

## Minutes

### Cornell Cooperative Extension of Essex County

Meeting of Executive Committee October 2, 2025, 6 PM

Lewis, NY

Board members present: Trisha Best, Jessica Tyson, Marcail Miller.

Board member absent: Daniel Berheide

Staff present: Elizabeth Lee (Executive Director)

Meeting called to order by Trisha Best at 6:06 PM

Discussion of Resolution to empower Elizabeth Lee, Executive Director, to act on behalf of CCE Essex as the Authorized Official for the purpose of managing a grant from the Northern Border Regional Commission Catalyst Program.

**Marcail made a motion to pass the above resolution as written, seconded by Jessica. All in favor, motion carried.**

**Motion to adjourn at 6:08 PM by Marcail, seconded by Jessica. All in favor, motion carried.**

Respectfully submitted by Marcail Miller on October 2, 2025.

Approved by the CCE board on October 20, 2025

  
Marcail Miller, CCE Board Secretary

  
Date