

Cornell Cooperative Extension Association of Lewis County
Board of Directors
January 22, 2025
Agenda

1. Call to Order
Correspondence
2. Review of Meeting Minutes of December 17, 2024
3. Reports of Liaison Representatives
Legislative- Tom Kalamas, Lewis County Legislator
Cornell
4. Standing Committees
Finance
Financials (October, November) – motion needed to receive *
Annual Operating Resolutions*
AR (Association Requirements)/BR (Business Requirements) Agreements*
Applied for Grants: Pratt Northam Summer Interns (applied for two positions)
Stewart Holiday Grant -\$500. Lewis County 4H Day Camp
Awarded Grants: Youth Bureau - \$1250. (\$400. STEM & \$800 supplies
afterschool and clubs)
Personnel – Regional Dairy Specialist
Strategic Planning-no report
5. Program Reports
4-H Youth Development - handout
Agriculture - handout
Parenting
Administration -2025 Organizational Report information card
6. Old Business
Agri-Tourism – Lewis County Open Farm Day – August TBA
7. New Business
Affirmative, Action and Diversity Plan*
Proposed Slate of Officers*
Committees of the Board, 4H and Agriculture*
Tentative 2025 Board Meeting Dates* March 19th, June 25th, Sept 17th, November 19th
Tentative Annual Meeting October 22, 2025*
8. Adjournment
Next Meeting: **Tentative Wednesday, March 19, 2025, at 5:00 pm**

January 8, 2025

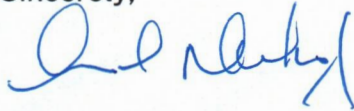
Ms. Michele Ledoux
Executive Director
Cornell Cooperative Extension of Lewis County
7395 East Road
Lowville, NY 13367

Dear Ms. Ledoux,

I am writing to inform you that I have changed my appointment for the Cornell Cooperative Extension Board, effective January 1, 2025. I am hereby appointing Legislator Thomas Kalamas as the Board's representative to serve on the Cornell Cooperative Extension Board of Directors in Lewis County for the period 1/1/2025 - 12/31/2025. Please feel free to contact Mr. Kalamas using the contact information provided below:

Thomas Kalamas
6220 Swiss Road
Croghan, NY 13327
Email: tomkalamas@lewiscounty.ny.gov

Sincerely,



Lawrence L. Dolhof
Chairman
Lewis County Board of Legislators

Cornell Cooperative Extension Lewis County

Board of Directors Meeting

December 17, 2024

The regularly scheduled meeting of the Board of Directors was called to order on December 17, 2024, at 5: 00pm by Chairperson, Peter Ostrum, DVM at the Cornell Cooperative Extension Lewis County Office, Lowville, NY.

Members & Staff Present:

Michele Ledoux	X	Barry Lyndaker		Paul O'Connor	X	Sarah Zeger, DVM	X
Jenna Lauraine	X	Roxaina Hurlburt	X	Penny Moser	X	Shellie Marks	X
Peter Ostrum, DVM	X	Kelly Kunz	X	Kristin Thomas		Charlene Berrus	X
Michael Kraeger	X			Harley Snyder	X		

Absent:

Excused: Barry Lyndaker, Kristin Thomas

Guest(s) Present:

Correspondence:

Michele Ledoux read Mike Young's letter of gratitude for summer recreations.

Approve Minutes:

The minutes of the 9/25/24 Board meeting and the 7/30/24 and 11/27/24 Executive Committee meetings were approved as handed out by Peter Ostrum, DVM and seconded by Shellie Marks, motion passed.

Reports of the Liaison Representatives:

Legislative Representative: not present

Extension Representative:

Paul O'Connor explained that the Cornell Orientation Board sessions are available to everyone, not just the Board of Directors. Michele Ledoux handed out a reminder for the date of the sessions. Caitlin Humphrey will send out an email reminder and link for Board orientation a week before the date. Michele Ledoux talked about the Meat Processing Town Board session. Kelly Kunz will facilitate the Board orientation session. Paul O'Connor shared that the county budget season has completed. The state budget has increased to 1.6 million and we are looking for state money as that has not been updated in over 20 years. The Albany visit day is Jan 27, 2025, when the Executive Directors will be discussing programming efforts statewide to their legislators.

Standing Committee Reports:

Finance:

Charlene Berrus, Finance Manager, at the request of the Treasurer went over the September 2024 financials. Shellie Marks made a motion to approve as presented seconded by Peter Ostrum, DVM, motion carried.

Peter Ostrum, DVM made a motion to balance the 2025 budget by transferring funds from the following designated funds: Lewis CFWU (\$3,198.12), Pratt Northam (\$500.00), and 4-H General Fund (\$7,415.55) and Penny Moser seconded that motion, motion carried. Discussion about the CFWU account being 20 years old, using this designated line and closing it was held. Money was used for marketing to bring farmers to Lewis County. Michele Ledoux explained only a Board can make changes to designated accounts. In March a detailed financial report for each designated account will be available. Charlene Berrus apologized for not having October sooner but with the large Farm to School spend down and David's departure we have been very busy. Michele Ledoux explained the Farm to School changes with David's departure and spend down. Peter Ostrum, DVM explained we needed a motion to vote on revising 2025 designated funds. Motion by Roxaina Hurlburt, seconded by Michael Kraeger, motion passed.

AR contract is signed. Paul O'Connor states we are ahead of the curve.

Farm to School and David's last day (12/13/24) was discussed. David Nisley's contribution was greatly appreciated and will be missed. Denise DeVoe is continuing the work with the greenhouses being built as well as vegetable posters being laminated and sent to schools.

The Community Bank CDs are being renewed after 7 months (\$50,000).

Received Grants: Youth Bureau \$1250. Written by Denise DeVoe.

Applied for Grants: 2025 Pratt Northam application has been submitted early.

Personnel:

Michele Ledoux provided an update on the Regional Dairy Position. We are continuing to interview and look at applications. Two of the three have been completed. The Field Crops Position will start mid-January in Watertown and will set up a visit to the Board. Paul O'Connor explained how the University connects to the counties and gave Judd Reed as a Cornell Contact. Paul O'Connor discussed the classification system, its focused-on compensation for everyone and what people are earning. Classification went from 5-6 to more than 30 classifications.

Strategic Planning: n/a

Program & Staff Reports-

4-H –

Michele Ledoux read Denise DeVoe's reports, new to 4-H and discussed Camp Aldergate and the beginning phase has been approved at the state level. The Tractor Supply money moves to underwrite day camp. Aldergate will be presented to the BOD when more information is available. Saturday's Lisk Christmas Centerpiece Program was a success. Working with Hand in Hand to provide more STEM. We are looking for a leader for the statewide shooting sports program. Peter Ostrum, DVM suggests Shawn Bender and states he will contact.

Ag Report-

Michele Ledoux presents that the Beef Pregnancy Test program was a great success, Peter Ostrum, DVM helped, and it was sponsored by IDEXX. The All About Beef and Grain Bin Safety workshops flyers were handed out. Mellissa Spence is also working on a manure safety workshop as well. Michele Ledoux highlighted that the State Maple Conference will be in Syracuse.

Energy Report-

Michele Ledoux presented the Energy report as outlined in the board packet.

Parenting –

Kelly Kunz shared that parenting numbers are up.

Administration-

Michele Ledoux explained Cailin Humphrey worked with the Swine 101 Week and covered paid social media for that and the Dairy position advertisements. Grant money was used to develop social media for Swine 101. There is a discussion about transitioning from the printed newsletter. Post office rates are increasing and there have been structural changes that have made mailing the newsletter more and more difficult. Suggestions for a replacement include a generic 4-H newsletter as well as switching to postcards and website, the Amish will be getting hard copy mailings on relevant information. We will try 4-H postcards with mailing for connections as well as email and social media. We have a min. limit of 200 for mailing. Jenna Lauraine from Naturally Lewis explained we could use the mailing code from them for a reasonable cost.

Old Business –

Peter Ostrum, DVM, shared that feedback for the annual meeting has been positive, Paul O'Connor's feedback is that more counties are having a combined meeting where alcohol is served. Finger food and a cash bar are suggested and will be discussed further later.

New Business –

Michele Ledoux is going to support a new meat processing facility we have going into the county. Peter Ostrum, DVM discussed the holiday schedule. Motion to pass the 2025 Holiday Schedule by Peter Ostrum, DVM, seconded by Roxaina Hurlburt, motion passed. Roxaina Hurlburt thanked Michele Ledoux on the radio PSA about roofs and snow. Caitlin

Humphrey was able to quickly get the information up on our social media accounts. Michele Ledoux continues to document farms and snow issues. Roxaina Hurlburt talks about insurance issues with this. Discussion on Cornell's vision on strategic planning starting in February to provide a more flexible plan with visions versus strategic plans. Motion by Michael Kraeger and seconded by Peter Ostrum, DVM to have Denise DeVoe become a check signer for CCE Lewis, motion carried.

Penny Moser made a motion to adjourn the meeting at 6:50 pm, Shellie Marks seconded, motion carried.

Next meeting is Wednesday January 22, 2025, at 5:00pm at the Cooperative Extension Office.

