



Cornell University

Cornell Cooperative Extension
Monroe County

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CORNELL COOPERATIVE EXTENSION OF MONROE COUNTY
Board of Directors

CONFIDENTIALITY AGREEMENT

The undersigned Volunteer of Cornell Cooperative Extension ("Extension") has had and/or will have access to certain confidential information relating to clients or program participants or Extension as a result of his/her volunteer service with Extension. The Volunteer acknowledges the confidential nature of the Confidential Information and agrees to keep same confidential as provided herein. As used herein, the term "Confidential Information" shall mean any and all financial information or other information about the client or program participant gained by the Volunteer during his/her volunteer service or designated as Confidential Information in a written directive given to the Volunteer or general written directives related to programming by Extension.

The Volunteer shall (1) treat the Confidential Information as confidential; (2) will not in any way disclose Confidential Information except as directed by Extension as part of the Volunteer's volunteer responsibilities or unless under legal compulsion to do so, to any person or entity other than its representatives who require such information in connection with its business with Extension; and (3) will not use the Confidential Information for his/her own benefit or for purposes other than the furtherance of Extension and its business. Upon request or direction by Extension or upon termination of volunteer service with Extension, the Volunteer will promptly deliver all Confidential Information in written or other media form (together with any and all copies or summaries the Volunteer may have created there from) to Extension.

The obligation of the Volunteer to maintain the confidentiality of the Confidential Information shall survive the termination of volunteer service of the Volunteer regardless of the reason or reasons for termination of volunteer service with Extension.

BOARD MEMBER SIGNATURE

DATE