



CCE Monroe County Executive Director Report

January 2026

The Headlines

- **Personnel**
 - Conducted annual performance reviews, providing feedback, goal-setting support, and clarity around expectations for the year ahead.
 - Continued organizational and individual staff support across all program areas.
 - Advanced the recruitment process for the 4-H Coordinator position, including interview preparation and coordination.
 - Supported staff leadership capacity through ongoing communication and follow-up post-reviews
- **Program & Operations**
 - Provided logistical and administrative support for the 30-Hour Pesticide Applicator Course, ensuring smooth coordination and delivery.
 - Continued engagement with the Nutrition Advisory Committee, supporting program alignment, community needs assessment, and stakeholder input.
- **Finance**
 - Focused grant development efforts, including researching opportunities, drafting proposals, and aligning funding strategies with program priorities.
 - Initiated and advanced work on the 2026 budget, collaborating with staff and board leadership to ensure fiscal responsibility and strategic alignment.
- **Governance & External Relations**
 - Planned and supported Board Orientation, ensuring new and returning board members are prepared to fulfill their roles effectively.
 - Prepared for an upcoming Albany Representative visit, including briefing materials, key messaging, and coordination to highlight CCE Monroe's impact and priorities.

Strategic Plan Update

- **1.1, 1.3 Program Effectiveness –**

Develop relevant programs that meet residents' current and future needs and interests.

Assess current programs for pertinence, reach, sustainability, and impact. *Continued alignment conversations with program teams, using advisory input and grant priorities to inform future direction.*

- **1.2 Program Effectiveness –**

Intentionally imbed practices of diversity and equity in all programming.

Incorporated equity considerations into performance review discussions and budget planning conversations.

- **2.2 Resource Management –**

Assess and identify funding acquisition and allocation strategies for organizational success.

Active grant development and early-stage planning for diversified funding in 2026. Budget development focused on sustainability, transparency, and mission alignment.

What's On Tap?

January set the tone for the year ahead. The focus in the coming weeks will be on implementing the 2026 budget, continuing grant submissions, and moving forward with hiring decisions for the 4-H Coordinator role. Board engagement remains a priority as we engage new Board Members and strengthen governance practices. Externally, preparation for legislative engagement in Albany will help ensure our work and impact are clearly understood and supported. This foundational work positions the organization for a focused, strategic, and productive year.

Lunch & Learn – Please feel free to bring your lunch and join us! All sessions held at the CCE Monroe conference room; please enter via the Visitor Entrance and sign-in upon arrival. 12:00pm-12:45pm

Thursday, 1/29

Rachel will be sharing information on the SEAC Toolshed and how CCE Monroe and other organizations can utilize this resource.

Thursday, 2/19

Michelle will share information to support Heart Healthy Eating.

Thursday, 2/26

Juliana and Iluminada will help us explore the Spanish language where we'll learn some easy phrases to use with our Spanish speaking neighbors.