Respectfully submitted: Jenna Lauraine

Prepared by: Kelly Kunz

Meeting Date: January 22, 2025

Month Presented: October 2024

Key Financial Points (Highlighted areas)

- 13 month CD interest recorded to date \$2,495.12

- 23 month CD interest recorded to date \$1,366.67

ASSETS

Cash on Hand		\$	379,277.97
	Key Bank - Checking:	180,298.84	
	AmeriCU - Checking:	15.91	
	AmeriCU - Savings:	198,697.11	
	Petty Cash:	200.00	
	Undeposited Funds:	66.11	
Accounts Receivable		\$	34,265.63
	CCE of Jefferson Co. NNYADP	\$ 4,171.17	
	LC Dept. of Social Services	\$ 5,887.00	
	Cornell University-Dept of Animal Science	\$ 999.00	
	Lewis County Soil & Water	\$ 95.00	
	Lewis County Farm Bureau	\$ 75.00	
	Cornell University	\$ 1,600.00	
	NYS Farm to School	\$ 21,428.46	
	Tug Hill Commission	\$ 10.00	
Prepaid Expenses:		\$	11,987.38
	Unemployment Insurance:	469.15	
	Workers' Compensation:	367.86	
	Property Insurance:	198.45	
	General Liability Insurance:	4,665.69	
	Vehicle, Insurance:	1,188.62	
	Director & Officer's Insurance:	531.52	
	4H Accident Insurance:	41.09	
	Association Services:	1,327.00	
	Mill Creek Car Wash cards	188.00	
	Mworks Digital	560.00	
	Nov rent paid in Oct	2,450.00	
Initial Payment (One month payroll, required by Cornell):		\$	20,866.00
Investments, Certificates of Deposits		\$	83,861.79
	Community Bank - 13 month CD	52,495.12	
	Community Bank - 23 month CD	31,366.67	

Right of Use Equipment - Copier Lease	\$	<u>5,801.38</u>
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Fixed Assets	\$	<u>27,515.19</u>
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Vehicle:	36,686.93
Equipment	10,125.00
Accumulated Depreciation:	(19,296.74)

TOTAL ASSETS	\$	<u>563,575.34</u>
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LIABILITIES

Accounts Payable	\$	<u>10,627.89</u>
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Berrus, Charlene	\$	12.73
Jeannette Murdie	\$	4.29
AmeriCu	\$	7,059.63
CCE Herkimer Co	\$	225.00
CCE St. Lawrence Co	\$	1,160.93
Cornell University	\$	1,508.07
Crystal Rock	\$	8.00
Kunz, Kelly	\$	485.75
Ledoux, Michele	\$	76.77
Spence, Melissa	\$	22.11
Kunz, Kelly Petty Cash	\$	31.51
Nisley, David	\$	33.10

Accrued Vacation	\$	<u>9,742.61</u>
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Deferred Revenues (County Appropriation)	\$	<u>64,975.00</u>
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Agency Funds	\$	<u>180.00</u>
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Current Copier Lease Payable	\$	<u>4,959.10</u>
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Non-Current Copier Lease Payable	\$	<u>842.28</u>
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Current Fund Balances	\$	<u>412,117.14</u>
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General Fund:	193,710.36
Designated Fund - Initial Payment:	20,866.00
Designated Fund - Ag Grant:	500.00
Designated Fund - Peer to Peer:	70.70
Designated Fund - Open Farm Day:	8,829.55
Designated Fund - Women For Profit Fund:	500.00

Designated Fund - Dairy Manager Group:	442.77
Designated Fund - CFWU Lewis Fund:	3,198.12
Designated Fund - Dairy Prospects:	3,551.02
Designated Fund - 4H General:	15,354.41
Designated Fund - Paper Clover:	2,400.69
Designated Fund - Pratt Northam:	758.61
Designated Fund - Welding Fund:	2,894.81
Designated Fund - 4H Horse Fund:	2,925.65
Designated Fund - CCE Revitalization:	81,392.74
Designated Fund - Insurance Reserve:	13,871.65
Designated Fund - Print Shop Equipment:	10,146.54
Designated Fund - Computer Replacement:	5,760.44
Designated Fund - Vehicle:	44,943.08

Plant Fund	\$ 27,515.18
NET FROM OPERATIONS & FUND TRANSFERS	\$ 32,616.14
TOTAL LIABILITIES AND FUND BALANCE	\$ 563,575.34

REVENUES

Federal Smith Lever	\$ 10,082.26
State 224	\$ 52,290.29
State 224 NCRAT	\$ -
Benefits	\$ 221,200.64
Pratt Northam	\$ 11,304.00
County Appropriation	\$ 294,875.00
Grants & Contracts	\$ 131,746.30

Contract - DSS Parenting:	55,060.00
Contract - Farm to School:	61,433.76
Contract - 4H Paper Clover:	1,253.26
Contract - Ag in the Classroom:	2,500.00
Grant - FMNP:	300.00
Grant - Willman & Rice:	999.00
Contract NCRAT:	759.39
Specialist Contract Support:	208.33
Other Grants/Contracts Contrib - 4H Cornell Prj:	2,150.00
Contract - NNYAD:	6,582.56
Contract - AG:	500.00

Program/Operating Revenues	\$ 17,391.79
Ag Contributions:	230.48
4H Contributions:	5,126.12

4H County Fair Contributions:	975.00	
Regional Food Guide Contributions:	1,080.00	
Admin Contributions	2,863.04	
4H:	1,192.50	
Admin (Newsletter, Contributions, Enterprise):	1,389.78	
Ag:	1,216.28	
Regional Support:	163.87	
Interest Income:	3,154.72	
TOTAL TRANSFER FROM FUND BALANCE		\$ 45,699.84
TRANSFERS TO FUND BALANCE	34,943.08	
TRANSFER FROM DESIGNATED FUNDS	4,642.26	
TRANSFERS FROM PLANT DEPR.	6,114.50	
TOTAL REVENUES AND TRANSFERS FROM FUND BALANCES		\$ 784,590.12

EXPENSES

Salaries		\$ 331,356.37
Employee Benefits		\$ 224,514.82
Staff Development		\$ 2,821.70
Program/Operating Expenses		\$ 122,944.86
Expenses of Fixed Assets		\$ 6,114.49
	Depr. Vehicles \$ 6,114.49	
Contracts		\$ 29,278.66
	Outsourced Services: 22,643.66	
	Association Services: 6,635.00	
TRANSFERS TO FUND BALANCES		\$ 34,943.08
TOTAL EXPENSES AND TRANSFERS TO FUNDS		\$ 751,973.98
NET FROM TRANSFERS AND CURRENT OPERATIONS		\$ 32,616.14

**CCE Lewis County
Comparative Balance Sheet**

	Period Ending 10/31/2024	Period Ending 10/31/2023	Last Month Closed Percent of Inc/(Decr)	10/31/2024
ASSETS				
Current Assets:				
Total Cash	\$379,277.97	\$331,748.11		
Certificates of Deposit - Current	\$52,495.12	\$0.00		
Accounts/Notes Receivable	\$34,265.63	\$21,643.48		
Prepaid Expenses/Deferred Charges	\$11,987.38	\$10,291.87		
Total Current Assets	\$478,026.10	\$363,683.46	31%	
Non-Current Assets:				
Deposit - Initial Payment	\$20,866.00	\$18,636.00		
Investments	\$31,366.67	\$80,286.78		
Total Non-Current Assets	\$52,232.67	\$98,922.78	-47%	
Right of Use Assets:				
Right-of-Use Equipment	\$5,801.38	\$10,995.19		
Total Right-of-Use Assets	\$5,801.38	\$10,995.19		
Fixed Assets:				
Vehicles	\$36,686.93	\$36,686.93		
Equipment	\$10,125.00	\$10,125.00		
Accumulated Depreciation	-\$19,296.74	-\$11,959.35		
Total Fixed Assets	\$27,515.19	\$34,852.58		
TOTAL ASSETS	\$563,575.34	\$508,454.01	11%	
Liabilities and Fund Balances:				
Current Liabilities				
Accounts Payable	\$10,627.89	\$20,640.22		
Accrued Vacation	\$9,742.61	\$9,765.42		
Deferred Revenues	\$64,975.00	\$56,143.31		
Agency Funds	\$180.00	\$4,103.00		
Leases/Notes/Mortgages/Bonds Payable	\$4,959.10	\$4,787.77		
Total Current Liabilities	\$90,484.60	\$95,439.72	-5%	
Non-Current Liabilities				
Leases/Notes/Mortgages/Bonds Payable	\$842.28	\$6,207.42		
Total Non-Current Liabilities	\$842.28	\$6,207.42	-0.864310776	
TOTAL LIABILITIES	\$91,326.88	\$101,647.14	-10%	
Current Fund Balances				
Designated Net Assets	\$218,406.78	\$164,375.32		
Unrestricted Net Assets	\$193,710.36	\$193,710.36		
Plant	\$27,515.18	\$34,852.58		
Total Revenues	\$773,833.36	\$655,683.29		
Total Expenses	-\$717,030.90	-\$643,649.03		
Net from Operations	\$56,802.46	\$12,034.26		
Transfers from	\$10,756.76	\$38,521.28		
Transfers To	-\$34,943.08	-\$36,686.93		
Net from Transfers	-\$24,186.32	\$1,834.35		
Total Fund Balances	\$472,248.46	\$406,806.87	16%	
Total Liabilities and Fund Balances:	\$563,575.34	\$508,454.01	11%	

