

**Cornell Cooperative Extension Association Essex County
Board of Directors Meeting
Monday, December 15, 2025
CCE Office, 8487 U.S. Route 9, Lewis, NY at 5:30 PM**

Officers

President– Trisha Best

Vice President– Jessica Tyson

Secretary– Marcail Miller

Treasurer– Daniel Berheide

Supervisor Representative – Matt Stanley

Cornell University– Kevin Jordan

Members at Large:

Elisha Bartlett

John Culpepper

Krissy Leerkes

Michael Kuba

George Sayward

Florence Sears

Committees:

Executive (Trisha, Marcail, Daniel)

Nominating (TBD)

Community Vitality (TBD)

Agriculture and Local Food (George)

Adirondack Harvest (Mike Kuba)

Agenda

Call to Order

Adjustments to the Agenda

Approval of minutes of previous meetings: October 20, 2025, full board meeting, November 18, 2025, Executive Committee minutes.

Finance – Daniel Berheide and Laura Nicholson

- October 2025 financial report
- Update financial controls for investment policy signers
- Preliminary 2026 budget

Reports:

- Staff program report
- Executive Director report
- Committee Reports – Board Liaisons
 - Community Vitality
 - Adirondack Harvest
 - Agriculture and Local Food

Old Business

New Business

- A/R Review
- Appointment of assistant to the treasurer and assistant to the secretary
- 2026 Board meeting calendar
- AG & AH PAC restructuring

Other

Executive Session for staff performance evaluation

Adjourn

Attachments:

- CCE Essex Board Agenda 12.15.2025
- Minutes of October 20, 2025 meeting
- Minutes of November 18, 2025 Executive Committee meeting
- October 2025 finances
- Draft financial controls
- Draft 2026 board calendar
- A/R
- Staff program report