

# Cornell Cooperative Extension Tompkins County

615 Willow Avenue, Ithaca, NY 14850-3555  
t. 607.272.2292 f. 607.272.7088  
tompkins@cornell.edu  
www.ccetompkins.org

Date: **January 8<sup>th</sup>, 2026**  
To: **Board of Directors**  
From: **Ann Michel, Board Chair**  
Re: **CCETC Board of Directors Meeting**

**Thursday, January 8th, 5:00 PM – 7:00 PM | In-person at 615 Willow Avenue | Light meal available**

**Via Zoom** <https://cornell.zoom.us/j/95572020717?pwd=VXNVbnBRbko3RlgzS0IYdDExYndadz09> Meeting ID: 955 7202 0717 Passcode: 629296. One tap mobile +16468769923, 95572020717# US (New York) +16465189805, 95572020717# US (New York)

Member documents: <https://cornell.app.box.com/folder/156502275770?s=qc7vrhhbt29ro5whnncz8zdw3v8awecy>

We need to know if we have a quorum. [RSVP to Emily Gronquist at [eg648@cornell.edu](mailto:eg648@cornell.edu)]

## AGENDA

Time	Item	Action	Presenter(s)
5:00 PM	Gather together – light meal Welcome and introductions		Ann
5:05 PM	Land Acknowledgement	Discussion	TBD
5:10 PM	Executive Director Report for December	Discussion	Cynthia
5:25 PM	Program Advisory Committee Reports Finance Committee: Board-Designated Operating Reserve	Discussion	PAC Representatives
5:35 PM	Issue Area Reports	Discussion	Issue Area Representatives
5:50 PM	Election of Officers	Action	Karen
6:00 PM	Consent Agenda <ul style="list-style-type: none"><li>Approval of December Annual and BoD meetings, Oct Financials</li></ul> Motions	Action	Action
6:10 PM	Recruiting New Board Members <ul style="list-style-type: none"><li>Review of Board Expectations and Annual Goals</li></ul>	Discussion	Ann, Jeramy
6:25 PM	Board Committee Structure & Formation of Committees <ul style="list-style-type: none"><li>Standing Board Committees</li><li>Ad hoc committees</li></ul>	Action	Ann, Jeramy
6:35 PM	Annual Authorizations <ul style="list-style-type: none"><li>Operating Guidelines</li><li>Conflict of Interest</li><li>Confidentiality</li></ul>	Action	Ann

	<ul style="list-style-type: none"> <li>• AR &amp; BR agreement</li> </ul> <p>Annual Fiscal Authorizations</p>		
6:45 PM	Finance Report	Discussion	Rob/Kristie
6:55 PM	<ul style="list-style-type: none"> <li>• Final Announcements</li> <li>• 2026 Annual Meeting Date</li> </ul>	Discussion	Ann
7:00 PM	Adjourn	Discussion	Ann

### **OUR MISSION**

We put knowledge to work in pursuit of economic vitality, ecological sustainability, and social well-being. We bring local experience and research-based solutions together, helping families and our community thrive in our rapidly changing world.