Comparative Statement of Operations Summary
10/31/2024

REVENUES	Period Ending 10/31/2024	Period Ending 10/31/2023	Annual Budget	Remaining Budget
Federal Smith Lever	\$10,082.26	\$14,105.63	\$12,000.00	\$1,917.74
State 224	\$52,290.29	\$85,609.82	\$76,424.00	\$24,133.71
Benefits	\$221,200.64	\$183,260.51	\$282,217.70	\$61,017.06
County Appropriation	\$294,875.00	\$280,500.00	\$353,850.00	\$58,975.00
Grants & Contracts	\$142,082.58	\$77,336.39	\$171,877.04	\$29,794.46
Program/Operating Revenues	\$18,359.51	\$14,870.94	\$16,430.00	-\$1,929.51
Non-Operating Revenue	\$34,943.08	\$0.00	\$0.00	-\$34,943.08
TOTAL REVENUES	\$773,833.36	\$655,683.29	\$912,798.74	\$138,965.38
Transfers From Fund Balances	\$10,756.76	\$38,521.28	\$3,450.00	-\$7,306.76
TOTAL REVENUES & TRANSFERS FROM	\$784,590.12	\$694,204.57	\$916,248.74	\$131,658.62
EXPENSES				
All Salaries & Benefits	\$558,692.89	\$470,164.98	\$712,679.45	\$153,986.56
Administrative Staff Salaries & Benefits	\$343,251.01	\$276,499.78	\$427,027.88	\$83,776.87
Program Staff Salaries & Benefits	\$215,441.88	\$193,665.20	\$285,651.57	\$70,209.69
Program & Operating Expenses	\$129,585.91	\$141,794.87	\$165,095.97	\$35,510.06
Building & Grounds, Equipment R&M	\$28,752.10	\$31,689.18	\$36,400.00	\$7,647.90
TOTAL EXPENSES	\$717,030.90	\$643,649.03	\$914,175.42	\$197,144.52
Transfers To Fund Balances	\$34,943.08	\$36,686.93	\$2,073.32	-\$32,869.76
TOTAL REVENUES & TRANSFERS TO FUND	\$751,973.98	\$680,335.96	\$916,248.74	\$164,274.76
NET FROM TRANSFERS	(\$24,186.32)	\$1,834.35	\$1,376.68	\$25,563.00
NET FROM CURRENT OPERATIONS	\$56,802.46	\$12,034.26	(\$1,376.68)	(\$58,179.14)
NET FROM TRANSFERS & CURRENT OPERATIONS	\$32,616.14	\$13,868.61	\$0.00	(\$32,616.14)

CCE Lewis County
Balance Sheet

Last Month Closed

10/31/2024

	Period Ending 10/31/2024	Period Ending 10/31/2023
Assets		
Current Assets:		
Petty Cash	\$200.00	\$135.00
Cash in Bank, Checking	\$180,314.75	\$128,932.10
Cash in Bank, Savings	\$198,697.11	\$198,497.91
Cash Equivalents	\$52,495.12	\$0.00
Undeposited Funds	\$66.11	\$4,183.10
Total Cash	\$431,773.09	\$331,748.11
Accounts Receivable	\$30,094.46	\$13,682.00
Accounts Receivable, Inter-Assoc	\$4,171.17	\$7,961.48
Prepaid Expenses	\$11,987.38	\$10,291.87
Total Current Assets	\$478,026.10	\$363,683.46
Non-Current Assets:		
Investments, Certificates of Deposit	\$31,366.67	\$80,286.78
Deposits Non-Current	\$20,866.00	\$18,636.00
Total Non-Current Assets	\$52,232.67	\$98,922.78
Right-Of-Use Assets:		
Right-Of-Use Equipment	\$5,801.38	\$10,995.19
Total Right-Of-Use Assets	\$5,801.38	\$10,995.19
Fixed Assets:		
Vehicles	\$36,686.93	\$36,686.93
Equipment	\$10,125.00	\$10,125.00
Accumulated Depreciation	-\$19,296.74	-\$11,959.35
Total Fixed Assets	\$27,515.19	\$34,852.58
Total Assets	\$563,575.34	\$508,454.01
Liabilities and Fund Balances		
Current Liabilities:		
Accounts Payable	\$9,119.82	\$4,211.42
Accounts Payable, Inter-Assoc	\$0.00	\$34.73
Accounts Payable, Cornell	\$1,508.07	\$16,394.07
Accrued Vacation	\$9,742.61	\$9,765.42
Deferred Revenues	\$64,975.00	\$56,143.31
Agency Funds	\$180.00	\$4,103.00
Operating Leases Current	\$4,959.10	\$4,787.77
Total Current Liabilities	\$90,484.60	\$95,439.72
Non-Current Liabilities:		
Operating Leases Non-Current	\$842.28	\$6,207.42
Total Non-Current Liabilities	\$842.28	\$6,207.42
Current Fund Balances		
Designated	\$218,406.78	\$164,375.32
General Fund	\$193,710.36	\$193,710.36
Plant Fund	\$27,515.18	\$34,852.58
Total Revenues	\$773,833.36	\$655,683.29
Total Expenses	-\$717,030.90	-\$643,649.03
Net from Operations	\$56,802.46	\$12,034.26
Transfers from	\$10,756.76	\$38,521.28
Transfers To	-\$34,943.08	-\$36,686.93
Net from Transfers	-\$24,186.32	\$1,834.35
Total Fund Balances	\$472,248.46	\$406,806.87
Total Liabilities and Fund Balances	\$563,575.34	\$508,454.01

CCE Lewis County
Statement of Operations
10/31/2024

Last Month Closed 10/31/2024

	<u>Current Month</u>	<u>Current Month</u> <u>Budget</u>	<u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Over/Under</u> <u>Budget</u>	<u>%</u> <u>Budget</u>
FEDERAL REVENUES						
SL Fed Contrib	(\$1,742.37)	\$0.00	\$10,082.26	\$12,000.00	\$1,917.74	84.02%
Fed Contract Contrib	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE REVENUES						
NYS 224 Contracts	\$10,121.97	\$0.00	\$52,290.29	\$76,424.00	\$24,133.71	68.42%
NYS Fringe Benefits	\$28,590.09	\$0.00	\$221,200.64	\$282,217.70	\$61,017.06	78.38%
NYS Contracts Contrib	\$6,035.74	\$0.00	\$70,816.32	\$95,577.04	\$24,760.72	74.09%
COUNTY REVENUES						
County Approp Contrib	\$29,487.50	\$0.00	\$294,875.00	\$353,850.00	\$58,975.00	83.33%
County Contract Contrib	\$5,887.00	\$0.00	\$55,060.00	\$61,500.00	\$6,440.00	89.53%
OTHER GRANTS & CONTRACTS						
Other Govt Contracts Contrib	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Other Grants/Contracts Contrib	\$0.00	\$0.00	\$3,099.00	\$0.00	(\$3,099.00)	0.00%
Private Contracts Contributions	\$0.00	\$0.00	\$13,107.26	\$14,800.00	\$1,692.74	88.56%
CONTRIBUTION REVENUE						
Contrib Unrestricted	\$2,771.75	\$0.00	\$8,689.64	\$9,080.00	\$390.36	95.70%
Donated Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Donated Use of Facilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Nonfinancial Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Donated Use of Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contrib, Temp Rest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contrib, Perm Rest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT EARNINGS						
Interest Income	\$315.64	\$0.00	\$3,154.72	\$250.00	(\$2,904.72)	1261.89%
Dividend Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PROGRAM REVENUE						
Enrollment Fees Contrib	\$135.00	\$0.00	\$980.00	\$1,500.00	\$520.00	65.33%
Program Reg Fees	\$424.24	\$0.00	\$2,408.78	\$2,550.00	\$141.22	94.46%
Regional Prog Support	\$0.00	\$0.00	\$163.87	\$200.00	\$36.13	81.94%
Specialist Contract Support	\$0.00	\$0.00	\$967.72	\$0.00	(\$967.72)	0.00%
Advertising	\$0.00	\$0.00	\$525.00	\$300.00	(\$225.00)	175.00%
Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Printing and Duplicating	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Merchandise	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cash Reg Over/Under	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Enterprise Sales	\$123.00	\$0.00	\$1,374.53	\$1,400.00	\$25.47	98.18%
Reimb for Services	\$0.00	\$0.00	\$15.25	\$0.00	(\$15.25)	0.00%
Discounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fundraising	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Livestock Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Events	\$80.00	\$0.00	\$80.00	\$0.00	(\$80.00)	0.00%
#N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Miscellaneous Clearing	(\$500.00)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rental, Long-Term	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rental, Short-Term	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
NON-OPERATING INCOME						
NET ASSET RECLASSIFICATION						
TOTAL REVENUES	\$116,672.64	\$0.00	\$773,833.36	\$912,798.74	\$138,965.38	84.78%
TRANSFERS FROM FUND BALANCES						
Trans from Designated	\$0.00	\$0.00	\$4,642.26	\$3,450.00	(\$1,192.26)	134.56%
Trans from Plant, Depr	\$611.45	\$0.00	\$6,114.50	\$0.00	(\$6,114.50)	0.00%
TOTAL TRANSFERS FROM FUND BALANCES	\$611.45	\$0.00	\$10,756.76	\$3,450.00	(\$7,306.76)	311.79%
TOTAL REVENUES & TRANSFERS FROM FUNDS	\$117,284.09	\$0.00	\$784,590.12	\$916,248.74	\$131,658.62	85.63%
SALARIES						
Payroll, Director	\$7,864.98	\$0.00	\$78,649.80	\$94,379.68	\$15,729.88	83.33%
Payroll, Program Leader	\$4,888.00	\$0.00	\$9,042.80	\$0.00	(\$9,042.80)	0.00%
Payroll, Professional	\$10,447.82	\$0.00	\$104,478.20	\$169,123.15	\$64,644.95	61.78%
#N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Payroll, Paraprofessional	\$12,680.20	\$0.00	\$89,284.01	\$102,059.10	\$12,775.09	87.48%
Payroll, Exempt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Payroll, Non-Exempt	\$6,691.39	\$0.00	\$40,768.06	\$45,309.33	\$4,541.27	89.98%
Payroll, Temp/Casual	\$0.00	\$0.00	\$9,133.50	\$10,500.00	\$1,366.50	86.99%
EMPLOYEE BENEFITS						
Payroll Fringe Benefits	\$28,590.09	\$0.00	\$221,200.64	\$282,217.70	\$61,017.06	78.38%
Moving Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Unemployment Ins	\$156.38	\$0.00	\$1,475.08	\$2,017.03	\$541.95	73.13%
Workers' Compensation	\$183.91	\$0.00	\$1,839.10	\$2,473.46	\$634.36	74.35%
W/C First Aid Claims	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Disability Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Vacation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STAFF DEVELOPMENT						0.00%

