

Cornell Cooperative Extension Association of Lewis County
Board of Directors
November 25, 2025
Agenda

Call to Order
Correspondence

1. Review of Meeting Minutes of August 6, 2025

2. Reports of Liaison Representatives

Legislative - Tom Kalamas, Lewis County Legislator
Cornell - Kevin Jordan, State Extension Specialist

3. Standing Committees

Financials (Sept, Oct 2025) -motion needed to receive*

*Motion to approve the Sept and Oct financials as read.

*Motion to approve the Executive Committee Minutes of October 14, 2025.

*Motion to approve the following transfers of designated funds to offset expenses and balance the 2026 budget: 4H General Designated fund \$1,000; Computer Replacement Designated fund \$5,200; Vehicle Designated fund (to cover fuel, tri-county ag) \$4,000

*Motion to approve the 2026 Budget for CCE Lewis.

*Motion to have Board President sign 2026 AR/BR contracts.

Applied for Grants/Funding: Ag NNYADP; Ag NYFVI; 4H Car Freshener Via Northern New Community Foundation; United Way of Northern New York Community Impact Grant

Awarded Grants/Funding: 4H - \$1500. Youth Bureau, 4H Day Camp -\$8500. Youth Bureau, 4H Career Ex- \$1640. Dairy Industry Building, Ag Grain Bin Training Lewis Cty Farm Bureau \$500., Gold Star \$500., A.N. Martin Systems \$500., Phoenix \$500., Foy Agency \$1000. (split between Manure and Grain)

Personnel – Tri-County Ag Team Update
Strategic Planning -

4. Program Reports

4-H Youth Development - handout
Agriculture - handout
Tri County Agriculture - handout
Energy - handout
Parenting
Administration

5. Old Business

Building Update

6. New Business

*Holiday Schedule 2026
*Board Meeting Dates
Board Orientation

7. Adjournment

Next Meeting: Tentative January 28, 2026 @ 5pm

Cornell Cooperative Extension Lewis County Board of Directors Meeting

August 6, 2025

The regularly scheduled meeting of the Board of Directors was called to order on August 6th, at 5:03 pm by Chairperson, Peter Ostrum, DVM at the Cornell Cooperative Extension Lewis County Office, Lowville, NY.

Members & Staff Present:

Michele Ledoux	X	Thomas Kalamas	X	Kevin Jordan	Ex	Sarah Zeger, DVM	X
Jenna Lauraine	Ex	Roxaina Hurlburt	Ex	Penny Moser	X	Andrew Kramer	X
Peter Ostrum, DVM	X	Kelly Kunz	X	Kristin Thomas	Ex	Denise DeVoe	X
Michael Kraeger	X	Shellie Marks	X	Harley Snyder	Ex	Charlene Berrus	X
Caitlin Humphrey	X						

Absent:

Excused: Jenna Lauraine, Roxiana Hurlburt, Kevin Jordan, Kristin Thomas, Harley Snyder

Guest(s) Present:

Correspondence:

Michele Ledoux read a thank you card from the 4H Dairy Youth for Extension's help with the June Dairy Showmanship Clinic.

Approve Minutes:

Motion by Michael Kraeger and seconded by Peter Ostrum, DVM to approve the Board minutes of June 25, 2025, motion passed.

Reports of the Liaison Representatives:

Legislative Representative:

Thomas Kalamas shared that the county is 80% done with meeting with the department heads for the budgeting process. Thomas Kalamas stated that there is \$40-\$50 million in grant funds available for a transformational project that would impact education, childcare, adult care, and retention of jobs, and would help many sectors of Lewis County. The county has a committee formed to try to focus the funding for the Dairy Industry in Lewis County. Thomas Kalamas reported that Hydrostor still has a moratorium in place to update their zoning laws. They have also been approached by NYPA to purchase and add their strategic plan. This is a concern along with NY Bill 8012 that allows renewable Energy companies to deduct their Pilot and Host Committee Agreements off their assessments. AES solar is still in process with permitting. Thomas Kalamas shared the numbers of births and surgeries have gone up since more patients have been coming from Ft Drum. Thomas Kalamas shared that he will be going to the NYSAC meeting in September.

Extension Representative:

N/A

Standing Committee Reports:

Finance:

Andrew Kramer motioned and Peter Ostrum, DVM seconded to hear the May and June financial reports. Charlene Berrus requested to only read the June report but pointed out the note in the May financial report that the 7-month CD was cashed and put into savings. And the 23-month CD is coming due and will be cashed, then put into savings at Community Bank. Before Charlene Berrus read the June financial report, she mentioned that from January to May the CCE Lewis County savings account made \$1490.74 in interest, since moving the savings account to Community Bank in May to June it made \$877.52. Charlene Berrus read the June financial report as presented. Thomas Kalamas asked about the Johnson newspaper Corp in the report. Charlene Berrus shared it was for the Open Farm Day in the paper. Thomas Kalamas and Michele Ledoux

discussed the rules for announcing board meetings in the newspaper. Financial reports were accepted as presented, motion passed.

Peter Ostrum, DVM asked if the board needs a motion to move money to the designated computer fund. Charlene Berrus explained yes, and the proposal is based on Kevin Jordan stating we don't have enough money in the fund. Peter Ostrum, DVM, asked if CCE Lewis County gets anything for the old computers. Kelly Kunz shared they are wiped clean and kept for interns or travel if they are still useable, if they are too outdated to run, they are destroyed by IT. Michele Ledoux explained most of the computers are the same except for Caitlin Humphrey's which has more RAM to process digital media. Michael Kraeger asked where the money would come from. Charlene Berrus explained the money will come from the revitalization fund in the savings account; it will still be in the savings account just designated for computers. Michele Ledoux stated the Board is in control of the designated funds. Peter Ostrum, DVM, noted that the money is earmarked for specific purchases. Andrew Kramer motioned to move \$20,000 from the Designated Revitalization Fund to the Designated Computer Fund, Sarah Zeger, DVM second, passed.

Personnel:

N/A

Strategic Planning:

N/A

Program & Staff Reports-

4-H – Denise DeVoe read the 4-H report as presented. Peter Ostrum, DVM asked how old a Robotics club leader had to be. Denise DeVoe answered 18 to teach the class alone or younger with supervision. Peter Ostrum, DVM asked how often the club would meet? Denise DeVoe answered once per month, but the club is willing to meet as often as once per week. Denise DeVoe provided detail on progress and events. BOD discussed the popularity, variety of activities, and success of the youth building at the Lewis County Fair. Denise DeVoe discussed the 4-H Day Camp at Aldersgate covering transportation to the camp, the Board of Directors dinner, and staff scheduling with the Board.

Ag Report- Michele Ledoux read the Ag report as presented and announced there will be several meetings about the dairy industry needs and Frans Vokey will be invited to them. Discussion followed on the quality of milk. Michele Ledoux acknowledged Sarah Zeger, DVM, for assisting with a 4H animal at the Lewis County Fair. Michele Ledoux shared Open Farm Day booklet and the Energy report.

Parenting – Kelly Kunz shared court is slowing down this time of year but will likely increase again when school starts. She also stated that housing is a big issue with families in the area.

Administrative- Peter Ostrum, DVM introduced the topic of the annual meeting. Michele Ledoux shared the plan for the annual meeting to be held at CCE Lewis County building. Peter Ostrum, DVM, asked if there would be a speaker at the meeting. Michael Kraeger agreed that the speaker last year was very good. Michele Ledoux agreed to get a speaker and asked the Board what topic they are interested in. Andrew Kramer asked what the biggest issue is for the community? Michael Kraeger and Thomas Kalamas discussed Hydrostor as a potential speaker. Andrew Kramer, Thomas Kalamas, Peter Ostrum, DVM, Michael Kraeger discussed the benefits of Hydrostor and concluded that a speaker on energy in general could be beneficial.

Old Business –

N/A

New Business – Michele Ledoux shared the new constitution template to comply with the new executive orders will be prepared for the annual meeting. Michele Ledoux announced that we need a few people for the nominating committee. Penny Moser volunteered, Peter Ostrum, DVM volunteered Roxaina Hurlburt.

Michele Ledoux presented the personnel handout discussing appropriate attire for different work situations. Peter Ostrum, DVM asked how the dress code is communicated with staff. Michele Ledoux explained verbally before events. Andrew Kramer motioned to accept the new personal appearance and workplace attire guidelines, Thomas Kalamas seconded, motion carried. Peter Ostrum, DVM asked if there are any other policies that need to be updated. Michele Ledoux shared our manual was scanned and sent to HR One to review and they would be coming out with a new standardized Personnel Policy for CCE. Peter Ostrum, DVM asked about jewelry and hair color, Michele Ledoux shared that those are personal choices and not related to the attire guidelines.

Penny Moser made the motion to go into Executive Session at 6:34 pm to discuss Personnel Issues, seconded by Peter Ostrum, DVM. Motion carried.

Peter Ostrum, DVM made a motion to leave Executive Session at 7:10 pm, seconded by Shellie Marks, motion carried. After the discussion a motion was made by Mike Kraeger to submit the budget with a County Appropriation increase of no more than \$19,000 to the Lewis County Board of Legislators with the condition that if the budget is not accepted, the use of Revitalization Funds will be used as revenue to balance the budget, seconded by Andrew Kramer, motion carried.

Sarah Zegar, DVM made a motion to adjourn the meeting at 7:22 pm, Peter Ostrum, DVM seconded. Motion carried.

Next meeting is the Annual Meeting on October 29, 2025, at 5 pm at the Cooperative Extension Office.

