

**Cornell Cooperative Extension of Steuben County
Youth Development Program Advisory Committee Meeting
Thursday, January 15, 5:30 pm**

Minutes

Attendance: Scott Folckemer, Isabelle Folckemer, Penny Kephart, Hannah Bush, Melissa Wheaton, Jenny Groen, Stephanie McKinley

1. Call to Order - 5:41
2. Approval of Minutes
 - Motion by S. Folckemer to accept, H. Bush 2nd; carried
3. Public Input
 - None
4. Orientation
 - Committee & Subcommittee Structure – reviewed
 - Program Advisory Committee Information - reviewed
 - Volunteer application every 3 years
 - Sexual Harassment Prevention Training – Annual, emailed links to complete
5. Election of committee officers: Chair, Vice Chair
 - Motion to open nominations by S. Folckemer, H. Bush 2nd; carried
 - i. Chair – Penny Kephart - motion to nominate by H. Bush, S. Folckemer 2nd
 - ii. Vice Chair – Scoot Folckemer – motion to nominate by H. Bush, M. Wheaton 2nd
 - Representatives to the CCE Steuben Board of Directors:
 - i. CCE Personnel Committee – Hannah Bush – motion to nominate by P. Kephart, S. Folckemer 2nd
 - ii. CCE Finance Committee- Melonie Coley – motion to nominate by P. Kephart, S. Folckemer 2nd
 - Motion to Close nominations by S. Folckemer, 2nd by H. Bush; carried.
 - Motion to accept slate of officers as presented by S. Folckemer, 2nd by M. Wheaton; carried
6. Reports
 - Agriculture in the Classroom (AITC)
 - Penny shared at a recent GST BOCES admin meeting with 21 districts present, AGIT was promoted following Keynote speaker.
 - Programming continues in all school districts across Steuben.
 - Farm tours dates: June 5th, 11th & 12th
 - 4-H Subcommittees
 - Livestock & Dairy Advisory Committee
 - Hasn't met
 - Local workshops and knowledge contest practices offered
 - Virtual opportunities through NYS 4-H
 - Small Animal Advisory Committee
 - Minutes provided

- Incubation Program where 4-H families can “rent” an incubator and will receive eggs to incubate and hatch.
 - Horse Advisory Committee
 - Minutes provided
 - Day camp/clinic – noncompetitive day for youth to participate in group lessons, crafts, games, lunch, etc.
- 4-H Programs
 - Market Animal Sale
 - Save the dates have gone out.
 - Multiple QYCA training courses set, more to be offered
 - Shooting Sports
 - State Shoot confirmed in Steuben at Bath Rod & Gun
 - Y at Watson has camp-like dorm housing facilities to offer State Shoot Participants
 - Open Range opportunities are being offered with good attendance so far
 - Dog
 - Obedience classes are being offered – low participation currently, but promoting to increase participation
 - Home Ec
 - No update
 - Showcase
 - Small schedule changes based on feedback from subcommittees
- Staff
 - Jenny
 - Attending district and state meetings
 - Providing support to 4-H & AITC programs
 - Stephanie W. – via report
 - Completing trainings
 - Setting up and leading wide range of workshops and programming
 - Stephanie M.
 - Coordinating Farm Tour & Field Trip
 - Coordinating Ag Literacy Week
 - Programming
- Board of Directors
 - Budget

7. Executive Director

- No update

8. Old Business

- Ignite by 4-H update
 - i. 2 youth and 1 adult chaperone will be meeting prior to trip, youth are selecting specific tracks soon. I. Folckemer shared that she’s “so excited is looking forward to this trip”.

9. New Business

- Ag in the Classroom
 - i. Highschool Programming

1. Committee members shared suggestions on the best/most likely way AITC could work into Middle school and Highschool grades through CTE subjects – tech, ag, family consumer science, etc. Suggested a la carte or afterschool.

10. Announcements

- Hippology/Horse Bowl Workshops – alternating Sundays 1 – 3 p.m. thru March 15th
- Dairy & Livestock Workshops – alternating Sundays 1 – 3 p.m. thru March 8th
- YQCA Workshops – Jan 18, Jan 27, March 9
- Shooting Sports Open Range Archery & Air Rifle – January 11, 25, Feb 8
- Robotics Series – January 26th through April 27th
- Sewing Series – Feb 8th thru March 8th
- Shooting Sports Instructor Training @ Ballston Spa – February 20-22
- Public Presentations – February 21st
- 4-H Ice Skating Outing – February 28th @ Corning
- Ag Literacy Week March 16 – *Seasons on the Farm* – Sponsor a book for \$15.
- Office Closed: 1/19/26 & 2/16/26

11. 2026 4-H PAC meeting schedule: ~~4/15~~, 3/19, 5/21, 7/16, 9/17 and 11/19 Third Thursday of odd months at 5:30 p.m.

Adjourn – Motion by H. Bush, M. Wheaton 2nd; carried.