**CCE Lewis County
Statement of Operations
10/31/2024**

Last Month Closed 10/31/2024

	<u>Current Month</u>	<u>Current Month</u> <u>Budget</u>	<u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Over/Under</u> <u>Budget</u>	<u>%</u> <u>Budget</u>
Staff Dev, Registrations	\$60.00	\$0.00	\$1,969.00	\$2,900.00	\$931.00	67.90%
Staff Dev, Mileage	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Staff Dev, Transportation	\$0.00	\$0.00	\$7.00	\$0.00	(\$7.00)	0.00%
Staff Dev, Lodging	\$139.00	\$0.00	\$410.00	\$1,000.00	\$590.00	41.00%
Staff Dev, Meals	\$0.00	\$0.00	\$435.70	\$200.00	(\$235.70)	217.85%
PROGRAM/OPERATING EXPENSES						0.00%
Auditing Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Advertising	\$200.00	\$0.00	\$1,326.00	\$7,120.40	\$5,794.40	18.62%
Publicity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Awards and Prizes	\$0.00	\$0.00	\$1,092.31	\$1,600.00	\$507.69	68.27%
Bank Fees	\$2.55	\$0.00	\$38.59	\$55.00	\$16.41	70.16%
Credit Card Fees	(\$0.60)	\$0.00	(\$0.60)	\$0.00	\$0.60	0.00%
Computer and IT Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Travel, Lodging	\$0.00	\$0.00	\$718.00	\$3,600.00	\$2,882.00	19.94%
Travel, Meals	\$17.00	\$0.00	\$522.00	\$900.00	\$378.00	58.00%
Travel, Mileage	\$1,320.37	\$0.00	\$14,421.33	\$11,500.00	(\$2,921.33)	125.40%
Travel, Transportation	\$0.00	\$0.00	\$67.00	\$100.00	\$33.00	67.00%
Meetings, Food	\$765.50	\$0.00	\$3,016.51	\$3,750.00	\$733.49	80.44%
Meetings, Other	\$237.24	\$0.00	\$889.34	\$0.00	(\$889.34)	0.00%
Postage and Delivery	\$221.48	\$0.00	\$2,227.63	\$4,100.00	\$1,872.37	54.33%
Printing & Copying	\$0.00	\$0.00	\$4,182.04	\$4,500.00	\$317.96	92.93%
Non-Capitalized Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Regional Prog Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rental, Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ROU Lease, Equipment	\$425.21	\$0.00	\$4,252.10	\$7,000.00	\$2,747.90	60.74%
Rental, Facilities	\$2,450.00	\$0.00	\$24,500.00	\$29,400.00	\$4,900.00	83.33%
ROU Lease, Facilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rental, Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ROU Lease, Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Enterprise, Cost of Sales	\$0.00	\$0.00	\$853.08	\$1,600.00	\$746.92	53.32%
Fundraising Expenses	\$0.00	\$0.00	\$592.93	\$100.00	(\$492.93)	592.93%
Fundraising Exp, Livestock	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Events Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
#N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Nutrition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Teaching	\$834.68	\$0.00	\$21,766.85	\$45,658.00	\$23,891.15	47.67%
Supplies, Reinforcements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Non-Food (disp)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Garden	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Expendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, EFNEP Teaching Reinforcements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Office	\$1,375.67	\$0.00	\$10,338.30	\$6,000.00	(\$4,338.30)	172.31%
Items for Resale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Items for Resale-Waste	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Telecommunications	\$0.00	\$0.00	\$621.66	\$2,000.00	\$1,378.34	31.08%
Internet Charges	\$185.00	\$0.00	\$1,850.98	\$3,000.00	\$1,149.02	61.70%
Cell Phone Charges	\$25.00	\$0.00	\$530.80	\$1,075.00	\$544.20	49.38%
Trips and Tours	\$250.00	\$0.00	\$2,900.00	\$0.00	(\$2,900.00)	0.00%
Vehicles, Fuel	(\$576.60)	\$0.00	(\$5,162.46)	\$5,000.00	\$1,162.46	-103.25%
Vehicles, Repairs/Maint	\$0.00	\$0.00	\$1,816.47	\$500.00	(\$1,316.47)	363.29%
Vehicles, Other	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Insurance, Vehicle	\$169.81	\$0.00	\$1,549.90	\$0.00	(\$1,549.90)	0.00%
Insurance, General Liab	\$666.53	\$0.00	\$6,383.05	\$9,003.00	\$2,619.95	70.90%
Insurance, Property	\$66.15	\$0.00	\$659.26	\$700.00	\$40.74	94.18%
Insurance, Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance, Cyber Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance, D&O Liability	\$88.58	\$0.00	\$885.84	\$1,200.00	\$314.16	73.82%
Insurance, Taste NY Policy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance, EAP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance, 4-H Accident	\$13.69	\$0.00	\$135.62	\$500.00	\$364.38	27.12%
Subscript & Memberships	\$0.00	\$0.00	\$418.80	\$700.00	\$281.20	59.83%
Licenses and Fees	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Background/MVR Checks	\$0.00	\$0.00	\$357.32	\$650.00	\$292.68	54.97%
Taxes and Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Miscellaneous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GRANTS & CONTRACTS						0.00%
Contracted Services	\$0.00	\$0.00	\$600.00	\$21,919.57	\$21,319.57	2.74%
Outsourced Services	\$1,984.87	\$0.00	\$22,643.66	\$0.00	(\$22,643.66)	0.00%
Specialist Contract	\$0.00	\$0.00	\$18,594.21	\$20,015.00	\$1,420.79	92.90%

CCE Lewis County
Statement of Operations
10/31/2024

Last Month Closed 10/31/2024

	<u>Current Month</u>	<u>Current Month</u> <u>Budget</u>	<u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Over/Under</u> <u>Budget</u>	<u>%</u> <u>Budget</u>
Association Services	\$663.50	\$0.00	\$6,635.00	\$8,000.00	\$1,365.00	82.94%
BUILDINGS & GROUNDS						0.00%
Facilities/Grounds Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Repairs & Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities, Heating	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities, Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities, Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities, Natural Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST EXPENSE						0.00%
Interest, Loans	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Interest, Mortgage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Interest, Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
EXPENSE OF FIXED ASSETS						0.00%
Depr, Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Depr, Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Depr, Leasehold Imp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Depr, Furniture & Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Depr, Vehicles	\$611.45	\$0.00	\$6,114.49	\$0.00	(\$6,114.49)	0.00%
TOTAL EXPENSES	\$83,698.85	\$0.00	\$717,030.90	\$914,175.42	\$197,144.52	78.43%
TRANSFERS TO FUND BALANCES						
Trans to General	\$0.00	\$0.00	\$0.00	\$2,073.32	\$2,073.32	0.00%
TOTAL TRANSFERS TO FUND BALANCES	\$34,943.08	\$0.00	\$34,943.08	\$2,073.32	(\$32,869.76)	1685.37%
TOTAL EXPENSES & TRANSFERS TO FUNDS	\$118,641.93	\$0.00	\$751,973.98	\$916,248.74	\$164,274.76	82.07%
NET FROM TRANSFERS	(\$34,331.63)	\$0.00	(\$24,186.32)	\$1,376.68	\$25,563.00	-1756.86%
NET FROM CURRENT OPERATIONS	\$32,973.79	\$0.00	\$56,802.46	(\$1,376.68)	(\$58,179.14)	-4126.05%
NET FROM TRANSFERS & CURRENT OPERATIONS	(\$1,357.84)	\$0.00	\$32,616.14	\$0.00	(\$32,616.14)	0.00%

**CCE Lewis County
Statement of Cash Flows**

Last Month Closed 10/31/2024

	Period Ending 10/31/2024	Period Ending 10/31/2023
Change in net assets	\$ 56,802.46	\$ 12,034.26
Adjustments to reconcile change in net assets used by operating activities		
Depreciation	\$ 10,125.89	\$ (22,385.34)
(Increase) Decrease in assets		
Accounts Receivable	\$ (23,834.93)	\$ (3,397.89)
Prepaid Expenses	\$ (5,287.79)	\$ (3,668.70)
Increase (Decrease) in liabilities		
Accounts Payable	\$ 6,089.17	\$ 934.27
Accounts Payable, Cornell	\$ (24,742.53)	\$ (4,316.45)
Accrued Payroll	\$ (1,061.42)	\$ (788.78)
Accrued Expenses, Other	\$ -	\$ -
Deferred Revenues	\$ 64,975.00	\$ 55,923.31
Operating Leases Current	\$ 132.32	\$ 127.76
Operating Leases Non-Current	\$ (4,143.72)	\$ (4,000.57)
Net Cash (Used) by Operating Activities	\$ 24,362.54	\$ 51,383.88
Cash Flows from Investing Activities		
Cash Used for Investments	\$ (49,506.41)	\$ 80,286.78
Net Cash (Used) by Investing Activities	\$ 49,506.41	\$ (88,881.21)
NET INCREASE (DECREASE) IN ASSETS	\$ 140,797.30	\$ (47,848.41)
CASH BALANCE, BEGINNING OF YEAR	\$ 290,975.79	\$ 379,596.52
CASH BALANCE, END OF FISCAL PERIOD	\$ 431,773.09	\$ 331,748.11

Meeting Date: January 22, 2025

Month Presented: November 2024

Key Financial Points (Highlighted areas)