Respectfully submitted: Penny Moser, Vice President

Prepared by: Caitlin Humphrey

Month Presented: September 2025

ASSETS

Cash on Hand			\$	<u>487,492.21</u>
	Key Bank - Checking:	113,682.01		
	Community Bank - Checking	21,074.97		
	Community Bank - Savings	352,453.05		
	AmeriCU - Savings:	16.07		
	Petty Cash:	200.00		
	Undeposited Funds:	66.11		
Accounts Receivable			\$	<u>11,159.25</u>
	CCE of Jefferson Co. NNYADP	\$ 3,512.86		
	LC Dept. of Social Services	\$ 6,004.75		
	CCE of Broom County	\$ 200.00		
	Lewis Co Fair	\$ 541.64		
	A.N. Martin Systems LLC	\$ 500.00		
	Cornell University Harvest NY	\$ 400.00		
Prepaid Expenses:			\$	<u>14,328.17</u>
	Unemployment Insurance:	632.63		
	Workers' Compensation:	684.96		
	Property Insurance:	274.07		
	General Liability Insurance:	5,755.32		
	Vehicle, Insurance:	1,411.32		
	Director & Officer's Insurance:	734.40		
	4H Accident Insurance:	23.96		
	Association Services:	2,103.51		
	Mill Creek Car Wash cards	138.00		
	Mworks Digital	120.00		
	Oct rent paid in Sept	2,450.00		
Initial Payment (One month payroll, required by Cornell):			\$	<u>25,982.00</u>
Right of Use Equipment - Copier Lease			\$	<u>14,579.03</u>
Fixed Assets			\$	<u>20,789.26</u>
	Vehicle:	36,686.93		
	Equipment	10,125.00		
	Accumulated Depreciation:	(26,022.67)		
TOTAL ASSETS			\$	<u>574,329.92</u>

LIABILITIES

Accounts Payable		\$ 32,270.30
	AmeriCu \$ 2,266.95	
	CCE of Herkimer County \$ 125.00	
	CCE of St. Lawrence County \$ 2,000.00	
	Cornell University Payroll \$ 26,204.29	
	Kelly Kunz \$ 442.05	
	Michele Ledoux \$ 71.52	
	Mellissa Spence \$ 73.78	
	Wells Fargo \$ 510.31	
	Denise DeVoe \$ 188.80	
	Frams Vokey \$ 387.60	
Accrued Vacation		\$ 9,112.16
Deferred Revenues (County Appropriation)		\$ -
Current Copier Lease Payable		\$ 3,157.19
Non-Current Copier Lease Payable		\$ 11,421.84
Current Fund Balances		\$ 446,576.10
	General Fund: 241,858.53	
	Designated Fund - Initial Payment: 20,866.00	
	Designated Fund - Ag Grant: 500.00	
	Designated Fund - Peer to Peer: 70.70	
	Designated Fund - Open Farm Day: 10,241.01	
	Designated Fund - Women For Profit Fund: 500.00	
	Designated Fund - Dairy Manager Group: 442.77	
	Designated Fund - Dairy Prospects: 3,358.42	
	Designated Fund - 4H General: 14,021.98	
	Designated Fund - Paper Clover: 2,752.67	
	Designated Fund - Pratt Northam: 2,429.11	
	Designated Fund - Welding Fund: 2,894.81	
	Designated Fund - 4H Horse Fund: 2,925.65	
	Designated Fund - CCE Revitalization: 48,992.74	
	Designated Fund - Insurance Reserve: 13,871.65	
	Designated Fund - Print Shop Equipment: 10,146.54	
	Designated Fund - Computer Replacement: 25,760.44	
	Designated Fund - Vehicle: 44,943.08	
Plant Fund		\$ 20,789.23
NET FROM OPERATIONS & FUND TRANSFERS		\$ 51,003.10
TOTAL LIABILITIES AND FUND BALANCE		\$ 574,329.92

REVENUES

Federal Smith Lever	\$ 7,153.75
State 224	\$ 71,810.10
State 224 NCRAT	\$ -
Benefits	\$ 196,560.36
Pratt Northam	\$ 11,680.00
County Appropriation	\$ 265,387.50
Grants & Contracts	\$ 71,894.65

Contract - DSS Parenting:	53,454.00
Contract - 4H Paper Clover:	-
Contract - Pratt Northam:	-
Contract - Ag in the Classroom:	2,800.00
Grant - FMNP:	-
Grant - Willman & Rice:	-
Contract NCRAT:	-
Contract - Dairy Industry Building:	2,500.00
Specialist Contract Support:	-
Other Grants/Contracts Contrib - 4H Cornell Prj:	-
Contract - NNYADP:	5,262.85
Contract - AG:	6,437.80
Contract - Career EX:	1,440.00

Program/Operating Revenues	\$ 20,978.28
-----------------------------------	---------------------

Ag Contributions:	2,688.67
4H Contributions:	3,603.63
4H County Fair Contributions:	1,541.64
Regional Food Guide Contributions:	1,765.00
4H Career Ex	400.00
Admin Contributions	854.00
4H:	1,094.00
Admin (Newsletter, Contributions, Enterprise):	2,524.46
Ag:	1,395.30
Regional Support:	642.83
Misc. Clearing	-
Interest Income:	4,468.75

TOTAL TRANSFER FROM FUND BALANCE	\$ 9,016.72
---	--------------------

TRANSFERS TO FUND BALANCE -

TRANSFER FROM DESIGNATED FUNDS 3,513.67

TRANSFERS FROM PLANT DEPR. 5,503.05

TOTAL REVENUES AND TRANSFERS FROM FUND BALANCES	\$ 654,481.36
--	----------------------

EXPENSES

Salaries			\$	308,004.01
Employee Benefits			\$	200,037.01
Staff Development			\$	3,177.03
Program/Operating Expenses			\$	77,082.86
Expenses of Fixed Assets			\$	5,503.03
	Depr. Vehicles	\$	5,503.03	
Contracts			\$	29,674.32
	General	17,863.83		
	Ag Grant	5,500.00		
	Association Services:	6,310.49		
TRANSFERS TO FUND BALANCES			\$	(20,000.00)
TOTAL EXPENSES AND TRANSFERS TO FUNDS			\$	603,478.26
NET FROM TRANSFERS AND CURRENT OPERATIONS			\$	51,003.10

**CCE Lewis County
Comparative Balance Sheet**

	Period Ending 09/30/2025	Period Ending 09/30/2024	Last Month Closed Percent of Inc/(Decr)	08/31/2025
ASSETS				
Current Assets:				
Total Cash	\$487,492.21	\$318,151.67		
Accounts/Notes Receivable	\$11,159.25	\$29,805.13		
Prepaid Expenses/Deferred Charges	\$14,328.17	\$14,035.93		
Total Current Assets	\$512,979.63	\$361,992.73	42%	
Non-Current Assets:				
Deposit - Initial Payment	\$25,982.00	\$20,866.00		
Investments	\$0.00	\$83,563.03		
Total Non-Current Assets	\$25,982.00	\$104,429.03	-75%	
Right of Use Assets:				
Right-of-Use Equipment	\$14,579.03	\$6,207.42		
Total Right-of-Use Assets	\$14,579.03	\$6,207.42		
Fixed Assets:				
Vehicles	\$36,686.93	\$36,686.93		
Equipment	\$10,125.00	\$10,125.00		
Accumulated Depreciation	-\$26,022.67	-\$18,685.29		
Total Fixed Assets	\$20,789.26	\$28,126.64		
TOTAL ASSETS	\$574,329.92	\$500,755.82	15%	
Liabilities and Fund Balances:				
Current Liabilities				
Accounts Payable	\$32,270.30	\$39,531.12		
Accrued Vacation	\$9,112.16	\$9,742.61		
Deferred Revenues	\$0.00	\$6,000.00		
Leases/Notes/Mortgages/Bonds Payable	\$3,157.19	\$4,945.71		
Total Current Liabilities	\$44,539.65	\$60,219.44	-26%	
Non-Current Liabilities				
Leases/Notes/Mortgages/Bonds Payable	\$11,421.84	\$1,261.71		
Total Non-Current Liabilities	\$11,421.84	\$1,261.71	8.052666619	
TOTAL LIABILITIES	\$55,961.49	\$61,481.15	-9%	
Current Fund Balances				
Designated Net Assets	\$204,717.57	\$183,463.70		
Unrestricted Net Assets	\$241,858.53	\$193,710.36		
Plant	\$20,789.23	\$28,126.63		
Total Revenues	\$645,464.64	\$657,160.72		
Total Expenses	-\$623,478.26	-\$633,332.05		
Net from Operations	\$21,986.38	\$23,828.67		
Transfers from	\$9,016.72	\$10,145.31		
Transfers To	\$20,000.00	\$0.00		
Net from Transfers	\$29,016.72	\$10,145.31		
Total Fund Balances	\$518,368.43	\$439,274.67	18%	
Total Liabilities and Fund Balances:	\$574,329.92	\$500,755.82	15%	

Comparative Statement of Operations Summary
09/30/2025

REVENUES	Period Ending 09/30/2025	Period Ending 09/30/2024	Annual Budget	Remaining Budget
Federal Smith Lever	\$7,153.75	\$11,824.63	\$11,990.00	\$4,836.25
State 224	\$71,810.10	\$42,168.32	\$76,201.39	\$4,391.29
Benefits	\$196,560.36	\$192,610.55	\$282,935.70	\$86,375.34
County Appropriation	\$265,387.50	\$265,387.50	\$353,850.00	\$88,462.50
Grants & Contracts	\$85,452.68	\$130,159.84	\$94,494.00	\$9,041.32
Program/Operating Revenues	\$19,100.25	\$15,009.88	\$19,555.00	\$454.75
TOTAL REVENUES	\$645,464.64	\$657,160.72	\$839,026.09	\$193,561.45
Transfers From Fund Balances	\$9,016.72	\$10,145.31	\$23,513.67	\$14,496.95
TOTAL REVENUES & TRANSFERS FROM	\$654,481.36	\$667,306.03	\$862,539.76	\$208,058.40
EXPENSES				
All Salaries & Benefits	\$511,218.05	\$486,991.12	\$721,997.81	\$210,779.76
Administrative Staff Salaries & Benefits	\$322,822.55	\$297,456.27	\$452,325.37	\$129,502.82
Program Staff Salaries & Benefits	\$188,395.50	\$189,534.85	\$269,672.44	\$81,276.94
Program & Operating Expenses	\$86,962.07	\$120,464.04	\$104,141.95	\$17,179.88
Building & Grounds, Equipment R&M	\$25,298.14	\$25,876.89	\$36,400.00	\$11,101.86
TOTAL EXPENSES	\$623,478.26	\$633,332.05	\$862,539.76	\$239,061.50
Transfers To Fund Balances	(\$20,000.00)	\$0.00	\$0.00	\$20,000.00
TOTAL EXPENSES & TRANSFERS TO F	\$603,478.26	\$633,332.05	\$862,539.76	\$259,061.50
NET FROM TRANSFERS	\$29,016.72	\$10,145.31	\$23,513.67	(\$5,503.05)
NET FROM CURRENT OPERATIONS	\$21,986.38	\$23,828.67	(\$23,513.67)	(\$45,500.05)
NET FROM TRANSFERS & CURRENT O	\$51,003.10	\$33,973.98	\$0.00	(\$51,003.10)

