

Cornell Cooperative Extension Association of Clinton County
Annual Meeting - October 29, 2024

Attendance:

Kirk Beattie	Jamiee Bierman	John Bierman
Lynn Bell	Val Berthoff	Nicole Bouyea
Betsy Brooks	Jay Brooks	Wanda Carroll
Heather Dann	Chelsea Denny	Kellen Denny
Gary Desotelle	Janet Dingman	Rachel Dutil
Andrea Farrell	Shawn Farrell	Linda Gilliland
Shaun Gilliland	Ely Giroux	Kari Lamkins
Shawn Lamkins	Tia Legge	Connie Mandeville
Vickie Martineau	Lois McClurg	Judith McDonald
Jennifer McIntyre	Dennis McQueenie	Arthur Menard
Norma Menard	Alexandra Mesick	Linda Mott
Linda Noyes	Paul O'Connor	Chrysa Rabideau
Elvis Roscoe	Kate Ryan	Anna Sherman
Robert Swem	Shannon Thayer	Rob Timmons
Joann Trombly	Kim Trombly	Ricanna Washko
Mona Yang		

1. Meeting called to order at 6:52 p.m. by Board President Rob Timmons.
2. Welcome: Linda Gilliland, Executive Director, welcomed everyone.
3. Approval of 2023 Minutes: Rachel Dutil moved, seconded by Kirk Beattie, to approve the minutes of the 2023 Annual Meeting. All in favor. Motion carried.
4. Financial Report presented by Robert Swem. Highlights include:
 1. **Assets**
 - A. Cash available in checking and money market is \$375,721.15
 - B. Certificate of deposit of \$26,148.35 also considered cash available
 - C. Accounts Receivable net of \$40,817.26
 - D. Prepaid Expenses \$30,012.65
 - E. ROU Assets of \$205,758.93
 - i. Building lease \$197,922.72 and copier \$7,836.21
 - F. Capitalized (fixed) assets net value of zero (fully depreciated)
 - G. Total assets \$701,263.34
 2. **Liabilities**
 - A. Accounts payable net of \$31,702.93
 - i. \$24,757.660 – Cornell bill (campus)
 - ii. \$6,945.27 other
 - B. Accrued Vacation- Year-end to accrue vacation of \$9,660.71
 - C. Operating Leases
 - a. \$14,666.29 current (due in 12 Months) \$7,668.66 (due past 12 Months)
 3. **Revenue and Expenses**
 - A. Year-to-date total revenues & transfers from funds \$524,514.87
 - B. Year-to-date total expenditures and transfers to funds \$508,584.21
 - C. Net from operations for year-to-date for 2024 was \$15,930.66 with \$8,964.25 for the month of August 2024.
 - D. As of Aug 31, 2024, 66.63% of budgeted revenues and 66.71 % of budgeted Expenditures recognized.

4. **Notes- For August 2024**

- A. No Ag/Hort Educator for Aug 2024
- B. SNAP has 5 months' outstanding payments, explaining the increased receivable.
- C. New contract year for SNAP started 10/1/24 – this is part of the delay in payment.

Kirk Beattie moved, seconded by Shannon Thayer, to accept the financials pending audit. All in favor. Motion carried.

- 5 **Nominating Committee**: Rachel Dutil, Chair, reported that the members of the 2024 Nominating Committee included herself (Board), Starr Burke, Brooke Dubuque, Jenna Mulbury, Mandy Snay and Linda Gilliland (Executive Director CCE met on September 4th, 2024, via Zoom. The committee has prepared the following slate for the board of directors:

- Ely Giroux First Term
- Marisa Lenetsky First Term
- Norma Menard First Term
- Chrysa Rabideau First Term
- Rachel Dutil Second Term

With no other nominations from the floor, the nominating committee moved that the nominations be closed, and the secretary cast one ballot. All in favor. Motion carried. Board members are elected; Program Committee members are appointed by the President of the Board. Terms begin January 1, 2025.

Appointments for the Ag Program Committee

- Jim Cayea First Term
- Jennifer Perry First Term
- Erinn Walker First Term
- Bruce Bennett Second term

Appointments for the Youth & Family Program Committee

- Molly Flynn First Term
- Linda Noyes First Term
- Erin Pangborn First Term
- Kate Ryan First Term
- Kim Trombly First Term

- 5. Presentation 4-H Carter Bierman.
- 6. Recognition of outgoing members: Rob Timmons recognized outgoing members of the board and program committees.
- 7. Staff Introductions – Linda Gilliland
- 8. Friends of Extension Awards: Chelsea Denny presented Friends of Extension awards to Giroux Poultry, Val Bertholf, Matthew Krohn.
- 9. Recognition of Master Gardener Volunteers by Tia Legge for years of service.
- 10. Other business – None
- 11. Door prizes – Pie raffle
- 12. Meeting adjourned at 7:40 pm – motioned by Wanda Carroll, seconded by Rachel Dutil. All in favor. Motion carried.

Minutes taken by Lois McClurg.