- 07 month CD interest recorded to date \$2,672.43 - Cash Equivalent

- 23 month CD interest recorded to date \$1,476.16

ASSETS

Cash on Hand		\$	<u>417,939.26</u>
	Key Bank - Checking:	166,251.36	
	AmeriCU - Checking:	15.91	
	AmeriCU - Savings:	198,713.45	
	Cash Equivalent 7 MO CD:	52,672.43	
	Petty Cash:	200.00	
	Undeposited Funds:	86.11	
Accounts Receivable		\$	<u>56,814.67</u>
	CCE of Jefferson Co. NNYADP	\$ 5,134.25	
	LC Dept. of Social Services	\$ 5,887.00	
	Cornell University-Dept of Animal Science	\$ 999.00	
	Lewis County Soil & Water	\$ 95.00	
	CCE Broome Co	\$ 200.00	
	Cornell University	\$ 1,600.00	
	NYS Farm to School	\$ 42,899.42	
Prepaid Expenses:		\$	<u>9,446.83</u>
	Unemployment Insurance:	312.77	
	Workers' Compensation:	183.95	
	Property Insurance:	132.30	
	General Liability Insurance:	3,999.16	
	Vehicle, Insurance:	1,018.81	
	Director & Officer's Insurance:	442.94	
	4H Accident Insurance:	27.40	
	Association Services:	663.50	
	Mill Creek Car Wash cards	176.00	
	Mworks Digital	40.00	
	Dec rent paid in Nov	2,450.00	
Initial Payment (One month payroll, required by Cornell):		\$	<u>20,866.00</u>
Investments, Certificates of Deposits		\$	<u>31,476.16</u>
	Community Bank - 23 month CD	31,476.16	
Right of Use Equipment - Copier Lease		\$	<u>17,029.96</u>

Fixed Assets		\$ 26,903.74
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Vehicle:	36,686.93
Equipment	10,125.00
Accumulated Depreciation:	(19,908.19)

TOTAL ASSETS	\$ 580,476.62
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LIABILITIES

Accounts Payable	\$ 36,362.61
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Advanced Business System	\$ 202.80
AmeriCu	\$ 11,282.68
Cornell University	\$ 22,464.15
Crystal Rock	\$ 44.97
Dairy One	\$ 276.00
Kunz, Kelly	\$ 515.90
Ledoux, Michele	\$ 80.38
Spence, Mellissa	\$ 63.54
Steel's Ace Home Center	\$ 700.92
Wells Fargo	585.31
Kunz, Kelly Petty Cash	\$ 7.47
Murdie, Jeannette	\$ 8.58
Nisley, David	\$ 129.91

Accrued Vacation	\$ 9,742.61
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Deferred Revenues (County Appropriation)	\$ 35,487.50
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Agency Funds	\$ 230.00
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Current Copier Lease Payable	\$ 3,217.52
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Non-Current Copier Lease Payable	\$ 13,812.44
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Current Fund Balances	\$ 412,117.14
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General Fund:	193,710.36
Designated Fund - Initial Payment:	20,866.00
Designated Fund - Ag Grant:	500.00
Designated Fund - Peer to Peer:	70.70
Designated Fund - Open Farm Day:	8,829.55
Designated Fund - Women For Profit Fund:	500.00

Designated Fund - Dairy Manager Group:	442.77
Designated Fund - CFWU Lewis Fund:	3,198.12
Designated Fund - Dairy Prospects:	3,551.02
Designated Fund - 4H General:	15,354.41
Designated Fund - Paper Clover:	2,400.69
Designated Fund - Pratt Northam:	758.61
Designated Fund - Welding Fund:	2,894.81
Designated Fund - 4H Horse Fund:	2,925.65
Designated Fund - CCE Revitalization:	81,392.74
Designated Fund - Insurance Reserve:	13,871.65
Designated Fund - Print Shop Equipment:	10,146.54
Designated Fund - Computer Replacement:	5,760.44
Designated Fund - Vehicle:	44,943.08

Plant Fund	\$ 26,903.73
NET FROM OPERATIONS & FUND TRANSFERS	\$ 42,603.07
TOTAL LIABILITIES AND FUND BALANCE	\$ 580,476.62

REVENUES

Federal Smith Lever	\$ 11,329.60
State 224	\$ 61,317.35
State 224 NCRAT	\$ -
Benefits	\$ 239,367.35
Pratt Northam	\$ 11,304.00
County Appropriation	\$ 324,362.50
Grants & Contracts	\$ 160,267.34

Contract - Ag in the Classroom:	\$ -
NNYADP	\$ -
Contract - FMNP Wayne County:	-
Contract - Pratt Northam:	-
Contract - Ag in the Classroom:	2,500.00
Grant - FMNP:	300.00
Contract NCRAT:	759.39
Contract - Dairy Industry Building:	-
Specialist Contract Support:	208.33
Other Grants/Contracts Contrib - 4H Cornell Prj:	2,150.00
Contract - AG:	700.00

Program/Operating Revenues		\$ 18,402.10
Open Farm Day Contributions:	-	
Ag Contributions:	230.48	
4H Contributions:	5,191.12	
4H County Fair Contributions:	975.00	
Regional Food Guide Contributions:	1,080.00	
4H:	1,192.50	
Admin (Newsletter, Contributions, Enterprise):	1,779.78	
Ag:	1,468.45	
Regional Support:	163.87	
Pass-through Income for Various Programs:	-	
TOTAL TRANSFER FROM FUND BALANCE		\$ 46,311.29
TRANSFER FROM DESIGNATED FUNDS	4,642.26	
TRANSFERS FROM PLANT DEPR.	6,725.95	
TOTAL REVENUES AND TRANSFERS FROM FUND BALANCES		\$ 872,661.53

EXPENSES

Salaries		\$ 361,730.52
Employee Benefits		\$ 243,021.82
Staff Development		\$ 2,955.70
Program/Operating Expenses		\$ 148,754.37
Expenses of Fixed Assets		\$ 6,725.94
Depr. Vehicles	\$ 6,725.94	
Contracts		\$ 31,927.03
Outsourced Services:	24,628.53	
4H General	-	
Contract Rice Grant:	-	
Contract Willam Grant:	-	
TRANSFERS TO FUND BALANCES		\$ 34,943.08
TOTAL EXPENSES AND TRANSFERS TO FUNDS		\$ 830,058.46
NET FROM TRANSFERS AND CURRENT OPERATIONS		\$ 42,603.07

**CCE Lewis County
Comparative Balance Sheet**

	Period Ending 11/30/2024	Period Ending 11/30/2023	Last Month Closed Percent of Inc/(Decr)	11/30/2024
ASSETS				
Current Assets:				
Total Cash	\$365,266.83	\$321,750.74		
Certificates of Deposit - Current	\$52,672.43	\$0.00		
Accounts/Notes Receivable	\$56,814.67	\$14,461.76		
Prepaid Expenses/Deferred Charges	\$9,446.83	\$8,495.75		
Total Current Assets	\$484,200.76	\$344,708.25	40%	
Non-Current Assets:				
Deposit - Initial Payment	\$20,866.00	\$18,636.00		
Investments	\$31,476.16	\$80,584.20		
Total Non-Current Assets	\$52,342.16	\$99,220.20	-47%	
Right of Use Assets:				
Right-of-Use Equipment	\$17,029.96	\$10,602.13		
Total Right-of-Use Assets	\$17,029.96	\$10,602.13		
Fixed Assets:				
Vehicles	\$36,686.93	\$36,686.93		
Equipment	\$10,125.00	\$10,125.00		
Accumulated Depreciation	-\$19,908.19	-\$12,570.80		
Total Fixed Assets	\$26,903.74	\$34,241.13		
TOTAL ASSETS	\$580,476.62	\$488,771.71	19%	
Liabilities and Fund Balances:				
Current Liabilities				
Accounts Payable	\$36,362.61	\$33,628.07		
Accrued Vacation	\$9,742.61	\$9,765.42		
Deferred Revenues	\$35,487.50	\$28,071.67		
Agency Funds	\$230.00	\$50.00		
Leases/Notes/Mortgages/Bonds Payable	\$3,217.52	\$4,800.74		
Total Current Liabilities	\$85,040.24	\$76,315.90	11%	
Non-Current Liabilities				
Leases/Notes/Mortgages/Bonds Payable	\$13,812.44	\$5,801.39		
Total Non-Current Liabilities	\$13,812.44	\$5,801.39	1.380884581	
TOTAL LIABILITIES	\$98,852.68	\$82,117.29	20%	
Current Fund Balances				
Designated Net Assets	\$218,406.78	\$164,375.32		
Unrestricted Net Assets	\$193,710.36	\$193,710.36		
Plant	\$26,903.73	\$34,241.13		
Total Revenues	\$861,293.32	\$723,379.09		
Total Expenses	-\$795,115.38	-\$711,497.28		
Net from Operations	\$66,177.94	\$11,881.81		
Transfers from	\$11,368.21	\$39,132.73		
Transfers To	-\$34,943.08	-\$36,686.93		
Net from Transfers	-\$23,574.87	\$2,445.80		
Total Fund Balances	\$481,623.94	\$406,654.42	18%	
Total Liabilities and Fund Balances:	\$580,476.62	\$488,771.71	19%	