**CCE Lewis County
Balance Sheet**

Last Month Closed

	Period Ending 09/30/2025	Period Ending 09/30/2024
Assets		
Current Assets:		
Petty Cash	\$200.00	\$200.00
Cash in Bank, Checking	\$134,756.98	\$119,205.33
Cash in Bank, Savings	\$352,469.12	\$198,680.23
Undeposited Funds	\$66.11	\$66.11
Total Cash	\$487,492.21	\$318,151.67
Accounts Receivable	\$7,646.39	\$26,217.29
Accounts Receivable, Inter-Assoc	\$3,512.86	\$3,587.84
Prepaid Expenses	\$14,328.17	\$14,035.93
Total Current Assets	\$512,979.63	\$361,992.73
Non-Current Assets:		
Investments, Certificates of Deposit	\$0.00	\$83,563.03
Deposits Non-Current	\$25,982.00	\$20,866.00
Total Non-Current Assets	\$25,982.00	\$104,429.03
Right-Of-Use Assets:		
Right-Of-Use Equipment	\$14,579.03	\$6,207.42
Total Right-Of-Use Assets	\$14,579.03	\$6,207.42
Fixed Assets:		
Vehicles	\$36,686.93	\$36,686.93
Equipment	\$10,125.00	\$10,125.00
Accumulated Depreciation	-\$26,022.67	-\$18,685.29
Total Fixed Assets	\$20,789.26	\$28,126.64
Total Assets	\$574,329.92	\$500,755.82
Liabilities and Fund Balances		
Current Liabilities:		
Accounts Payable	\$6,066.01	\$11,061.07
Accounts Payable, Cornell	\$26,204.29	\$28,470.05
Accrued Vacation	\$9,112.16	\$9,742.61
Deferred Revenues	\$0.00	\$6,000.00
Operating Leases Current	\$3,157.19	\$4,945.71
Total Current Liabilities	\$44,539.65	\$60,219.44
Non-Current Liabilities:		
Operating Leases Non-Current	\$11,421.84	\$1,261.71
Total Non-Current Liabilities	\$11,421.84	\$1,261.71
Current Fund Balances		
Designated	\$204,717.57	\$183,463.70
General Fund	\$241,858.53	\$193,710.36
Plant Fund	\$20,789.23	\$28,126.63
3100, 76200:76200, 82100:82100:82 Total Revenues	\$645,464.64	\$657,160.72
Total Expenses	-\$623,478.26	-\$633,332.05
Net from Operations	\$21,986.38	\$23,828.67
Transfers from	\$9,016.72	\$10,145.31
Transfers To	\$20,000.00	\$0.00
Net from Transfers	\$29,016.72	\$10,145.31
Total Fund Balances	\$518,368.43	\$439,274.67
Total Liabilities and Fund Balances	\$574,329.92	\$500,755.82

CCE Lewis County
Statement of Financial Position
09/30/2025

Last Month Closed 08/31/2025

Assets	<u>Current Year</u>	<u>Previous Year</u>
Current Assets:		
Petty Cash	\$ 200.00	\$ 200.00
Checking	\$ 134,756.98	\$ 119,205.33
Savings	\$ 352,469.12	\$ 198,680.23
Undeposited Funds	\$ 66.11	\$ 66.11
Total Cash	\$ 487,492.21	\$ 318,151.67
 Accounts Receivable	 \$ 7,646.39	 \$ 26,217.29
Accounts Receivable, Inter-Assoc	\$ 3,512.86	\$ 3,587.84
Prepaid Expenses	\$ 14,328.17	\$ 14,035.93
Total Current Assets	\$ 512,979.63	\$ 361,992.73
 Non-Current Assets:		
Investments, Certificates of Deposit	\$ -	\$ 83,563.03
Deposits Non-Current	\$ 25,982.00	\$ 20,866.00
Total Non-Current Assets	\$ 25,982.00	\$ 104,429.03
 Right-Of-Use Assets:		
Right-Of-Use Equipment	\$ 14,579.03	\$ 6,207.42
Total Right-Of-Use Assets	\$ 14,579.03	\$ 6,207.42
 Fixed Assets:		
Vehicles	\$ 36,686.93	\$ 36,686.93
Equipment	\$ 10,125.00	\$ 10,125.00
Total Fixed Assets	\$ 46,811.93	\$ 46,811.93
Less Accumulated Depreciation	\$ (26,022.67)	\$ (18,685.29)
Total Fixed Assets	\$ 20,789.26	\$ 28,126.64
Total Assets	\$ 574,329.92	\$ 500,755.82
 Liabilities and Net Assets		
Current Liabilities:		
Accounts Payable	\$ 6,066.01	\$ 11,061.07
Accounts Payable, Cornell	\$ 26,204.29	\$ 28,470.05
Accrued Vacation	\$ 9,112.16	\$ 9,742.61
Deferred Revenues	\$ -	\$ 6,000.00
Operating Leases Current	\$ 3,157.19	\$ 4,945.71
Total Current Liabilities	\$ 44,539.65	\$ 60,219.44
 Non-Current Liabilities:		
Operating Leases Non-Current	\$ 11,421.84	\$ 1,261.71
Total Non-Current Liabilities	\$ 11,421.84	\$ 1,261.71
Total Liabilities	\$ 55,961.49	\$ 61,481.15
 Net Assets:		
Net Assets Without Donor Restrictions	\$ 518,368.43	\$ 439,274.67
Net Assets With Donor Restrictions	\$ -	\$ -
Total Net Assets	\$ 518,368.43	\$ 439,274.67
Total Liabilities and Net Assets	\$ 574,329.92	\$ 500,755.82

CCE Lewis County
Statement of Activities
09/30/2025

Last Month Closed 08/31/2025

	CURRENT MONTH	Y.T.D. ACTUAL	ANNUAL BUDGET	UNDER/(OVER) BUDGET	% of BUDGET
UNRESTRICTED					
REVENUES, GAINS, AND OTHER SUPPORT:					
FEDERAL					
Federal Grants/Contracts	0.00	0.00	0.00	0.00	0.00%
Smith/Lever	12.79	7,153.75	11,990.00	4,836.25	59.66%
STATE					
State Grants/Contracts	783.33	8,262.85	9,500.00	1,237.15	86.98%
State 224	7,337.90	71,810.10	76,201.39	4,391.29	94.24%
Fringe Benefits	18,903.54	196,560.36	282,935.70	86,375.34	69.47%
OTHER GRANTS/CONTRACTS					
Other Grants/Contracts	0.00	23,735.83	14,350.00	(9,385.83)	165.41%
COUNTY					
County Appropriation	29,487.50	265,387.50	353,850.00	88,462.50	75.00%
County Agreements/Contracts Federal	0.00	0.00	0.00	0.00	0.00%
County Agreements/Contracts State	0.00	0.00	0.00	0.00	0.00%
County Agreements/Contracts County	6,004.75	53,454.00	70,644.00	17,190.00	75.67%
County Agreements/Contracts Other Governmental.	0.00	0.00	0.00	0.00	0.00%
County Agreements/Contracts Private to Assoc.	0.00	0.00	0.00	0.00	0.00%
County Agreements/Contracts Federal/State/County Contributions	0.00	0.00	0.00	0.00	0.00%
CONTRIBUTIONS UNRESTRICTED					
Contributions	493.67	5,849.31	9,230.00	3,380.69	63.37%
INVESTMENT EARNINGS					
Dividends	0.00	0.00	0.00	0.00	0.00%
Interest Income	843.68	4,468.75	3,200.00	(1,268.75)	139.65%
PROGRAM/OPERATING REVENUES					
Program Fees	355.00	3,925.90	4,150.00	224.10	94.60%
Regional Programs	0.00	642.83	150.00	(492.83)	428.55%
Specialist Contract Support	0.00	0.00	0.00	0.00	0.00%
Sale of Printing/Duplicating Services	0.00	0.00	150.00	150.00	0.00%
Reimbursement Prof. Services	800.00	1,005.80	0.00	(1,005.80)	0.00%
Miscellaneous	0.00	0.00	0.00	0.00	0.00%
Sale of Merchandise	0.00	0.00	0.00	0.00	0.00%
Cash Register Over/Under	0.00	0.00	0.00	0.00	0.00%
Enterprises	81.00	1,518.66	1,350.00	(168.66)	112.49%
Discounts	0.00	0.00	0.00	0.00	0.00%
Sales - Fund Raising	0.00	664.00	800.00	136.00	83.00%
Sales - Fund Raising, Livestock	0.00	0.00	0.00	0.00	0.00%
Special Events	0.00	0.00	0.00	0.00	0.00%
OTHER REVENUES					
Non-Operating Income	0.00	0.00	0.00	0.00	0.00%
Prior Period Revenue Adjustment	0.00	0.00	0.00	0.00	0.00%
Area Teams Funds From Cornell	0.00	0.00	0.00	0.00	0.00%
TOTAL					
UNRESTRICTED REVENUES	65,103.16	645,464.64	839,026.09	193,561.45	76.93%
Net assets released from restrictions	0.00	0.00	0.00	0.00	0.00%
TOTAL UNRESTRICTED REVENUES, GAINS, AND OTHER SUPPORT	65,103.16	645,464.64	839,026.09	193,561.45	76.93%
EXPENSES:					
SALARIES					
Salaries & Wages	31,370.11	308,004.01	430,362.11	122,358.10	71.57%
EMPLOYEE BENEFITS					
Employee Benefits	19,290.03	200,037.01	287,535.70	87,498.69	69.57%
Staff Development	949.00	3,177.03	4,100.00	922.97	77.49%
Moving Allowance	0.00	0.00	0.00	0.00	0.00%
PROGRAM/OPERATING EXPENSES					
Awards & Prizes	0.00	665.90	1,600.00	934.10	41.62%
Accounting & Auditing Fees	0.00	0.00	0.00	0.00	0.00%
Bank Service Charges	16.93	168.68	300.00	131.32	56.23%

**CCE Lewis County
Statement of Activities
09/30/2025**

Last Month Closed 08/31/2025

	CURRENT MONTH	Y.T.D. ACTUAL	ANNUAL BUDGET	UNDER/(OVER) BUDGET	% of BUDGET
Computer/IT Services	0.00	0.00	0.00	0.00	0.00%
Fund Raising	0.00	1,304.80	300.00	(1,004.80)	434.93%
Special Events Assoc.	0.00	300.00	0.00	(300.00)	0.00%
Capital Campaign Expenses	0.00	0.00	0.00	0.00	0.00%
Trips & Tours	125.00	2,305.00	0.00	(2,305.00)	0.00%
Communication - Telephone	300.00	3,098.07	6,850.00	3,751.93	45.23%
Supplies	75.06	3,791.63	4,897.95	1,106.32	77.41%
Insurance	1,075.27	9,319.89	13,400.00	4,080.11	69.55%
Item for Resale	0.00	0.00	0.00	0.00	0.00%
Fees & Licenses	0.00	147.90	800.00	652.10	18.49%
Lease & Rental	2,450.00	22,050.00	29,400.00	7,350.00	75.00%
ROU Lease	348.04	3,132.36	7,000.00	3,867.64	44.75%
Meetings & Conferences - Food	56.00	1,029.81	3,250.00	2,220.19	31.69%
Meetings & Conferences	250.89	315.90	0.00	(315.90)	0.00%
Mileage/Travel/Fleet	1,220.31	11,557.08	27,075.00	15,517.92	42.69%
Printing	162.27	3,142.43	3,875.00	732.57	81.09%
Classified Ads/Publicity	0.00	1,135.86	2,450.00	1,314.14	46.36%
Teaching Materials	698.95	12,132.68	6,975.00	(5,157.68)	173.95%
Contract Services	2,000.00	5,500.00	22,319.00	16,819.00	24.64%
Specialist Contract	0.00	0.00	0.00	0.00	0.00%
Miscellaneous	0.00	0.00	0.00	0.00	0.00%
Bad Debt Expense	0.00	0.00	0.00	0.00	0.00%
Legal Fees	0.00	0.00	0.00	0.00	0.00%
Outsourced Services	1,984.87	17,863.83	0.00	(17,863.83)	0.00%
Subscriptions & Memberships	0.00	297.80	450.00	152.20	66.18%
Enterprises - Cost of Sales	66.00	1,071.29	1,600.00	528.71	66.96%
GRANTS & CONTRACTS					
Regional Support	0.00	0.00	0.00	0.00	0.00%
Association Services	701.17	6,310.49	8,000.00	1,689.51	78.88%
BUILDINGS & GROUNDS					
Facilities	0.00	115.78	0.00	(115.78)	0.00%
INTEREST EXPENSE					
Interest	0.00	0.00	0.00	0.00	0.00%
EXPENSE OF FIXED ASSETS					
Depreciation	611.44	5,503.03	0.00	(5,503.03)	0.00%
TOTAL EXPENSES	63,751.34	623,478.26	862,539.76	239,061.50	72.28%
Increase (decrease) in non-donor restricted net assets	1,351.82	21,986.38	(23,513.67)	(45,500.05)	-93.50%
NON-OPERATING					
Non-Operating Expense	0.00	0.00	0.00	0.00	0.00%
Prior Period Expense Adjustment	0.00	0.00	0.00	0.00	0.00%
Area Teams Funds To Cornell	0.00	0.00	0.00	0.00	0.00%
TOTAL NON-OPERATING ACTIVITY	0.00	0.00	0.00	0.00	0.00%
Total Non-Donor Restricted & Non Operating	1,351.82	21,986.38	(23,513.67)	(45,500.05)	-93.50%
DONOR RESTRICTED					
Contributions	0.00	0.00	0.00	0.00	0.00%
Interest Income	0.00	0.00	0.00	0.00	0.00%
Non-Operating Income	0.00	0.00	0.00	0.00	0.00%
Non-Operating Expense	0.00	0.00	0.00	0.00	0.00%
Prior Period Revenue Adjustment	0.00	0.00	0.00	0.00	0.00%
Non-Operating Expense	0.00	0.00	0.00	0.00	0.00%
Loss on Sale of Investments	0.00	0.00	0.00	0.00	0.00%
Prior Period Expense Adjustment	0.00	0.00	0.00	0.00	0.00%
Net assets released					

