

**Cornell Cooperative Extension of Steuben County
Youth Development Program Advisory Committee Meeting
Thursday, November 20, 5:30 pm
Agenda**

1. Attendance:
 - Present: Steph Waters, Jenny Groen, Melanie Coley, Hannah Bush, Alissa Carey, Melissa Wheaton, Penny Kephart, Kristin Brandt, Scott Folkemer, Keegan Folkemer and Tess McKinley
2. Call to order by M. Coley at 5:34
3. Approval of Minutes P. Kephart moved to approve and S. Folkemer seconded. All approved.
4. Reports
 - Agriculture in the Classroom (AIRC)
 - i. In all 13 schools in the county and have hired a third part time employee
 - Subcommittees – ad hoc (meet as needed)
 - Livestock Advisory Committee – Have not met
 - Small Animal Advisory Committee – Have not met
 - Horse Advisory Committee – Have not met
 - Dairy Advisory Committee - Have not met
 - Programs
 - Shooting Sports – State Shoot will be in September 2026 this year pending Bath Rod and Gun club availability.
 - Dog – Going well and Jackie Knoll has been recognized at CCE Steuben and 4-H Achievement Night for Volunteer of the Year
 - Market Program – Will be implementing some ideas from other CCEs such as a mock sale with some recognition for buyers.
 - Home Ec – Willing Workers had their public presentations last Saturday.
 - Showcase – Have a draft schedule for committee to review. Received grant from Edith Saxton fund for the Showcase. Please send any input to Jenny and Steph. Will be asking BOCES to make more panels for the showcase.
 - Board of Directors meeting – last meeting was annual meeting and Squires Family Farm, Empire Livestock, Alexis Hurd and Jackie Knoll were recognized.
5. Executive Director – Need a new Youth Development representative on the board and need two new Youth Development Program Advisory Members.

Penny Kephart was nominated to be the Youth Development board representative by Scott Folkemer and Hannah Bush seconded it. All approved.
6. Old Business
 - WHEP Nationals – Alexis Hurd and Alex McCarthy represented Steuben County at the trip.
 - ABC Trip – SUNY Cobleskill – had representation from Steuben County 4-H members
 - Achievement Night – went well – had over 130 people there and there was a pasta dinner.
 - Cheese Sale – Went well and the top five sellers got a small gift.
 - Ignite Conference – Will be sending two youth to Washington DC from Steuben County – Sienna Smalt and Isabelle Folkemer – they were selected based on their Senior Summary and 4-H involvement. Christine Towner will chaperone. Conference will be in March 2026.
7. New Business

- Dates for 2026 - 1/15, 3/19, 5/21, 7/16, 9/17 and 11/19 Third Thursday of odd months – will be at 5:30 p.m.

8. Staff Reports

- Steph is busy coordinating classes (pumpkin centerpieces, wreaths, Makers Market, Spirit of Christmas Petting Zoo, Holiday Hangout, Science STEM Night, String Art, YQCA Trainings, Food Safety trainings, tractor safety course, livestock clinic, Dairy Bowl, Livestock Skillathon, meat processing, public presentations and more!)
- Kristin is working with many schools and classes as are all the educators. Finishing up turkey lessons and starting poinsettia lessons for December.
- Jenny has been supporting the team, onboarding new staff, and working with schools to get MOUs.

9. Announcements

- Makers Market @ Howard Building & Woodhull – November 22nd
- Spirit of Christmas 4-H Petting Zoo – December 5th
- 4-H Holiday Hangout – December 13th
- Re-Enrollment Deadline – December 15th

10. Adjourn – 6:34 – P. Kephart moved to adjourn and A. Carey seconded. All approved.