Comparative Statement of Operations Summary
11/30/2024

REVENUES	Period Ending 11/30/2024	Period Ending 11/30/2023	Annual Budget	Remaining Budget
Federal Smith Lever	\$11,329.60	\$15,827.61	\$12,000.00	\$670.40
State 224	\$61,317.35	\$91,602.18	\$76,424.00	\$15,106.65
Benefits	\$239,367.35	\$205,226.31	\$282,217.70	\$42,850.35
County Appropriation	\$324,362.50	\$308,550.00	\$353,850.00	\$29,487.50
Grants & Contracts	\$170,603.62	\$84,755.37	\$171,877.04	\$1,273.42
Program/Operating Revenues	\$19,369.82	\$17,417.62	\$16,430.00	-\$2,939.82
Non-Operating Revenue	\$34,943.08	\$0.00	\$0.00	-\$34,943.08
TOTAL REVENUES	\$861,293.32	\$723,379.09	\$912,798.74	\$51,505.42
Transfers From Fund Balances	\$11,368.21	\$39,132.73	\$3,450.00	-\$7,918.21
TOTAL REVENUES & TRANSFERS FROM	\$872,661.53	\$762,511.82	\$916,248.74	\$43,587.21
EXPENSES				
All Salaries & Benefits	\$607,708.04	\$525,838.57	\$712,679.45	\$104,971.41
Administrative Staff Salaries & Benefits	\$375,936.21	\$309,461.77	\$427,027.88	\$51,091.67
Program Staff Salaries & Benefits	\$231,771.83	\$216,376.80	\$285,651.57	\$53,879.74
Program & Operating Expenses	\$155,857.20	\$151,094.32	\$165,095.97	\$9,238.77
Building & Grounds, Equipment R&M	\$31,550.14	\$34,564.39	\$36,400.00	\$4,849.86
TOTAL EXPENSES	\$795,115.38	\$711,497.28	\$914,175.42	\$119,060.04
Transfers To Fund Balances	\$34,943.08	\$36,686.93	\$2,073.32	-\$32,869.76
TOTAL REVENUES & TRANSFERS TO F	\$830,058.46	\$748,184.21	\$916,248.74	\$86,190.28
NET FROM TRANSFERS	(\$23,574.87)	\$2,445.80	\$1,376.68	\$24,951.55
NET FROM CURRENT OPERATIONS	\$66,177.94	\$11,881.81	(\$1,376.68)	(\$67,554.62)
NET FROM TRANSFERS & CURRENT O	\$42,603.07	\$14,327.61	\$0.00	(\$42,603.07)

CCE Lewis County
Balance Sheet

Last Month Closed

11/30/2024

	Period Ending 11/30/2024	Period Ending 11/30/2023
Assets		
Current Assets:		
Petty Cash	\$200.00	\$200.00
Cash in Bank, Checking	\$166,267.27	\$122,956.41
Cash in Bank, Savings	\$198,713.45	\$198,514.23
Cash Equivalents	\$52,672.43	\$0.00
Undeposited Funds	\$86.11	\$80.10
Total Cash	\$417,939.26	\$321,750.74
Accounts Receivable	\$51,680.42	\$6,153.05
Accounts Receivable, Inter-Assoc	\$5,134.25	\$8,308.71
Prepaid Expenses	\$9,446.83	\$8,495.75
Total Current Assets	\$484,200.76	\$344,708.25
Non-Current Assets:		
Investments, Certificates of Deposit	\$31,476.16	\$80,584.20
Deposits Non-Current	\$20,866.00	\$18,636.00
Total Non-Current Assets	\$52,342.16	\$99,220.20
Right-Of-Use Assets:		
Right-Of-Use Equipment	\$17,029.96	\$10,602.13
Total Right-Of-Use Assets	\$17,029.96	\$10,602.13
Fixed Assets:		
Vehicles	\$36,686.93	\$36,686.93
Equipment	\$10,125.00	\$10,125.00
Accumulated Depreciation	-\$19,908.19	-\$12,570.80
Total Fixed Assets	\$26,903.74	\$34,241.13
Total Assets	\$580,476.62	\$488,771.71
Liabilities and Fund Balances		
Current Liabilities:		
Accounts Payable	\$13,898.46	\$6,136.76
Accounts Payable, Cornell	\$22,464.15	\$27,491.31
Accrued Vacation	\$9,742.61	\$9,765.42
Deferred Revenues	\$35,487.50	\$28,071.67
Agency Funds	\$230.00	\$50.00
Operating Leases Current	\$3,217.52	\$4,800.74
Total Current Liabilities	\$85,040.24	\$76,315.90
Non-Current Liabilities:		
Operating Leases Non-Current	\$13,812.44	\$5,801.39
Total Non-Current Liabilities	\$13,812.44	\$5,801.39
Current Fund Balances		
Designated	\$218,406.78	\$164,375.32
General Fund	\$193,710.36	\$193,710.36
Plant Fund	\$26,903.73	\$34,241.13
Total Revenues	\$861,293.32	\$723,379.09
Total Expenses	-\$795,115.38	-\$711,497.28
Net from Operations	\$66,177.94	\$11,881.81
Transfers from	\$11,368.21	\$39,132.73
Transfers To	-\$34,943.08	-\$36,686.93
Net from Transfers	-\$23,574.87	\$2,445.80
Total Fund Balances	\$481,623.94	\$406,654.42
Total Liabilities and Fund Balances	\$580,476.62	\$488,771.71

CCE Lewis County
Statement of Operations
11/30/2024

Last Month Closed 11/30/2024

	<u>Current Month</u>	<u>Current Month</u> <u>Budget</u>	<u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Over/Under</u> <u>Budget</u>	<u>%</u> <u>Budget</u>
FEDERAL REVENUES						
SL Fed Contrib	\$1,247.34	\$0.00	\$11,329.60	\$12,000.00	\$670.40	94.41%
Fed Contract Contrib	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STATE REVENUES						
NYS 224 Contracts	\$9,027.06	\$0.00	\$61,317.35	\$76,424.00	\$15,106.65	80.23%
NYS Fringe Benefits	\$18,166.71	\$0.00	\$239,367.35	\$282,217.70	\$42,850.35	84.82%
NYS Contracts Contrib	\$22,434.04	\$0.00	\$93,250.36	\$95,577.04	\$2,326.68	97.57%
COUNTY REVENUES						
County Approp Contrib	\$29,487.50	\$0.00	\$324,362.50	\$353,850.00	\$29,487.50	91.67%
County Contract Contrib	\$5,887.00	\$0.00	\$60,947.00	\$61,500.00	\$553.00	99.10%
OTHER GRANTS & CONTRACTS						
Other Govt Contracts Contrib	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Other Grants/Contracts Contrib	\$200.00	\$0.00	\$3,299.00	\$0.00	(\$3,299.00)	0.00%
Private Contracts Contributions	\$0.00	\$0.00	\$13,107.26	\$14,800.00	\$1,692.74	88.56%
CONTRIBUTION REVENUE						
Contrib Unrestricted	\$0.00	\$0.00	\$8,689.64	\$9,080.00	\$390.36	95.70%
Donated Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Donated Use of Facilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Nonfinancial Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Donated Use of Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contrib, Temp Rest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Contrib, Perm Rest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INVESTMENT EARNINGS						
Interest Income	\$303.14	\$0.00	\$3,457.86	\$250.00	(\$3,207.86)	1383.14%
Dividend Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
PROGRAM REVENUE						
Enrollment Fees Contrib	\$65.00	\$0.00	\$1,045.00	\$1,500.00	\$455.00	69.67%
Program Reg Fees	\$252.17	\$0.00	\$2,660.95	\$2,550.00	(\$110.95)	104.35%
Regional Prog Support	\$0.00	\$0.00	\$163.87	\$200.00	\$36.13	81.94%
Specialist Contract Support	\$0.00	\$0.00	\$967.72	\$0.00	(\$967.72)	0.00%
Advertising	\$0.00	\$0.00	\$525.00	\$300.00	(\$225.00)	175.00%
Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Printing and Duplicating	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Merchandise	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Cash Reg Over/Under	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Enterprise Sales	\$390.00	\$0.00	\$1,764.53	\$1,400.00	(\$364.53)	126.04%
Reimb for Services	\$0.00	\$0.00	\$15.25	\$0.00	(\$15.25)	0.00%
Discounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Fundraising	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
Livestock Fundraising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Events	\$0.00	\$0.00	\$80.00	\$0.00	(\$80.00)	0.00%
#N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Miscellaneous Clearing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rental, Long-Term	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rental, Short-Term	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
NON-OPERATING INCOME						
NET ASSET RECLASSIFICATION						
TOTAL REVENUES	\$87,459.96	\$0.00	\$861,293.32	\$912,798.74	\$51,505.42	94.36%
TRANSFERS FROM FUND BALANCES						
Trans from Designated	\$0.00	\$0.00	\$4,642.26	\$3,450.00	(\$1,192.26)	134.56%
Trans from Plant, Depr	\$611.45	\$0.00	\$6,725.95	\$0.00	(\$6,725.95)	0.00%
TOTAL TRANSFERS FROM FUND BALANCES	\$611.45	\$0.00	\$11,368.21	\$3,450.00	(\$7,918.21)	329.51%
TOTAL REVENUES & TRANSFERS FROM FUNDS	\$88,071.41	\$0.00	\$872,661.53	\$916,248.74	\$43,587.21	95.24%
SALARIES						
Payroll, Director	\$7,864.98	\$0.00	\$86,514.78	\$94,379.68	\$7,864.90	91.67%
Payroll, Program Leader	\$4,888.00	\$0.00	\$13,930.80	\$0.00	(\$13,930.80)	0.00%
Payroll, Professional	\$5,576.28	\$0.00	\$110,054.48	\$169,123.15	\$59,068.67	65.07%
#N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Payroll, Paraprofessional	\$8,283.05	\$0.00	\$97,567.06	\$102,059.10	\$4,492.04	95.60%
Payroll, Exempt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Payroll, Non-Exempt	\$3,761.84	\$0.00	\$44,529.90	\$45,309.33	\$779.43	98.28%
Payroll, Temp/Casual	\$0.00	\$0.00	\$9,133.50	\$10,500.00	\$1,366.50	86.99%
EMPLOYEE BENEFITS						
Payroll Fringe Benefits	\$18,166.71	\$0.00	\$239,367.35	\$282,217.70	\$42,850.35	84.82%
Moving Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Unemployment Ins	\$156.38	\$0.00	\$1,631.46	\$2,017.03	\$385.57	80.88%
Workers' Compensation	\$183.91	\$0.00	\$2,023.01	\$2,473.46	\$450.45	81.79%
W/C First Aid Claims	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Disability Ins	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Vacation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
STAFF DEVELOPMENT						0.00%