CCE Lewis County
Statement of Activities
09/30/2025

Last Month Closed 08/31/2025

	CURRENT MONTH	Y.T.D. ACTUAL	ANNUAL BUDGET	UNDER/(OVER) BUDGET	% of BUDGET
from restrictions	0.00	0.00	0.00	0.00	0.00%
Increase (decrease) in donor restricted net assets	0.00	0.00	0.00	0.00	0.00%

INCREASE (DECREASE)					
TOTAL NET ASSETS	1,351.82	21,986.38	(23,513.67)	(45,500.05)	-93.50%

NET ASSETS BEGINNING OF YEAR

496,382.05

NET ASSETS YEAR-TO-DATE

518,368.43

**CCE Lewis County
Statement of Cash Flows**

Last Month Closed 08/31/2025

	Period Ending 09/30/2025	Period Ending 09/30/2024
Change in net assets	\$ 21,986.38	\$ 23,828.67
Adjustments to reconcile change in net assets used by operating activities		
Depreciation	\$ 7,715.91	\$ 9,108.40
from Operating Activities: (Increase) Decrease in assets		
Accounts Receivable	\$ 47,334.62	\$ (19,957.76)
Prepaid Expenses	\$ (6,929.93)	\$ (7,336.34)
Increase (Decrease) in liabilities		
Accounts Payable	\$ 4,997.73	\$ 8,030.42
Accounts Payable, Inter-Assoc	\$ -	\$ -
Accounts Payable, Cornell	\$ 281.47	\$ 2,219.45
Accrued Payroll	\$ (1,636.78)	\$ (1,061.42)
Accrued Expenses, Other	\$ -	\$ -
Deferred Revenues	\$ -	\$ 6,000.00
Operating Leases Current	\$ 177.72	\$ 118.93
Operating Leases Non-Current	\$ (2,390.60)	\$ (3,724.29)
Net Cash (Used) by Operating Activities	\$ 44,038.95	\$ (3,071.24)
Cash Flows from Investing Activities		
Purchase of Equipment	\$ -	\$ -
Cash Used for Investments	\$ (31,582.49)	\$ 2,689.95
Net Cash (Used) by Investing Activities	\$ 31,582.49	\$ (2,689.95)
NET INCREASE (DECREASE) IN ASSETS	\$ 105,323.73	\$ 27,175.88
CASH BALANCE, BEGINNING OF YEAR	\$ 382,168.48	\$ 290,975.79
CASH BALANCE,END OF FISCAL PERIOD	\$ 487,492.21	\$ 318,151.67

Month Presented: October 2025

ASSETS

Cash on Hand		\$ 551,655.57
	Key Bank - Checking:	-
	Community Bank - Checking	196,924.40
	Community Bank - Savings	353,365.71
	AmeriCU - Savings:	16.07
	Petty Cash:	200.00
	Undeposited Funds:	1,149.39
Accounts Receivable		\$ 9,417.66
	CCE of Jefferson Co. NNYADP \$	4,096.19
	LC Dept. of Social Services \$	6,004.75
	Lewis Co Fair \$	(1,083.28)
	Cornell University Harvest NY \$	400.00
Prepaid Expenses:		\$ 12,112.24
	Unemployment Insurance:	474.48
	Workers' Compensation:	456.62
	Property Insurance:	205.56
	General Liability Insurance:	5,035.90
	Vehicle, Insurance:	1,234.90
	Director & Officer's Insurance:	629.48
	4H Accident Insurance:	17.96
	Association Services:	1,402.34
	Mill Creek Car Wash cards	125.00
	Mworks Digital	80.00
	Nov rent paid in Oct	2,450.00
Initial Payment (One month payroll, required by Cornell):		\$ 25,982.00
Right of Use Equipment - Copier Lease		\$ 14,325.15
Fixed Assets		\$ 20,177.81
	Vehicle:	36,686.93
	Equipment	10,125.00
	Accumulated Depreciation:	(26,634.12)
TOTAL ASSETS		\$ 633,670.43

LIABILITIES

Accounts Payable		\$ 31,207.52
	AmeriCu \$ 1,766.97	
	Cornell University Payroll \$ 27,510.35	
	Kelly Kunz \$ 323.05	
	Michele Ledoux \$ 180.82	
	Mellissa Spence \$ 16.24	
	Kelly Kunz - Petty Cash \$ 7.68	
	Wells Fargo \$ 510.31	
	Denise DeVoe \$ 25.00	
	Frams Vokey \$ 867.10	
Accrued Vacation		\$ 9,112.16
Deferred Revenues (County Appropriation)		\$ 58,975.00
Current Copier Lease Payable		\$ 3,177.58
Non-Current Copier Lease Payable		\$ 11,147.57
Current Fund Balances		\$ 446,576.10
	General Fund: 241,858.53	
	Designated Fund - Initial Payment: 20,866.00	
	Designated Fund - Ag Grant: 500.00	
	Designated Fund - Peer to Peer: 70.70	
	Designated Fund - Open Farm Day: 10,241.01	
	Designated Fund - Women For Profit Fund: 500.00	
	Designated Fund - Dairy Manager Group: 442.77	
	Designated Fund - Dairy Prospects: 3,358.42	
	Designated Fund - 4H General: 14,021.98	
	Designated Fund - Paper Clover: 2,752.67	
	Designated Fund - Pratt Northam: 2,429.11	
	Designated Fund - Welding Fund: 2,894.81	
	Designated Fund - 4H Horse Fund: 2,925.65	
	Designated Fund - CCE Revitalization: 48,992.74	
	Designated Fund - Insurance Reserve: 13,871.65	
	Designated Fund - Print Shop Equipment: 10,146.54	
	Designated Fund - Computer Replacement: 25,760.44	
	Designated Fund - Vehicle: 44,943.08	
Plant Fund		\$ 20,177.78
NET FROM OPERATIONS & FUND TRANSFERS		\$ 53,296.72
TOTAL LIABILITIES AND FUND BALANCE		\$ 633,670.43

REVENUES

Federal Smith Lever		\$ 8,734.01
State 224		\$ 79,148.00
State 224 NCRAT		\$ -
Benefits		\$ 217,531.08
Pratt Northam		\$ 11,680.00
County Appropriation		\$ 294,875.00
Grants & Contracts		\$ 79,732.73
	Contract - DSS Parenting:	59,458.75
	Contract - Ag in the Classroom:	2,800.00
	Grant - FMNP:	-
	Grant - Willman & Rice:	-
	Contract - Dairy Industry Building Camp Aldersgate:	2,500.00
	Private Contracts/Contributions LC Youth Bureau:	1,250.00
	Contract - NNYADP:	5,846.18
	Contract - AG:	6,437.80
	Contract - Career EX:	1,440.00
Program/Operating Revenues		\$ 22,534.83
	Ag Contributions:	2,888.67
	4H Contributions:	3,748.63
	4H County Fair Contributions:	1,541.64
	Regional Food Guide Contributions:	1,765.00
	4H Career Ex	400.00
	Admin Contributions	1,054.00
	4H:	1,094.00
	Admin (Newsletter, Contributions, Enterprise):	2,543.46
	Ag:	1,375.75
	Regional Support:	642.83
	Misc. Clearing	-
	Interest Income:	5,480.85
TOTAL TRANSFER FROM FUND BALANCE		\$ 9,628.17
TRANSFERS TO FUND BALANCE		-
TRANSFER FROM DESIGNATED FUNDS		3,513.67
TRANSFERS FROM PLANT DEPR.		6,114.50
TOTAL REVENUES AND TRANSFERS FROM FUND BALANCES		\$ 723,863.82

EXPENSES

Salaries			\$	<u>342,821.98</u>
Employee Benefits			\$	<u>221,394.22</u>
Staff Development			\$	<u>3,653.03</u>
Program/Operating Expenses			\$	<u>84,197.36</u>
Expenses of Fixed Assets			\$	<u>6,114.48</u>
	Depr. Vehicles	\$	6,114.48	
Contracts			\$	<u>32,386.03</u>
	General	19,874.37		
	Ag Grant	5,500.00		
	Association Services:	7,011.66		
TRANSFERS TO FUND BALANCES			\$	<u>(20,000.00)</u>
TOTAL EXPENSES AND TRANSFERS TO FUNDS			\$	<u>670,567.10</u>
NET FROM TRANSFERS AND CURRENT OPERATIONS			\$	<u>53,296.72</u>

**CCE Lewis County
Comparative Balance Sheet**

Last Month Closed
Percent of
Inc/(Decr)
09/30/2025

ASSETS

Current Assets:

Total Cash	\$551,655.57	\$379,277.97	
Certificates of Deposit - Current	\$0.00	\$52,495.12	
Accounts/Notes Receivable	\$9,417.66	\$34,265.63	
Prepaid Expenses/Deferred Charges	\$12,112.24	\$11,987.38	
Total Current Assets	\$573,185.47	\$478,026.10	20%

Non-Current Assets:

