

# 4-H Evaluation Form: Public Presentations: Demonstration / Illustrated Talk

<b>Date:</b>	<b>Location:</b> <input type="checkbox"/> Club/Unit <input type="checkbox"/> County <input type="checkbox"/> Regional <input type="checkbox"/> State <input type="checkbox"/> Other		
<b>County:</b>	<b>Presentation Title:</b>		
<b>Member Name:</b>	<b>4-H Age (age as of Jan 1):</b>	<b># Presentations as a 4-H member:</b> ____ Club ____ County ____ District ____ State ____ NE States	
<b>Member Name (if applicable):</b>	<b>4-H Age (age as of Jan 1):</b>	<b># Presentations as a 4-H member:</b> ____ Club ____ County ____ District ____ State ____ NE States	
<b>Presentation Length:</b>	<b>Evaluators:</b>		

Content: The purpose of the presentation and the information and ideas presented				
Expectation	Developing	Proficient	Outstanding	Comments
Content was appropriate for the presenter's ability	Content was too basic or too advanced	Within acceptable margins	Highly appropriate	
Presenter demonstrated knowledge of the content	Lack of knowledge demonstrated	Partial knowledge demonstrated	Full knowledge demonstrated	
Presenter used quality visual aids relevant to topic	Visual aids detracted from presentation	Visual aids supported presentation	Visual aids were of high quality and enhanced presentation	
References included (written, shown, or spoken)	1-2 references	3 references	4 or more references	
Presenter response to questions: Repeated, paraphrased, or included questions in the responses	Did not repeat, paraphrase, or include questions in the responses	Sometimes repeated, paraphrased, or included questions in the responses	Consistently repeated, paraphrased, or included questions in the responses	
Presenter answered questions with detailed, relevant responses	Not able to answer questions with a relevant response	Able to partially answer questions with a relevant response	Able to fully answer questions with a relevant response	
Presenter conveyed purpose of presentation	Purpose was not conveyed	Purpose was partially conveyed	Purpose was fully conveyed	

Structure: The framework that organizes the content				
Introduction: Included an opening device; personal introduction; stated key ideas	Included 1 component of introduction	Included 2 components of introduction	Included all components of introduction	
Body: Included 2-4 main points that were clearly identified	Did not include any main points	Included too many main points or main points were not clearly identified	Included 2-4 main points that were clearly identified	
Conclusion: Included summary, left a memorable impression and asked for questions	Included 1 component of conclusion	Included 2 components of conclusion	Included all components of conclusion	
Presentation was well organized to help audience understand and remember ideas	Steps not followed in a logical order	Presentation was sufficiently organized	Presentation was well-planned and organized	
Presentation held audience attention	Audience attention not maintained	Audience attention partially maintained	Audience attention fully maintained	
Mechanics of Presenting				
Appropriate attire for occasion	Inappropriate and/or distracting	Neat, clean, acceptable in repair and appearance	Related to topic and/or enhanced presentation	
Verbal Devices: Projection; tone; speech rate; vocal expressiveness	Not effective use of verbal devices	Sufficient use of verbal devices	Intentional and dynamic use of verbal devices	
Non-verbal Devices: Facial expressions; eye contact; gestures to reinforce important points	Not effective use of non-verbal devices	Sufficient use of non-verbal devices	Intentional and dynamic use of non-verbal devices to convey content	
Poise and confidence	Not displayed	Somewhat displayed	Effectively displayed	
Work area and visual aids	Distracting and/or disorganized	Helpful and effectively used to convey content	Intentional, well-organized work area; highly effective use of visual aids	
Additional Comments:				