

Cornell Cooperative Extension Association Essex County
Board of Directors Meeting
Monday, December 16, 2024
CCE Office, 8487 U.S. Route 9, Lewis, NY at 5:30pm

Officers

President – Ashlee Kleinhammer

Vice President – Trisha Best

Secretary – Marvail Miller

Treasurer – Daniel Berheide

Supervisor Representative – Matt Stanley

Cornell University – Paul O'Connor

Committees:

Executive (Ashlee, Trisha, Marvail, Daniel B.)

Nominating (Daniel B., Jackie)

Community Vitality (Trisha)

Agriculture and Natural Resources (George)

Adirondack Harvest (TBD)

Agenda

Call to Order

Adjustments to the Agenda

Approval of minutes of previous meetings: August 26, 2024

Financial Report – Laura Nicholson and Elizabeth Lee

- October 2024 financials
- 2025 draft Budget approval

Reports:

- Staff program report, provided
- Executive Director report

Old Business

- None

New Business

- Review and approval of local Policy 610, Bereavement Leave
- Review and approval of updated Financial Controls
- Discussion of contract risk assumption
- Note: Jan 14 online board orientation from 6 to 7 PM.
- ED performance review - Ashlee

Other

Adjourn

Attachments:

- Minutes of August 26, 2024
- October financial summary & notes
- October financial statements
- 2025 Preliminary Budget for Essex County
- Staff programming report
- Draft Policy 610
- Draft Financial Controls