CCE Lewis County
Statement of Operations
11/30/2024

Last Month Closed 11/30/2024

	<u>Current Month</u>	<u>Current Month</u> <u>Budget</u>	<u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Over/Under</u> <u>Budget</u>	<u>%</u> <u>Budget</u>
Staff Dev, Registrations	\$25.00	\$0.00	\$1,994.00	\$2,900.00	\$906.00	68.76%
Staff Dev, Mileage	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Staff Dev, Transportation	\$0.00	\$0.00	\$7.00	\$0.00	(\$7.00)	0.00%
Staff Dev, Lodging	\$109.00	\$0.00	\$519.00	\$1,000.00	\$481.00	51.90%
Staff Dev, Meals	\$0.00	\$0.00	\$435.70	\$200.00	(\$235.70)	217.85%
PROGRAM/OPERATING EXPENSES						0.00%
Auditing Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Advertising	\$0.00	\$0.00	\$1,326.00	\$7,120.40	\$5,794.40	18.62%
Publicity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Awards and Prizes	\$0.00	\$0.00	\$1,092.31	\$1,600.00	\$507.69	68.27%
Bank Fees	\$0.00	\$0.00	\$38.59	\$55.00	\$16.41	70.16%
Credit Card Fees	\$20.39	\$0.00	\$19.79	\$0.00	(\$19.79)	0.00%
Computer and IT Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Travel, Lodging	\$0.00	\$0.00	\$718.00	\$3,600.00	\$2,882.00	19.94%
Travel, Meals	\$74.00	\$0.00	\$596.00	\$900.00	\$304.00	66.22%
Travel, Mileage	\$1,381.36	\$0.00	\$15,802.69	\$11,500.00	(\$4,302.69)	137.41%
Travel, Transportation	\$0.00	\$0.00	\$67.00	\$100.00	\$33.00	67.00%
Meetings, Food	\$36.95	\$0.00	\$3,053.46	\$3,750.00	\$696.54	81.43%
Meetings, Other	\$35.00	\$0.00	\$924.34	\$0.00	(\$924.34)	0.00%
Postage and Delivery	\$444.58	\$0.00	\$2,672.21	\$4,100.00	\$1,427.79	65.18%
Printing & Copying	\$660.83	\$0.00	\$4,842.87	\$4,500.00	(\$342.87)	107.62%
Non-Capitalized Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Regional Prog Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rental, Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ROU Lease, Equipment	\$348.04	\$0.00	\$4,600.14	\$7,000.00	\$2,399.86	65.72%
Rental, Facilities	\$2,450.00	\$0.00	\$26,950.00	\$29,400.00	\$2,450.00	91.67%
ROU Lease, Facilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Rental, Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
ROU Lease, Vehicles	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Enterprise, Cost of Sales	\$655.53	\$0.00	\$1,508.61	\$1,600.00	\$91.39	94.29%
Fundraising Expenses	\$0.00	\$0.00	\$592.93	\$100.00	(\$492.93)	592.93%
Fundraising Exp, Livestock	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Special Events Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
#N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Nutrition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Teaching	\$18,204.41	\$0.00	\$39,971.26	\$45,658.00	\$5,686.74	87.54%
Supplies, Reinforcements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Non-Food (disp)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Medical	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Garden	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Expendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, EFNEP Teaching Reinforcements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Supplies, Office	\$213.36	\$0.00	\$10,551.66	\$6,000.00	(\$4,551.66)	175.86%
Items for Resale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Items for Resale-Waste	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Telecommunications	(\$22.43)	\$0.00	\$599.23	\$2,000.00	\$1,400.77	29.96%
Internet Charges	\$185.00	\$0.00	\$2,035.98	\$3,000.00	\$964.02	67.87%
Cell Phone Charges	\$149.80	\$0.00	\$680.60	\$1,075.00	\$394.40	63.31%
Trips and Tours	\$0.00	\$0.00	\$2,900.00	\$0.00	(\$2,900.00)	0.00%
Vehicles, Fuel	(\$247.07)	\$0.00	(\$5,409.53)	\$5,000.00	\$10,409.53	-108.19%
Vehicles, Repairs/Maint	\$105.00	\$0.00	\$1,921.47	\$500.00	(\$1,421.47)	384.29%
Vehicles, Other	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	0.00%
Insurance, Vehicle	\$169.81	\$0.00	\$1,719.71	\$0.00	(\$1,719.71)	0.00%
Insurance, General Liab	\$666.53	\$0.00	\$7,049.58	\$9,003.00	\$1,953.42	78.30%
Insurance, Property	\$66.15	\$0.00	\$725.41	\$700.00	(\$25.41)	103.63%
Insurance, Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance, Cyber Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance, D&O Liability	\$88.58	\$0.00	\$974.42	\$1,200.00	\$225.58	81.20%
Insurance, Taste NY Policy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance, EAP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Insurance, 4-H Accident	\$13.69	\$0.00	\$149.31	\$500.00	\$350.69	29.86%
Subscript & Memberships	\$110.00	\$0.00	\$528.80	\$700.00	\$171.20	75.54%
Licenses and Fees	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	0.00%
Background/MVR Checks	\$0.00	\$0.00	\$357.32	\$650.00	\$292.68	54.97%
Taxes and Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Miscellaneous Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
GRANTS & CONTRACTS						0.00%
Contracted Services	\$0.00	\$0.00	\$600.00	\$21,919.57	\$21,319.57	2.74%
Outsourced Services	\$1,984.87	\$0.00	\$24,628.53	\$0.00	(\$24,628.53)	0.00%
Specialist Contract	\$0.00	\$0.00	\$18,594.21	\$20,015.00	\$1,420.79	92.90%

CCE Lewis County
Statement of Operations
11/30/2024

Last Month Closed 11/30/2024

	<u>Current Month</u>	<u>Current Month</u> <u>Budget</u>	<u>Year to Date</u>	<u>Annual</u> <u>Budget</u>	<u>Over/Under</u> <u>Budget</u>	<u>%</u> <u>Budget</u>
Association Services	\$663.50	\$0.00	\$7,298.50	\$8,000.00	\$701.50	91.23%
BUILDINGS & GROUNDS						0.00%
Facilities/Grounds Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Repairs & Maint	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities, Heating	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities, Electric	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities, Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Utilities, Natural Gas	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
INTEREST EXPENSE						0.00%
Interest, Loans	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Interest, Mortgage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Interest, Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
EXPENSE OF FIXED ASSETS						0.00%
Depr, Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Depr, Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Depr, Leasehold Imp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Depr, Furniture & Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Depr, Vehicles	\$611.45	\$0.00	\$6,725.94	\$0.00	(\$6,725.94)	0.00%
TOTAL EXPENSES	\$78,084.48	\$0.00	\$795,115.38	\$914,175.42	\$119,060.04	86.98%
TRANSFERS TO FUND BALANCES						
Trans to General	\$0.00	\$0.00	\$0.00	\$2,073.32	\$2,073.32	0.00%
TOTAL TRANSFERS TO FUND BALANCES	\$0.00	\$0.00	\$34,943.08	\$2,073.32	(\$32,869.76)	1685.37%
TOTAL EXPENSES & TRANSFERS TO FUNDS	\$78,084.48	\$0.00	\$830,058.46	\$916,248.74	\$86,190.28	90.59%
NET FROM TRANSFERS	\$611.45	\$0.00	(\$23,574.87)	\$1,376.68	\$24,951.55	-1712.44%
NET FROM CURRENT OPERATIONS	\$9,375.48	\$0.00	\$66,177.94	(\$1,376.68)	(\$67,554.62)	-4807.07%
NET FROM TRANSFERS & CURRENT OPERATIONS	\$9,986.93	\$0.00	\$42,603.07	\$0.00	(\$42,603.07)	0.00%

**CCE Lewis County
Statement of Cash Flows**

Last Month Closed 11/30/2024

	Period Ending 11/30/2024	Period Ending 11/30/2023
Change in net assets	\$ 66,177.94	\$ 11,881.81
Adjustments to reconcile change in net assets used by operating activities		
Depreciation	\$ (5,872.05)	\$ (21,380.83)
(Increase) Decrease in assets		
Accounts Receivable	\$ (45,420.89)	\$ 4,131.06
Prepaid Expenses	\$ (2,747.24)	\$ (1,872.58)
Increase (Decrease) in liabilities		
Accounts Payable	\$ 10,867.81	\$ 2,859.61
Accounts Payable, Cornell	\$ (3,786.45)	\$ 6,780.79
Accrued Payroll	\$ (1,061.42)	\$ (788.78)
Accrued Expenses, Other	\$ -	\$ -
Deferred Revenues	\$ 35,487.50	\$ 27,851.67
Operating Leases Current	\$ (1,609.26)	\$ 140.73
Operating Leases Non-Current	\$ 8,826.44	\$ (4,406.60)
Net Cash (Used) by Operating Activities	\$ 11,879.85	\$ 40,831.87
Cash Flows from Investing Activities		
Cash Used for Investments	\$ (49,396.92)	\$ 80,584.20
Net Cash (Used) by Investing Activities	\$ 54,777.73	\$ (89,178.63)
NET INCREASE (DECREASE) IN ASSETS	\$ 126,963.47	\$ (57,845.78)
CASH BALANCE, BEGINNING OF YEAR	\$ 290,975.79	\$ 379,596.52
CASH BALANCE, END OF FISCAL PERIOD	\$ 417,939.26	\$ 321,750.74

CCE of Lewis County Organizational Meeting

Annual Operating Resolutions

January 21, 2025

1. Authorize the Association to maintain the following charge accounts: Tops, Ace Hardware, Lowville Farmers Co-Op and Sherwin- Williams Paint Store.
2. Move to appoint Kelly Kunz, Denise DeVoe, Mellissa Spence, and the Association Treasurer be authorized to individually sign checks written to transfer funds between authorized bank accounts. The Executive Director will review and approve transfers monthly.
3. Authorization for Kelly Kunz, Denise DeVoe, Mellissa Spence, and the Association Treasurer to individually sign all checks for amounts up to and including \$5,000.⁰⁰. Checks greater than \$5,000.00 require signature of Kelly Kunz, Denise DeVoe, or Mellissa Spence in addition to the Association Treasurer.
4. Authorize Key Bank and AmeriCU Credit Union and Community Bank, NA as the Association's main financial institutions, with the following Accounts, and authorize the following Board and Staff Members to open and close bank accounts with board approval: the Association Treasurer, Kelly Kunz, Denise DeVoe, Mellissa Spence.

