair/co-chair of board, treasure/finance and nominating committee
  - Working on updating CCE website
- **Financial Report:** R. Shirley presented financials - cannot vote due to not complete due to end of year
- **Executive Director Report:**
  - A lot of programming/activities going on
  - Waiting to hear if NYS is going to fund SNAP-Ed
  - Waiting to hear from grants for programs
  - Helped BOCES with finding grants to build barn for animal science youth
  - Andrea Bailey will be reading for Ag Lit week instead of Palmesano
  - SNAP-Ed is going into schools educating on Nutrition
- **Program Area Reports:**
  - **Youth Development Committee-**
    - No YD meeting since last BOD meeting
    - Next one March 2026
  - **Ag & NR Program Advisory Committee-** C. Susick reported
    - Discussed what CCE can help people with

- Continuing partnership with soil and water
- Discussed new training for farmers
- Discussed rain barrel projects
- Working on licensing training for drones
- Next meeting 4/19/26
- **Community Health and Well Being** –L. Zawrotny-no meeting- next meeting 3/2
- **Strategic Planning Committee**- Strategic planning meeting went well. Almost 30 people attended and did a blue-sky activity. Staff have had a chance to look it over, and now the board has a chance also. Edits must be back to T. McKinley by March 13. Voting will take place at the end of March or April.

**Old Business:**

- N/A

**New Business:**

- 2025 Audit- had a discussion to do the audit or not as it is \$19,000 and we are already audited by Cornell Cooperative Extension Administration. We no longer had the mandate for a single audit as we do not have \$750,000 in federal funding coming in. F. Potter made a motion to not have an outside agency do the audit. Second by K. Lowery. There was no further discussion, and the motion was carried unanimously.
- Volunteer Appreciation Event-drop in event
  - BOD meeting 5-6p
  - Volunteer Appreciation Event 6-8

**Other Business:**

**Next Meeting:** BOD meeting at 4:30 pm at the Annex Building on March 26, 2026

**Adjourn:** Motion to adjourn at 5:29p made by K. Lowery and seconded by P. Kephart and the motion was carried unanimously.

Minutes respectfully submitted by A. Zschoche.