

**Cornell Cooperative Extension Association Essex County
Board of Directors Meeting
Monday, October 20, 2025
CCE Office, 8487 U.S. Route 9, Lewis, NY at 5:30 PM**

Officers

President– Trisha Best

Vice President– Jessica Tyson

Secretary– Marcail Miller

Treasurer– Daniel Berheide

Members at Large:

Elisha Bartlett

John Culpepper

Krissy Leerkes

Michael Kuba

George Sayward

Florence Sears

Supervisor Representative – Matt Stanley

Cornell University– Kevin Jordan

Committees:

Executive (Trisha, Marcail, Daniel)

Nominating (TBD)

Community Vitality (TBD)

Agriculture and Local Food (George)

Adirondack Harvest (Mike Kuba)

Agenda

Call to Order

Adjustments to the Agenda

Approval of minutes of previous meetings: August 18, 2025, full board meeting, October 2, 2025, Executive Committee minutes.

Finance

- Discussion about opening an Adirondack Foundation account

Reports:

- Staff program report
- Executive Director report

New Business

- Update Earned Leave policies for non-exempt staff

Other

Adjourn

Attachments:

- CCE Essex Board Agenda 10-20-2025
- Minutes of August 18, 2025 meeting
- Minutes of October 2, 2025 Executive Committee meeting
- Adirondack Community Foundation
 - Designated Fund Agreement
 - Designated Fund Information Form
 - Organization Fundholder Handbook
 - Draft CCE Essex Investment Policy
- Draft of Policy 603 Vacation Leave
- Draft of Policy 604 Sick Leave