Deposit - Initial Payment	\$25,982.00	\$20,866.00	
Investments	\$0.00	\$31,366.67	
Total Non-Current Assets	\$25,982.00	\$52,232.67	-50%

Right of Use Assets:

Right-of-Use Equipment	\$14,325.15	\$5,801.38	
Total Right-of-Use Assets	\$14,325.15	\$5,801.38	

Fixed Assets:

Vehicles	\$36,686.93	\$36,686.93	
Equipment	\$10,125.00	\$10,125.00	
Accumulated Depreciation	-\$26,634.12	-\$19,296.74	
Total Fixed Assets	\$20,177.81	\$27,515.19	
TOTAL ASSETS	\$633,670.43	\$563,575.34	12%

Liabilities and Fund Balances:

Current Liabilities

Accounts Payable	\$31,207.52	\$10,627.89	
Accrued Vacation	\$9,112.16	\$9,742.61	
Deferred Revenues	\$58,975.00	\$64,975.00	
Agency Funds	\$0.00	\$180.00	
Leases/Notes/Mortgages/Bonds Payable	\$3,177.58	\$4,959.10	
Total Current Liabilities	\$102,472.26	\$90,484.60	13%

Non-Current Liabilities

Leases/Notes/Mortgages/Bonds Payable	\$11,147.57	\$842.28	
Total Non-Current Liabilities	\$11,147.57	\$842.28	12.23499311
TOTAL LIABILITIES	\$113,619.83	\$91,326.88	24%

Current Fund Balances

Designated Net Assets	\$204,717.57	\$218,406.78	
Unrestricted Net Assets	\$241,858.53	\$193,710.36	
Plant	\$20,177.78	\$27,515.18	
Total Revenues	\$714,235.65	\$773,833.36	
Total Expenses	-\$690,567.10	-\$717,030.90	
Net from Operations	\$23,668.55	\$56,802.46	
Transfers from	\$9,628.17	\$10,756.76	
Transfers To	\$20,000.00	-\$34,943.08	
Net from Transfers	\$29,628.17	-\$24,186.32	
Total Fund Balances	\$520,050.60	\$472,248.46	10%
Total Liabilities and Fund Balances:	\$633,670.43	\$563,575.34	12%

Comparative Statement of Operations Summary
10/31/2025

REVENUES	Period Ending 10/31/2025	Period Ending 10/31/2024	Annual Budget	Remaining Budget
Federal Smith Lever	\$8,734.01	\$10,082.26	\$11,990.00	\$3,255.99
State 224	\$79,148.00	\$52,290.29	\$76,201.39	-\$2,946.61
Benefits	\$217,531.08	\$221,200.64	\$282,935.70	\$65,404.62
County Appropriation	\$294,875.00	\$294,875.00	\$353,850.00	\$58,975.00
Grants & Contracts	\$93,290.76	\$142,082.58	\$94,494.00	\$1,203.24
Program/Operating Revenues	\$20,656.80	\$18,359.51	\$19,555.00	-\$1,101.80
Non-Operating Revenue	\$0.00	\$34,943.08	\$0.00	\$0.00
TOTAL REVENUES	\$714,235.65	\$773,833.36	\$839,026.09	\$124,790.44
Transfers From Fund Balances	\$9,628.17	\$10,756.76	\$23,513.67	\$13,885.50
TOTAL REVENUES & TRANSFERS FROM	\$723,863.82	\$784,590.12	\$862,539.76	\$138,675.94
EXPENSES				
All Salaries & Benefits	\$567,869.23	\$558,692.89	\$721,997.81	\$154,128.58
Administrative Staff Salaries & Benefits	\$359,636.09	\$343,251.01	\$452,325.37	\$92,689.28
Program Staff Salaries & Benefits	\$208,233.14	\$215,441.88	\$269,672.44	\$61,439.30
Program & Operating Expenses	\$94,601.69	\$129,585.91	\$104,141.95	\$9,540.26
Building & Grounds, Equipment R&M	\$28,096.18	\$28,752.10	\$36,400.00	\$8,303.82
TOTAL EXPENSES	\$690,567.10	\$717,030.90	\$862,539.76	\$171,972.66
Transfers To Fund Balances	(\$20,000.00)	\$34,943.08	\$0.00	\$20,000.00
TOTAL EXPENSES & TRANSFERS TO FUND	\$670,567.10	\$751,973.98	\$862,539.76	\$191,972.66
NET FROM TRANSFERS	\$29,628.17	(\$24,186.32)	\$23,513.67	(\$6,114.50)
NET FROM CURRENT OPERATIONS	\$23,668.55	\$56,802.46	(\$23,513.67)	(\$47,182.22)
NET FROM TRANSFERS & CURRENT OPERATIONS	\$53,296.72	\$32,616.14	\$0.00	(\$53,296.72)

**CCE Lewis County
Balance Sheet**

Last Month Closed

	Period Ending 10/31/2025	Period Ending 10/31/2024
Assets		
Current Assets:		
Petty Cash	\$200.00	\$200.00
Cash on Hand	\$0.00	\$0.00
Cash in Bank, Checking	\$196,940.47	\$180,314.75
Cash in Bank, Savings	\$353,365.71	\$198,697.11
Cash Equivalents	\$0.00	\$52,495.12
Undeposited Funds	\$1,149.39	\$66.11
Total Cash	\$551,655.57	\$431,773.09
Accounts Receivable	\$5,321.47	\$30,094.46
Accounts Receivable, Inter-Assoc	\$4,096.19	\$4,171.17
Pledges Receivable Current	\$0.00	\$0.00
Due From, Intra-Assoc	\$0.00	\$0.00
Mortgage Receivable Current	\$0.00	\$0.00
Allowance for Accounts Receivable	\$0.00	\$0.00
Inventory, Livestock	\$0.00	\$0.00
Inventory, Supplies	\$0.00	\$0.00
Inventory, Merchandise	\$0.00	\$0.00
Marketable Securities	\$0.00	\$0.00
Certificates of Deposit, 12 Months or Less	\$0.00	\$0.00
Prepaid Expenses	\$12,112.24	\$11,987.38
Deposits and Advances	\$0.00	\$0.00
Total Current Assets	\$573,185.47	\$478,026.10
Non-Current Assets:		
Investments, Cash and Equivalents	\$0.00	\$0.00
Investments, Govt Obligations	\$0.00	\$0.00
Investments, Stock	\$0.00	\$0.00
Investments, Mutual Funds	\$0.00	\$0.00
Investments, Certificates of Deposit	\$0.00	\$31,366.67
Investments, Other	\$0.00	\$0.00
Pledges Rec, Non-Current	\$0.00	\$0.00
Deposits Non-Current	\$25,982.00	\$20,866.00
Mortgage Receivable Non-Current	\$0.00	\$0.00
Other Long-Term Assets	\$0.00	\$0.00
Total Non-Current Assets	\$25,982.00	\$52,232.67
Right-Of-Use Assets:		
Right-Of-Use Land	\$0.00	\$0.00
Right-Of-Use Land Improvements	\$0.00	\$0.00
Right-Of-Use Buildings	\$0.00	\$0.00
Right-Of-Use Leasehold Improvements	\$0.00	\$0.00
Right-Of-Use Furniture and Fixtures	\$0.00	\$0.00
Right-Of-Use Vehicles	\$0.00	\$0.00
Right-Of-Use Computers	\$0.00	\$0.00
Right-Of-Use Equipment	\$14,325.15	\$5,801.38
Total Right-Of-Use Assets	\$14,325.15	\$5,801.38

Fixed Assets:

Land	\$0.00	\$0.00
Land Improvements	\$0.00	\$0.00
Buildings	\$0.00	\$0.00
Leasehold Improvements	\$0.00	\$0.00
Furniture and Fixtures	\$0.00	\$0.00
Vehicles	\$36,686.93	\$36,686.93
Computers	\$0.00	\$0.00
Equipment	\$10,125.00	\$10,125.00
Construction in Progress	\$0.00	\$0.00
Fixed Asset Accrual	\$0.00	\$0.00
);164 Accumulated Depreciation	-\$26,634.12	-\$19,296.74
Total Fixed Assets	\$20,177.81	\$27,515.19
Total Assets	\$633,670.43	\$563,575.34

Liabilities and Fund Balances

Current Liabilities:

Accounts Payable	\$3,697.17	\$9,119.82
Accounts Payable, Inter-Assoc	\$0.00	\$0.00
Accounts Payable, Cornell	\$27,510.35	\$1,508.07
Due To, Intra-Assoc	\$0.00	\$0.00
Accounts Payable, Credit Card	\$0.00	\$0.00
Accrued Payroll	\$0.00	\$0.00
Accrued Expenses, Other	\$0.00	\$0.00
Accrued Vacation	\$9,112.16	\$9,742.61
Sales Tax Payable	\$0.00	\$0.00
Unclaimed Funds	\$0.00	\$0.00
Deferred Revenues	\$58,975.00	\$64,975.00
Agency Funds	\$0.00	\$180.00
Line of Credit	\$0.00	\$0.00
Loans, Bonds & Notes Current	\$0.00	\$0.00
Finance Leases Current	\$0.00	\$0.00
Operating Leases Current	\$3,177.58	\$4,959.10
Mortgage Current	\$0.00	\$0.00
Total Current Liabilities	\$102,472.26	\$90,484.60

Non-Current Liabilities:

Loans, Bonds & Notes Non-Current	\$0.00	\$0.00
Mortgage Non-Current	\$0.00	\$0.00
Finance Leases Non-Current	\$0.00	\$0.00
Operating Leases Non-Current	\$11,147.57	\$842.28
Taste Store Proceeds owed to NYSDAM	\$0.00	\$0.00
Total Non-Current Liabilities	\$11,147.57	\$842.28
Total Liabilities	\$113,619.83	\$91,326.88

Current Fund Balances

#N/A	Error! Key fields of inquiry Velixo-SegmentVa	\$0.00	\$0.00
#N/A	Error! Key fields of inquiry Velixo-SegmentVa	\$0.00	\$0.00
#VALUE!	Error! Key fields of inquiry Velixo-SegmentVa	#VALUE!	#VALUE!
Error! 'Account' is requirec	Error! Key fields of inquiry Velixo-SegmentVa	#VALUE!	#VALUE!
General Fund	Error! Key fields of inquiry Velixo-SegmentVa	\$241,858.53	\$193,710.36
Plant Fund	Error! Key fields of inquiry Velixo-SegmentVa	\$20,177.78	\$27,515.18
Net from Operations		\$23,668.55	\$56,802.46
Net from Transfers		\$29,628.17	-\$24,186.32
Total Fund Balances		#VALUE!	#VALUE!
Total Liabilities and Fund Balances		#VALUE!	#VALUE!