5. ACCOUNT TYPE	6. BANK
Checking	Key Bank
Checking	AmeriCU Credit Union
Savings	AmeriCU Credit Union
7-month CD	Community Bank, NA
23-month CD	Community Bank, NA

7. Authorize the Executive Director and Association President to approve expense vouchers and expend funds within the limits of the 2025 budget as adopted. All expenditures for the Executive Director including expense reports, and credit card purchases must be approved by member of the Board of Directors.
8. Authorize the Executive Director to sign payroll authorization transactions.
9. Authorize Kelly Kunz to be the backup Acumatica Approver and Approve payroll authorizations in the event of an Executive Director absence.
10. Authorize Michele Ledoux and Kelly Kunz to initiate ACH payments to Cornell.
11. Authorize the Association to maintain \$200 in petty cash funds, with no per transaction dollar limit.
12. Authorize the following staff to have access to the safe for financial materials, petty cash, credit cards and disbursement of such to other staff: Michele Ledoux, Kelly Kunz, Denise DeVoe, and Mellissa Spence.

13. Authorize the following staff to make deposits to the Banks: Michele Ledoux, Kelly Kunz, Denise DeVoe, and Mellissa Spence.
14. Submit an approved budget for the current fiscal year by March 31 (per BR Agreement) - Approve the Association's annual budget and any amendments to the annual budget (F.O.R.M. Code 104).
15. Resolved that the President of the Board and Executive Director be authorized to sign contracts and agreements, which will then be presented to the Board at the following meeting.
16. Resolved that Cornell Cooperative Extension Association of Lewis County does affirm and support the Cornell Cooperative Extension Association of Lewis County Affirmative Action, Diversity and Inclusion Compliance Review Checklist.
17. Resolved that Cornell Cooperative Extension Association of Lewis County will use the Operating Guidelines as a guide to their work in governing the Association. Move to designate the Journal & Republican as the official newspaper of Cornell Cooperative Extension Association of Lewis County for 2025.
18. Authorize Executive Director to sign IRS Form ST-119.1 NYS and Local Sales and Use Sales Tax Exempt Organization.
19. Approval of all financial or economic transactions between the Executive Director and the organization must be conducted at arms-lengths having a clear benefit to the organization's educational purpose and mission. This helps to guard against insider transactions which could result in misuse of assets, or as an inurement of private benefits to key employees. F.O.R.M. Code 104
20. Ensure that the Board of Directors has Directors' and Officers' Insurance and Employment Practices Liability Insurance coverage.
21. Authorize Executive Director to approve Scheduled MI-1 for Records Retention and Appointment of a Records Management Officer (RMO) as per F.O.R.M. Code 1705
22. Authorize Executive Director to approve sales and disposition of Fixed Assets as needed. F.O.R.M. Code 1403. Including a record of destruction or sale, with a copy of the witness' statement, to be kept in the association's files.
23. Authorize Executive Director to approve any purchase of Fixed Assets not included in the annual budget as needed.
24. Financial Statements are to be presented at the meeting of the Board and accepted by the Board (per the Constitution, at least 5 times per year)
25. Authorize the Executive Director to sign off on any Account Receivable write-offs for \$100.00 or less.

4-H Report - Board of Directors December 2024

Meetings/Calls/Zooms Attended	Attendees
Fair Board Meetings - monthly	Denise
Zoom Meeting with Camp Aldersgate	Denise, Michele
4-H District Meeting	Denise, Jeannette
Phone Call with Volunteer	Denise
Phone Call with 4-H Youth Development Leader	Denise
Staff Meetings-monthly	Denise, Jeannette, Michele
Met with Tractor Supply regarding Paper Clover Campaign	Denise, Jeannette
Met with Volunteers	Denise
4-H Camp Director Meetings – monthly	Denise
Livestock Showmanship Clinic Meeting w/St. Lawrence and Jefferson Counties	Denise, Jeannette, Michele
Zoom Meeting With PYT Healthy Living & Wellness for Youth	Jeannette

Programs/Events Completed

- Home School Club, 10/9, 11/13, 12/11, 1/8
- Robotics Club 10/16, 11/13, 12/11, 1/8
- Sparks Club, 10/7, 11/4, 12/14
- Dairy Bowl 1/7, 1/4
- Ag in the Classroom & 4-H merger
- Sparks Centerpiece 12/14
- Achievement Night 10/21

Upcoming Programs, Meetings/Ongoing

- Home School Club once/month
- ROBOTICS Club once/month
- Welding Club, TBA
- After-School Partnership - Program at LA and SL weekly
- Dairy Bowl once/month
- Dairy Bowl Competition 3/8
- Tractor Safety coming in 2025
- Shooting Sports Club, TBA
- Sewing Club, TBA
- Library Club, TBA
- Holstein Show Meeting
- Lowville Academy Career Day 2/27
- Beaver River Career Day 3/25

Ag Team Report - Board of Directors Dec. 17, 2024 – Jan. 22, 2025

Meetings/Calls/Zooms Attended	Attendees
Individual Farm Calls & Meetings	Mellissa, Michele
Agritourism Webinar Series	Mellissa, Michele
Agritourism PWT	Mellissa, Michele
NNY ADP Meetings	Michele
Regional Beef Meeting	Mellissa, Michele
Farmland Protection Board	Mellissa, Michele
Livestock PWT	Mellissa
Cut Flower PWT	Mellissa
NYS Ag Society Meeting	Michele
NYS Pork Producer Meeting	Michele
Electric Weeding in Organic Perennial Crops Web	Mellissa

Programs/Events Completed

Classroom Greenhouse Kits – Denise
Pork Leadership Institute – Michele
Statewide Maple Conference -Michele
NOFA meeting with organic dairy producers – Mellissa, Colin

Upcoming Programs/Meetings/Ongoing Projects

Monthly Beekeeper meetings -Mellissa
Soil samples, insect ID, plant ID, -Mellissa
Monthly Ag in the Classroom kits – Denise
Root Viewer Kits – Denise
Grain Bin Safety -Mellissa, Michele
Monthly Ag in the Classroom Kits- Denise, Caitlin
Hay & Pasture School-Mellissa
Taste of NY Reception for Lobby Days in Albany-Mellissa, Michele
Manure Management Roadshow at Miner Institute & Farm Credit in Burrville – Mellissa, Colin, Abbey
Host a Tick Webinar-Mellissa
Anne Mills-Ag & Markets Apiculturist on American Foulbrood-Mellissa
NYBPA Conference-Mellissa, Michele
CCE Albany-Mellissa, Michele
Beef 101 Statewide-Michele
Dairy Bowl-Mellissa, Michele, Kelly, Denise
Lewis County Food Guide- Mellissa

GRAIN BIN QUALITY & SAFETY

BEST PRACTICES FOR GRAIN BIN MANAGEMENT

SIGN UP HERE!
bit.ly/grainbin2025



Don't Become a Statistic: Grain Bin Safety Workshop

- Valuable insights and practical tips from Cargill and NYCAMH experts
- Supply chain food safety
- Mycotoxins and IPM grain storage strategies
- Grain bin safety and health procedures
- Grain bin maintenance
- Visit a grain bin facility

**Dress for weather*

**Thursday,
February 27, 2025
10:00am - 3:00pm
CCE Lewis
7395 East Road
Lowville, NY 13367
(315) 376-5270**

**LUNCH SPONSORED
BY CARGILL**

**REGISTRATION
REQUIRED BY FEB 20th**

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**Bassett Healthcare Network
New York Center for Agricultural
Medicine and Health**

"Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities. Contact CCE Lewis if you require accommodation."



CCE Jefferson – North Country Clean Energy Hub Report
December 2024

Lewis County

By the Numbers:

In December the Energy Advisor reached eight residents and connected with four residents. He discussed the Empower + Program, the Weatherization Program, and the HEAP program with the residents. The Energy Advisor completed one Empower + application.

Workshops & Outreach Events:

In December, the Energy Advisor traveled to the senior meal site at the Maple Ridge Center in Lowville, to give a presentation to the seniors. At the presentation, the Energy Advisor introduced the North Country Clean Hub and how an Energy Advisor's services can help them navigate through energy opportunities. He also explained that he could help determine what energy programs can best help their situation. The Energy Advisor went into detail and discussed the Weatherization Program and the Empower + Program.

Other Points of Interest:

Additionally, the Energy Advisor is scheduled to do a presentation at the William H. Bush Memorial Library on January 13th at 5:00 PM. The presentation will be on Home Energy Opportunities. The presentation will first cover what the North Country Clean Energy Hub does for residents and the services the Energy Advisor provides. After the introduction, the presentation will take an in-depth look at what energy programs and opportunities are available for residents right now. Finally, the presentation will discuss DIY measures that can be implemented into a home to help increase energy efficiency and save money for residents. Residents who come to the presentation will receive energy-saving giveaway items.

For February the Energy Advisor is working to hold a couple of presentations with some libraries in Lewis County. He is currently working with the Lyons Falls Library to host an event due to the large attendance he had at his last event.

The Energy Advisor is also currently working on an Energy Jeopardy Game that is tailored to middle school students. The Energy Advisor plans to finish this at the beginning of January. He will use it for middle school students across the three counties that he is covering.