



**81 College Hill Rd
Clinton, NY 13323
clintonelc.com**

Lead Toddler Teacher

Pay: From \$18.50 per hour

Job description:

The Lead Teacher is responsible for the general supervision and implementation of the daily schedule, that provides a safe nurturing and engaging environment.

We are searching for a dynamic, experienced toddler teacher to work with children between 18 to 36 months old. Preferred: 2 years teaching in a licensed early childhood program. Candidate should have experience writing lesson plans that reflect the Creative Curriculum's Objectives and the NYS Early Learning Guidelines. Candidate must have strong classroom management techniques and communication skills.

All candidates must be able to collaborate with assistant teachers, creating intentional lessons and activities and ensuring smooth transitions throughout the day. Starting pay at \$18.50/hour, negotiable based on experience and education.

Key Responsibilities:

- Provide direct, competent ACTIVE supervision always.
- Applies practices that encourage positive, healthy behaviors and support the physical, and mental well-being of children and families.
- Creates genuine, supportive relationships with children.
- Support children's development through play-based, developmentally appropriate activities that encourage physical, cognitive, language, and social/emotional development.
- Works to effectively and calmly address challenging behaviors.
- Respects families and is responsive to language, culture, family characteristics, needs, concerns and priorities.
- Communicates regularly, respectfully and effectively with families, including a minimum of two parent teacher conferences per year.
- Uses observation and assessment tools to support children's development and learning.
- Uses observation and assessment to plan and modify environments, curriculum and teaching.
- Creates an environment that is predictable, promotes interaction and learning and is responsive to children's needs.
- Knows and follows proper procedures as outlined by NYS OCFS and the program.
- Maintain all required records, files and paperwork, and or delegate paperwork to assistant teachers but monitors to be sure it is being done appropriately.

- Is prepared for emergencies and injuries.
- Displays professionalism in practice has evidence of emotional maturity and stability.
- Maintain and respect the confidentiality of each child, parent, staff and all Center issues.
- Supervise and mentor assistant teacher(s) and permits assistant(s) to have input in the daily programming if appropriate. Ensures activities are planned for the end of the day in his/her absence.
- Communicate and collaborate with an assistant teacher(s) regarding program goals and developments relating to the children, parents, administration and center.
- Receives at least 15 staff development hours that meet the NYS OCFS requirements and program requirements within the first 6 months of hire.
- Participate in all staff meetings, and in-service trainings.

Qualifications:

- Must be at least 18 years of age
- Must have: An Associate's Degree in Early Childhood, Child Development, or related field AND 1 year of experience related to caring for infants and toddlers
- OR Infant and Toddler Child Care and Education Credential; or Infant Toddler Child Development Associate Credential; or other Office-recognized credential specific to the infant/toddler developmental period AND 2 years of experience related to caring for children
- OR Child Development Associate Credential AND 2 years of experience caring for children, one of which must be related to caring for infants or toddlers
- Must meet the requirements set forth by the New York State Office of Children and Family Services. Clearance includes but is not limited to a Criminal Fingerprint Check and approval through the New York State Child Abuse Registry.
- Must have a Tuberculosis test and a physical exam, completed on Clinton Early Learning Center's form before working with children.
- Ability to lift a maximum of 40 pounds.
- CPR & First Aid certifications, MAT training or willingness to obtain.

Job Type: Full-time

Benefits:

- 401(k)
- Health insurance
- Dental insurance
- Vision insurance
- Paid time off
- Holiday pays
- Employee assistance program
- Professional development assistance

Experience:

- Center based child care: 2 years (preferred)

Please email resumes to Corinne Thorpe at cthorpe@clintonelc.com