CCE Lewis County
Statement of Financial Position
10/31/2025

Last Month Closed 09/30/2025

Assets	<u>Current Year</u>	<u>Previous Year</u>
Current Assets:		
Petty Cash	\$ 200.00	\$ 200.00
Checking	\$ 196,940.47	\$ 180,314.75
Savings	\$ 353,365.71	\$ 198,697.11
Cash Equivalents	\$ -	\$ 52,495.12
Undeposited Funds	\$ 1,149.39	\$ 66.11
Total Cash	\$ 551,655.57	\$ 431,773.09
Accounts Receivable	\$ 5,321.47	\$ 30,094.46
Accounts Receivable, Inter-Assoc	\$ 4,096.19	\$ 4,171.17
Prepaid Expenses	\$ 12,112.24	\$ 11,987.38
Total Current Assets	\$ 573,185.47	\$ 478,026.10
Non-Current Assets:		
Investments, Certificates of Deposit	\$ -	\$ 31,366.67
Deposits Non-Current	\$ 25,982.00	\$ 20,866.00
Total Non-Current Assets	\$ 25,982.00	\$ 52,232.67
Right-Of-Use Assets:		
Right-Of-Use Equipment	\$ 14,325.15	\$ 5,801.38
Total Right-Of-Use Assets	\$ 14,325.15	\$ 5,801.38
Fixed Assets:		
Vehicles	\$ 36,686.93	\$ 36,686.93
Equipment	\$ 10,125.00	\$ 10,125.00
Total Fixed Assets	\$ 46,811.93	\$ 46,811.93
Less Accumulated Depreciation	\$ (26,634.12)	\$ (19,296.74)
Total Fixed Assets	\$ 20,177.81	\$ 27,515.19
Total Assets	\$ 633,670.43	\$ 563,575.34
Liabilities and Net Assets		
Current Liabilities:		
Accounts Payable	\$ 3,697.17	\$ 9,119.82
Accounts Payable, Cornell	\$ 27,510.35	\$ 1,508.07
Accrued Vacation	\$ 9,112.16	\$ 9,742.61
Deferred Revenues	\$ 58,975.00	\$ 64,975.00
Agency Funds	\$ -	\$ 180.00
Operating Leases Current	\$ 3,177.58	\$ 4,959.10
Total Current Liabilities	\$ 102,472.26	\$ 90,484.60
Non-Current Liabilities:		
Operating Leases Non-Current	\$ 11,147.57	\$ 842.28
Total Non-Current Liabilities	\$ 11,147.57	\$ 842.28
Total Liabilities	\$ 113,619.83	\$ 91,326.88
Net Assets:		
Net Assets Without Donor Restrictions	\$ 520,050.60	\$ 472,248.46
Net Assets With Donor Restrictions	\$ -	\$ -
Total Net Assets	\$ 520,050.60	\$ 472,248.46
Total Liabilities and Net Assets	\$ 633,670.43	\$ 563,575.34

CCE Lewis County
Statement of Activities
10/31/2025

Last Month Closed 09/30/2025

	CURRENT MONTH	Y.T.D. ACTUAL	ANNUAL BUDGET	UNDER/(OVER) BUDGET	% of BUDGET
UNRESTRICTED					
REVENUES, GAINS, AND OTHER SUPPORT:					
FEDERAL					
Federal Grants/Contracts	0.00	0.00	0.00	0.00	0.00%
Smith/Lever	1,580.26	8,734.01	11,990.00	3,255.99	72.84%
STATE					
State Grants/Contracts	583.33	8,846.18	9,500.00	653.82	93.12%
State 224	7,337.90	79,148.00	76,201.39	(2,946.61)	103.87%
Fringe Benefits	20,970.72	217,531.08	282,935.70	65,404.62	76.88%
OTHER GRANTS/CONTRACTS					
Other Grants/Contracts	1,250.00	24,985.83	14,350.00	(10,635.83)	174.12%
COUNTY					
County Appropriation	29,487.50	294,875.00	353,850.00	58,975.00	83.33%
County Agreements/Contracts Federal	0.00	0.00	0.00	0.00	0.00%
County Agreements/Contracts State	0.00	0.00	0.00	0.00	0.00%
County Agreements/Contracts County	6,004.75	59,458.75	70,644.00	11,185.25	84.17%
County Agreements/Contracts Other Governmental.	0.00	0.00	0.00	0.00	0.00%
County Agreements/Contracts Private to Assoc.	0.00	0.00	0.00	0.00	0.00%
County Agreements/Contracts Federal/State/County Contributions	0.00	0.00	0.00	0.00	0.00%
CONTRIBUTIONS UNRESTRICTED					
Contributions	400.00	6,249.31	9,230.00	2,980.69	67.71%
INVESTMENT EARNINGS					
Dividends	0.00	0.00	0.00	0.00	0.00%
Interest Income	1,012.10	5,480.85	3,200.00	(2,280.85)	171.28%
PROGRAM/OPERATING REVENUES					
Program Fees	125.45	4,051.35	4,150.00	98.65	97.62%
Regional Programs	0.00	642.83	150.00	(492.83)	428.55%
Specialist Contract Support	0.00	0.00	0.00	0.00	0.00%
Sale of Printing/Duplicating Services	0.00	0.00	150.00	150.00	0.00%
Reimbursement Prof. Services	0.00	1,005.80	0.00	(1,005.80)	0.00%
Miscellaneous	0.00	0.00	0.00	0.00	0.00%
Sale of Merchandise	0.00	0.00	0.00	0.00	0.00%
Cash Register Over/Under	0.00	0.00	0.00	0.00	0.00%
Enterprises	19.00	1,537.66	1,350.00	(187.66)	113.90%
Discounts	0.00	0.00	0.00	0.00	0.00%
Sales - Fund Raising	0.00	664.00	800.00	136.00	83.00%
Sales - Fund Raising, Livestock	0.00	0.00	0.00	0.00	0.00%
Special Events	0.00	0.00	0.00	0.00	0.00%
OTHER REVENUES					
Non-Operating Income	0.00	0.00	0.00	0.00	0.00%
Prior Period Revenue Adjustment	0.00	0.00	0.00	0.00	0.00%
Area Teams Funds From Cornell	0.00	0.00	0.00	0.00	0.00%
TOTAL	68,771.01	714,235.65	839,026.09	124,790.44	85.13%
UNRESTRICTED REVENUES	68,771.01	714,235.65	839,026.09	124,790.44	85.13%
Net assets released from restrictions	0.00	0.00	0.00	0.00	0.00%
TOTAL UNRESTRICTED REVENUES, GAINS, AND OTHER SUPPORT	68,771.01	714,235.65	839,026.09	124,790.44	85.13%
EXPENSES:					
SALARIES					
Salaries & Wages	34,817.97	342,821.98	430,362.11	87,540.13	79.66%
EMPLOYEE BENEFITS					
Employee Benefits	21,357.21	221,394.22	287,535.70	66,141.48	77.00%
Staff Development	476.00	3,653.03	4,100.00	446.97	89.10%
Moving Allowance	0.00	0.00	0.00	0.00	0.00%
PROGRAM/OPERATING EXPENSES					
Awards & Prizes	0.00	665.90	1,600.00	934.10	41.62%
Accounting & Auditing Fees	0.00	0.00	0.00	0.00	0.00%
Bank Service Charges	16.40	185.08	300.00	114.92	61.69%

**CCE Lewis County
Statement of Activities
10/31/2025**

Last Month Closed 09/30/2025

	CURRENT MONTH	Y.T.D. ACTUAL	ANNUAL BUDGET	UNDER/(OVER) BUDGET	% of BUDGET
Computer/IT Services	0.00	0.00	0.00	0.00	0.00%
Fund Raising	0.00	1,304.80	300.00	(1,004.80)	434.93%
Special Events Assoc.	0.00	300.00	0.00	(300.00)	0.00%
Capital Campaign Expenses	0.00	0.00	0.00	0.00	0.00%
Trips & Tours	0.00	2,305.00	0.00	(2,305.00)	0.00%
Communication - Telephone	273.14	3,371.21	6,850.00	3,478.79	49.21%
Supplies	158.51	3,950.14	4,897.95	947.81	80.65%
Insurance	1,075.27	10,395.16	13,400.00	3,004.84	77.58%
Item for Resale	0.00	0.00	0.00	0.00	0.00%
Fees & Licenses	0.00	147.90	800.00	652.10	18.49%
Lease & Rental	2,450.00	24,500.00	29,400.00	4,900.00	83.33%
ROU Lease	348.04	3,480.40	7,000.00	3,519.60	49.72%
Meetings & Conferences - Food	742.99	1,772.80	3,250.00	1,477.20	54.55%
Meetings & Conferences	128.30	444.20	0.00	(444.20)	0.00%
Mileage/Travel/Fleet	1,541.38	13,098.46	27,075.00	13,976.54	48.38%
Printing	162.27	3,304.70	3,875.00	570.30	85.28%
Classified Ads/Publicity	0.00	1,135.86	2,450.00	1,314.14	46.36%
Teaching Materials	218.20	12,350.88	6,975.00	(5,375.88)	177.07%
Contract Services	0.00	5,500.00	22,319.00	16,819.00	24.64%
Specialist Contract	0.00	0.00	0.00	0.00	0.00%
Miscellaneous	0.00	0.00	0.00	0.00	0.00%
Bad Debt Expense	0.00	0.00	0.00	0.00	0.00%
Legal Fees	0.00	0.00	0.00	0.00	0.00%
Outsourced Services	2,010.54	19,874.37	0.00	(19,874.37)	0.00%
Subscriptions & Memberships	0.00	297.80	450.00	152.20	66.18%
Enterprises - Cost of Sales	0.00	1,071.29	1,600.00	528.71	66.96%
GRANTS & CONTRACTS					
Regional Support	0.00	0.00	0.00	0.00	0.00%
Association Services	701.17	7,011.66	8,000.00	988.34	87.65%
BUILDINGS & GROUNDS					
Facilities	0.00	115.78	0.00	(115.78)	0.00%
INTEREST EXPENSE					
Interest	0.00	0.00	0.00	0.00	0.00%
EXPENSE OF FIXED ASSETS					
Depreciation	611.45	6,114.48	0.00	(6,114.48)	0.00%
TOTAL EXPENSES	67,088.84	690,567.10	862,539.76	171,972.66	80.06%
Increase (decrease) in non-donor restricted net assets	1,682.17	23,668.55	(23,513.67)	(47,182.22)	-100.66%
NON-OPERATING					
Non-Operating Expense	0.00	0.00	0.00	0.00	0.00%
Prior Period Expense Adjustment	0.00	0.00	0.00	0.00	0.00%
Area Teams Funds To Cornell	0.00	0.00	0.00	0.00	0.00%
TOTAL NON-OPERATING ACTIVITY	0.00	0.00	0.00	0.00	0.00%
Total Non-Donor Restricted & Non Operating	1,682.17	23,668.55	(23,513.67)	(47,182.22)	-100.66%
DONOR RESTRICTED					
Contributions	0.00	0.00	0.00	0.00	0.00%
Interest Income	0.00	0.00	0.00	0.00	0.00%
Non-Operating Income	0.00	0.00	0.00	0.00	0.00%
Non-Operating Expense	0.00	0.00	0.00	0.00	0.00%
Prior Period Revenue Adjustment	0.00	0.00	0.00	0.00	0.00%
Non-Operating Expense	0.00	0.00	0.00	0.00	0.00%
Loss on Sale of Investments	0.00	0.00	0.00	0.00	0.00%
Prior Period Expense Adjustment	0.00	0.00	0.00	0.00	0.00%
Net assets released					

