

Buildings & Grounds Committee Meeting Minutes

Thursday, November 20, 2025, 2:00 PM

Cobleskill Extension Center, Cooperstown Education Center & Virtual Meeting

ACTION ITEMS:

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1. **Call to Order** – Steve Sinniger called the meeting to order at 2:00 PM.
2. **Roll Call** – Carol Phelps, Tom Pullyblank, Andrew Marietta, Steve Sinniger; staff Mayra Richter and Liz Callahan
3. **Schoharie Extension Center, Cobleskill:**
 - a. On Sunday Nov 16 squirrel activity in the electric transformer outside the building caused a cascade of problems in the Extension Center. The local codes officer and an electrician inspected the Extension Center on November 17 before staff and tenants were allowed to return to work in the building.
 - b. During the week of November 17, the heating system in the CCE suite began to fail. Parts were replaced on November 20, however the space heaters used by the staff when the space was cold impacted part of the suite’s electrical service. Electricians will address this next week.
4. **Otsego Education Center, Cooperstown:**
 - a. The targeted replacement of wood trim and clapboards, and the painting of the Education Center this fall will slow the deterioration of the building’s exterior. The fire escape on the North side of the building was rehabilitated as part of this project, and the runner on the main entrance stairs and ramp was replaced after the decking was painted.
 - b. There is still active rodent activity in the Cooperstown Education Center and the critters have chewed through the bathroom ceiling and it is believed that there is damage to the LAN cables for internet access. Staff will work with the regional IT Lead to determine the most effective way to improve internet access in the lathe and plaster building.
 - c. Staff is also:
 - soliciting estimates for tree work needed on the North side of the building
 - soliciting additional snow removal bids
 - arranging for water testing.
5. Meeting adjourned at 2:30 PM