

**Cornell Cooperative Extension Association Essex County
Board of Directors Meeting
Monday, August 18, 2025
CCE Office, 8487 U.S. Route 9, Lewis, NY at 5:30 PM**

Officers

President– Trisha Best
Vice President– Jessica Tyson
Secretary– Marcail Miller
Treasurer– Daniel Berheide

Members at Large:

Elisha Bartlett
John Culpepper
Krissy Leerkes
Michael Kuba
George Sayward
Florence Sears

Supervisor Representative – Matt Stanley
Cornell University– Kevin Jordan

Committees:

Executive (Trisha, Marcail, Daniel)
Nominating (TBD)
Community Vitality (TBD)
Agriculture and Local Food (George)
Adirondack Harvest (Mike Kuba)

Agenda

Call to Order

Adjustments to the Agenda

Approval of minutes of previous meetings: June 23, 2025 full board meeting, July 14 and July 28, 2025 Executive Committee minutes.

Financial Report – Daniel Berheide and Laura Nicholson

- June 2025 financial report

Other Financial

- CD Rollovers
- 2026 Budget request
- Fundraising plans
- Federal funding – FMPP and MARRY update
- New building expenses update
- Review of Grants and Contracts:
 - NBRC
 - Pearsall
 - DEC Smart Growth
 - NYSDAM Community Gardens

Reports:

- Staff program report, provided

- Executive Director report
- Committee Reports – Board Liaisons
 - Community Vitality
 - Adirondack Harvest
 - Agriculture and Local Food

Old Business

New Business

- Annual Meeting
- Review of 2026 CCE Constitution

Other

Adjourn

Attachments:

- Minutes of June 23, 2025 meeting
- Minutes of July 14 Executive Committee meeting
- Minutes of July 28 Executive Committee meeting
- June 2025 Financial Summary & Notes
- June 2025 Month-End Financial Statements
- 2026 Annual Budget Summary Scenarios
- 2026 Annual Budget Summary Scenarios Notes
- Draft of 2026 CCE Constitution
- Staff report