CCE Lewis County
Statement of Activities
10/31/2025

Last Month Closed 09/30/2025

	CURRENT MONTH	Y.T.D. ACTUAL	ANNUAL BUDGET	UNDER/(OVER) BUDGET	% of BUDGET
from restrictions	0.00	0.00	0.00	0.00	0.00%
Increase (decrease) in donor restricted net assets	0.00	0.00	0.00	0.00	0.00%

INCREASE (DECREASE)					
TOTAL NET ASSETS	1,682.17	23,668.55	(23,513.67)	(47,182.22)	-100.66%

NET ASSETS BEGINNING OF YEAR 496,382.05

NET ASSETS YEAR-TO-DATE 520,050.60

**CCE Lewis County
Statement of Cash Flows**

Last Month Closed 09/30/2025

	Period Ending 10/31/2025	Period Ending 10/31/2024
Change in net assets	\$ 23,668.55	\$ 56,802.46
Adjustments to reconcile change in net assets used by operating activities		
Depreciation	\$ 8,581.24	\$ 10,125.89
from Operating Activities: (Increase) Decrease in assets		
Accounts Receivable	\$ 49,659.54	\$ (23,834.93)
Prepaid Expenses	\$ (4,714.00)	\$ (5,287.79)
Increase (Decrease) in liabilities		
Accounts Payable	\$ 2,628.89	\$ 6,089.17
Accounts Payable, Inter-Assoc	\$ -	\$ -
Accounts Payable, Cornell	\$ 1,587.53	\$ (24,742.53)
Accrued Payroll	\$ (1,636.78)	\$ (1,061.42)
Accrued Expenses, Other	\$ -	\$ -
Deferred Revenues	\$ 58,975.00	\$ 64,975.00
Operating Leases Current	\$ 198.11	\$ 132.32
Operating Leases Non-Current	\$ (2,664.87)	\$ (4,143.72)
Net Cash (Used) by Operating Activities	<u>\$ 105,654.81</u>	<u>\$ 24,362.54</u>
Cash Flows from Investing Activities		
Purchase of Equipment	\$ -	\$ -
Cash Used for Investments	\$ (31,582.49)	\$ (49,506.41)
Net Cash (Used) by Investing Activities	<u>\$ 31,582.49</u>	<u>\$ 49,506.41</u>
NET INCREASE (DECREASE) IN ASSETS	<u>\$ 169,487.09</u>	<u>\$ 140,797.30</u>
CASH BALANCE, BEGINNING OF YEAR	<u>\$ 382,168.48</u>	<u>\$ 290,975.79</u>
CASH BALANCE,END OF FISCAL PERIOD	<u><u>\$ 551,655.57</u></u>	<u><u>\$ 431,773.09</u></u>

Executive Committee Meeting October 14, 2025
Conference Room JCC building

Attendance: Peter Ostrum, DVM, Penny Moser, Jenna Lauraine, Michele Ledoux, Kelly Kunz, Charlene Berrus

A motion to call the meeting to order at 8:27 a.m. made by Peter Ostrum, DVM, and was seconded by Jenna Laurane.

Charlene was asked to read the July 2025 financial report by Peter Ostrum, DVM. She explained that at the July board meeting a motion was made to transfer \$20,000 from designated – revitalization fund to designated – computer fund. In a handout she explained this should have been done in a 4-step transaction; however, it wasn't until the July books were closed that it was discovered only two of the steps were completed leaving the revitalization fund overstated. The books are still in balance because a debit and credit for the \$20,000 were made. To ask Cornell to open July books again was not an option so the complete transaction couldn't take place until August. Those financials will be presented at the Annual Board meeting. *A motion was made by Penny Moser to approve the July financial report, seconded by Peter Ostrum, DVM.*

Charlene handed out copies of the financial review for the year 2024. There were two findings.

1. The 22% administration expenses Cornell would like to have under 20%. This is ongoing every year and we continue to try and meet that expectation.
2. The current and non-current portion of operating lease payable notes does not agree with the balance sheet figures. She explained that the balance sheet report is correct, however, the detailed year by year breakdown worksheet they require does not match. This will be watched more carefully in the future.

Michele explained this is a review by Cornell, not a full audit. There was a point this month we were told we needed a full audit (a cost to Lewis Extension), but it was later determined we are just under the one-million-dollar threshold. We may hit this threshold in the future and will be required to pay for an audit then.

Further financials that were shared are as follows: an increase in 2026 SBN (shared business network) charges in the amount of \$308.06; a new expense for cyber security insurance which is estimated to be between \$1,500 - \$2,000 per year; and as discussed previously Cornell will be charging for use of Acumatica \$2,820 per year. This brought up a discussion regarding gaining control of our Facebook accounts (admin and 4H). Jenna and Peter have taken on the task of retrieving the rights from a past employee, otherwise, according to Cornell rules, we need to declare the account as stolen.

Charlene put together a mock budget - considering the above financial restraints, receipt of additional 224 funding, the anticipated \$20,000 increase from the County and making the 4H position half time. This will allow for a 2% increase in COLA. Also, the revitalization fund would not be needed to balance the budget. Michele explained that the 2027 budget is expected to be grim; it

would be good to keep those funds available if needed then. *A motion was made by Jenna Laurane to create the 4H position as half time and to start advertising and to include a 2% COLA in the 2026 budget. Seconded by Peter Ostrum DVM, all in favor.*

At 9:10 a.m. Roxanne Hurlburt came into the meeting. Michele told her we would catch her up after the meeting with everything already discussed.

Michele updated the status of the building, explaining it will be purchased by BOCES. BOCES has said we will remain as tenants, however, rent expense options were not discussed.

The CCE Accreditation list Michele says will be done by the end of December and the Executive Director Conferral of Title will be completed by our November meeting.

Motion made by Penny Moser to adjourn the Executive Meeting at 9:24 a.m., seconded by Jenna Laurane. All in favor, motion passed.

**CCE Lewis County
Budget Worksheet**

Acct Number	Acct Description	Budget 2025	Budget 2026
REVENUES			
40100	SL Fed Contrib	\$ 11,990.00	\$ 12,000.00
40200	NYS 224 Contracts	\$ 76,201.39	\$ 88,433.00
40300	NYS Fringe Benefits	\$ 282,935.70	\$ 277,052.32
40500	County Approp Contrib	\$ 353,850.00	\$ 373,000.00
42500	NYS Contracts Contrib	\$ 9,500.00	\$ 9,800.00
44000	County Contract Contrib	\$ 70,644.00	\$ 72,057.00
44700	Private Contracts Contributions	\$ 14,350.00	\$ 12,700.00
45000	Enrollment Fees Contrib	\$ 1,500.00	\$ 1,000.00
45200	Program Reg Fees	\$ 2,650.00	\$ 2,950.00
45400	Regional Prog Support	\$ 150.00	\$ 160.00
46000	Contrib Unrestricted	\$ 9,230.00	\$ 9,680.00
47000	Advertising	\$ 525.00	\$ 525.00
47400	Printing and Duplicating	\$ 150.00	\$ -
47700	Enterprise Sales	\$ 1,350.00	\$ 1,400.00
48000	Fundraising	\$ 800.00	\$ 1,600.00
48800	Interest Income	\$ 3,200.00	\$ 4,000.00
	Total Revenues	\$ 839,026.09	\$ 866,357.32
TRANSFERS FROM FUNDS			
90100	Trans from Designated	\$ 23,513.67	\$ 10,200.00
90700	Trans from Plant, Depr	\$ -	\$ 7,337.40
	Total Transfers from Funds	\$ 23,513.67	\$ 17,537.40
	Total Revenues & Fund Transfers	\$ 862,539.76	\$ 883,894.72
EXPENSES			
50000:50900	Payroll Expenses	\$ 430,362.11	\$ 421,422.15
53100	Payroll Fringe Benefits	\$ 282,935.70	\$ 277,052.32
53300	Unemployment Ins	\$ 2,100.00	\$ 3,000.00
53500	Workers' Compensation	\$ 2,500.00	\$ 2,800.00
55100	Staff Dev, Registrations	\$ 2,400.00	\$ 4,400.00
55200	Staff Dev, Mileage	\$ 500.00	\$ 2,150.00
55400	Staff Dev, Lodging	\$ 1,000.00	\$ 2,500.00
55500	Staff Dev, Meals	\$ 200.00	\$ 1,000.00
60300	Advertising	\$ 2,450.00	\$ 2,760.00
60700	Association Services	\$ 8,000.00	\$ 8,414.00
60900	Awards and Prizes	\$ 1,600.00	\$ 1,400.00
61100	Bank Fees	\$ 300.00	\$ -
61110	Credit Card Fees	\$ -	\$ 325.00
61300	Computer and IT Services	\$ -	\$ 5,200.00
61500	Contracted Services	\$ 22,319.00	\$ -

61900	Outsourced Services	\$	-	\$	28,000.00
62500	Travel, Lodging	\$	3,600.00	\$	4,000.00
62600	Travel, Meals	\$	725.00	\$	925.00
62700	Travel, Mileage	\$	12,400.00	\$	18,400.00
62800	Travel, Transportation	\$	100.00	\$	100.00
62900	Meetings, Food	\$	3,250.00	\$	3,400.00
63300	Postage and Delivery	\$	2,600.00	\$	2,870.00
63500	Printing & Copying	\$	3,875.00	\$	2,080.00
64150	ROU Lease, Equipment	\$	7,000.00	\$	7,000.00
64300	Rental, Facilities	\$	29,400.00	\$	36,000.00
64700	Enterprise, Cost of Sales	\$	1,600.00	\$	1,300.00
64800	Fundraising Expenses	\$	300.00	\$	1,100.00
65200	Supplies, Teaching	\$	6,975.00	\$	9,950.00
65400	Supplies, Office	\$	4,897.95	\$	4,858.85
65600	Telecommunications	\$	900.00	\$	1,000.00
65610	Internet Charges	\$	2,300.00	\$	2,300.00
65611	Cell Phone Charges	\$	1,050.00	\$	1,400.00
66200	Vehicles, Fuel	\$	10,000.00	\$	5,000.00
66400	Vehicles, Repairs/Maint	\$	150.00	\$	550.00
66600	Vehicles, Other	\$	100.00	\$	-
67000	Insurance, Vehicle	\$	3,100.00	\$	2,200.00
67200	Insurance, General Liab	\$	8,100.00	\$	8,100.00
67400	Insurance, Property	\$	800.00	\$	900.00
67611	Insurance, D&O Liability	\$	1,200.00	\$	1,300.00
67614	Insurance, 4-H Accident	\$	200.00	\$	100.00
68600	Depr, Vehicles	\$	-	\$	7,337.40
69500	Subscript & Memberships	\$	450.00	\$	350.00
69600	Licenses and Fees	\$	150.00	\$	-
69610	Background/MVR Checks	\$	650.00	\$	950.00
	Total Expenses	\$	862,539.76	\$	883,894.72

TRANSFERS TO FUNDS

Total Transfers to Funds	\$	-	\$	-
Total Expenses & Fund Transfers	\$	862,539.76	\$	883,894.72
Net from Operations	\$	(23,513.67)	\$	(17,537.40)
Net from Transfers	\$	23,513.67	\$	17,537.40
Net Gain/Loss	\$	0.00	\$	0.00

4-H Report - Board of Directors November 2025

Meetings/Calls/Zooms Attended	Attendees
Fair Board Meetings - monthly	Denise
Monthly Dair Prospects Meetings/trips	Denise
Staff Meetings-monthly	Denise, Michele
Zoom Meetings at Aldersgate	Denise, Michele
4-H Camp Director Meetings – monthly	Denise
Ongoing contacts with Camp & 4-H Parents	Denise
Dairy Committee Meeting	Denise, Michele
LCEC Collaboration Meetings	Denise, Michele
4-H District Meetings	Denise
Program Committee Meetings - Quarterly	Denise, Michele
Lewis County Night Out	Denise
Business & Community Leaders Breakfast	Denise
Camp Director Fall Gathering	Denise
NYS 4-H Conference	Denise
Reporting Counts Meetings	Denise
Horse Club meeting	Denise, Michele
Camoin Issue Analysis	Denise

Programs/Events Completed

- Achievement Night 10/17
- Robotics Club 11/5
- Sparks Club, 11/3
- Tri-County Livestock Showmanship Clinic

In the Works

- Welding Club, TBA
- After-School Partnership Program at LA and SL
- Shooting Sports Club, TBA
- Sewing Club, TBA
- Library Club, TBA

Upcoming Programs, Meetings/Ongoing

- Cocoa & Card Craft-a-thon 11/22
- ROBOTICS Club once/month
- Sparks Club once/month
- Horse Club once/month "New!"
- TSC Paper Clover 11/28-12/14
- Dairy Bowl Practices 1/26-3/26
- Dairy Bowl 3/7
- Horse Bowl March
- Dairy Discovery March
- Public Presentations March
- Tractor Safety April
- Conservation Field Days May
- Animal Crackers May
- Career Explorations June
- Lewis County Fair 7/21-7/25
- 4-H Day Camp 8/10-8/14
- NYS Fair 8/26-9/7
- Achievement Night November

Ag Team Report - Board of Directors Aug 6, 2025– November 19, 2025

Meetings/Calls/Zooms Attended	Attendees
Individual Farm Calls & Meetings	Mellissa, Michele
Agritourism Webinar Series	Mellissa
Agritourism PWT	Mellissa
County Dairy Meetings	Michele, Frans, Colin
NNY ADP RFP's, Mailings, Exec Report	Mellissa, Michele, Caitlin
Livestock PWT	Mellissa
Swine PWT	Michele
NYS Ag Society Meeting	Michele
NYS Pork Producer Meeting	Michele
Dairy Initiatives Meeting	Michele
Dairy Industry Building Committee Meeting	Mellissa
NYS Agritourism Conference-Saratoga Springs, NY	Mellissa
Agritourism PWT with Ag & Markets in Albany	Mellissa, Michele
Ag Committee Meeting	Mellissa, Michele, Frans

Programs/Events Completed

Classroom Greenhouse Kits – Denise

Open Farm Day – Mellissa, Denise, Michele

Fly Management-Mellissa

FMNP-Lowville Farmers Market, Lyons Falls Farmers Market-Mellissa

Grain Bin Safety Rescue Training for Firefighters/EMTs-Mellissa, Michele

CCE Annual Meeting-All Staff

Maple School Workshop-Michele, Mellissa

4-H Day Camp @ Aldersgate- All Staff

Upcoming Programs/Meetings/Ongoing Projects

Monthly Beekeeper meetings -Mellissa

Soil samples, insect ID, plant ID, -Mellissa

Monthly Ag in the Classroom Kits- Denise, Caitlin

Produce Safety Alliance Training (not GAP) – Mellissa/CCE Jefferson March 2026

IPM Management & Wholesale Grading and Packaging Workshop- Mellissa March 2026

Tri-County Ag Team Update for October 2025

Crop & Soil, Eric Antrim:

- Certified soybean yields for 2025 yield contest participants
- Attended Cover Crop Field Day at Willsboro Research Farm, Agricultural Workforce Development meeting, and the Tri-County Extension and Farm Bureau annual meetings
- Recorded segment for WWTI-Watertown ABC channel 50 "Ask the Expert" on cover cropping
- Collected corn silage samples at Musgrave Research Farm for the NNYADP Field Crop Performance Network Yr. 2 project

Technical Assistance Provided: Provided information on soil sampling, measured plots to assist vegetable producers with nutrient management and converted Mehlich-III soil analyses to Cornell Morgan equivalents for 2026 field crop plans.

Technical Focus: Completion and submission of NNYADP grant proposal and Crop Congress event planning.

Dairy Management, Frans Vokey:

- Attended 3-day Cornell Nutrition Conference, Syracuse
- Attended Tug Hill Commission Annual Dinner
- Attended CCE annual meetings of 3 counties
- Attended roundtable meeting for NY dairy apprenticeship program
- Co-presented with Colin to C3 team: "What Drives Decision Making in Dairy Cattle Rations?"

Technical Assistance Provided: Farm master planning, Feeding program economic evaluation, Use of herd management software, dairy subject matter to county government officials, technical support to C3 project.

Technical Focus: Individual farm needs – nutrition, health, facilities; Fall/Winter program planning; Assisted with 3 grant proposals; Continued to provide dairy expertise to industry leadership and local government.

Farm Business, Colin Hostetter:

- Participant in CCE's Seeds to Success weekly program providing new educators with farm business management knowledge.
- Helped run two NOFA-NY events for organic dairies impacted by drought and two events on the NY apprenticeship program for dairy.

- Attended annual meetings for the Tri-County extension offices and St. Lawrence County Farm Bureau.
- Attended GardenShare's regenerative farming program.

Technical Assistance Provided: Apiary expansion, winery start-up, beef production profitability, dairy profit monitor, dairy farm business summary, and general dairy profitability.

Technical Focus: Individual farm projects, develop fall/winter programming ideas, onboarding two new farms to DPM, NNYADP grant submission with CALS, farm introductions, and workforce development.

Cornell Cooperative Extension Jefferson County



CCE Jefferson – North Country Clean Energy Hub Report

August 2025

Lewis County

By the Numbers:

The Energy Advisor reached 40 residents and connected with five residents in August. The Energy Advisor helped advise the residents on the Empower + Program, NY Sun Program, Comfort Home Program, and the NY Clean Heat Program.

Workshops & Outreach Events:

In August, the Energy Advisor went to two events in Lewis County. The two events were the Harrisville Energy Talk and the Lowville Farmers Market. At the events, the Energy Advisor had energy efficiency items on display at the table for residents to view. The Energy Advisor had an energy program information on state and federal energy programs. Additionally, the Energy Advisor gave away swag items to the residents at these events.

Other Points of Interest:

The Energy Advisor was filmed for the Ask the Expert Segment. In this segment, the Energy Advisor demonstrated a few simple ways people can save money around the house and shared some energy facts. The segment is currently in the editing process.

The Energy Advisor is going to be at the Lowville Farmers' CO OP Fall Festival on September 13th. The Energy Advisor will have informational flyers for available energy programs and opportunities for residents. He will also have swag items to give to residents who stop by his table.

Additionally, the Energy Advisor is holding a Save Energy/Save Money Workshop at the Lyons Falls Library on September 19th. Residents will learn about available energy programs and opportunities. They will also learn about ways to save energy at home. Residents who attend will receive energy kits. These kits include items such as weatherstripping, a smart power strip, a window insulation kit, a door sweep, outlet insulation sealers, and LED light bulbs.



The Energy Advisor at
the Lowville Farmers
Market.



The Energy Advisor at
the Harrisville Library.



CCE Jefferson – North Country Clean Energy Hub Report

September 2025

Lewis County

By the Numbers:

The Energy Advisor reached 31 residents and connected with eight residents in August. The Energy Advisor helped advise the residents on the Empower + Program, NY Sun Program, Comfort Home Program, and the NY Clean Heat Program. The Energy Advisor helped a resident complete an Empower + application. This could potentially lead to a total of \$10,000 worth of work being done for their home.

Workshops & Outreach Events:

In September, the Energy Advisor went to one event and gave one presentation in Lewis County. The event was the Lowville Farmers Co-op Fall Festival. At the event, the Energy Advisor had energy efficiency items on display at the table for residents to view. The Energy Advisor had an energy program information on state and federal energy programs. Additionally, the Energy Advisor gave away swag items to the residents at this event. The presentation that the Energy Advisor gave was the Save Money and Save Dollars Presentation at Lyons Falls Free Library. At the Presentation, the Energy Advisor educated participants on energy programs and DIY Measures. Participants received energy kits that contained energy supplies like weatherstripping, smart power strips, door sweeps, and other items.

Other Points of Interest:

Additionally, the Energy Advisor is holding a Save Energy/Save Money Workshop at the Lowville Free Library on October 23rd. Residents will learn about available energy programs and opportunities. They will also learn about ways to save energy at home. Residents who attend will receive energy kits. These kits include items such as weatherstripping, a smart power strip, a window insulation kit, a door sweep, outlet insulation sealers, and LED light bulbs.



The Energy Advisor at the Lyons Falls Library.



CCE Jefferson – North Country Clean Energy Hub Report

October 2025

Lewis County

By the Numbers:

The Energy Advisor connected with nine residents in October. The Energy Advisor helped advise the residents on the Empower + Program, the NY Sun Program, the NY Clean Heat Program, and the IRA Tax Credits. The Energy Advisor helped two residents complete Empower + applications. This is potentially \$20,000 worth of key weatherization work being done to these homes.

Workshops & Outreach Events:

In October, the Energy Advisor gave one presentation in Lewis County. The presentation that the Energy Advisor gave was the Save Money and Save Dollars Presentation at the Lowville Free Library. At the Presentation, the Energy Advisor educated participants on energy programs and DIY Measures. Participants received energy kits that contained energy supplies like weatherstripping, smart power strips, door sweeps, and other items.

Other Points of Interest:

One of the residents whom the Energy Advisor helped with an Empower + application was in a no-heat situation. The resident now has heat and will be receiving insulation work shortly.

Additionally, the Energy Advisor attended the New York Hubs Annual Meeting. The Energy Advisor went to many informational sessions and will take what he learned to apply it to the counties he serves.

The Energy Advisor attended the CCE Lewis Annual Meeting. Additionally, the Energy Advisor is working with the Lyons Falls Library to host an Energy Jeopardy Game, which will be at the beginning of December. The Energy Advisor will have the game tailored around energy and environmental topics. Prizes will include an induction cooktop, weatherstripping, an advanced smart power strip, and other items.



The Energy Advisor at the Lowville Free Library.