

**Cornell Cooperative Extension Association Essex County**  
**Board of Directors Meeting**  
**Monday, August 26, 2024**  
**CCE Office, 8487 U.S. Route 9, Lewis, NY at 5:30pm**

**Officers**

*President* – Ashlee Kleinhammer

*Vice President* – Trisha Best

*Secretary* – Marcail Miller

*Treasurer* – Daniel Berheide

*Supervisor Representative* – Matt Stanley

*Cornell University* – Paul O'Connor

**Committees:**

*Executive* (Ashlee, Trisha, Marcail, Daniel B.)

*Nominating* (Daniel B., Jackie)

*Community Vitality* (Trisha)

*Agriculture and Natural Resources* (George)

*Adirondack Harvest* (Adam)

**Agenda**

**Call to Order**

**Adjustments to the Agenda**

**Approval of minutes of previous meetings:** June 24 & July 23, 2024

**Financial Report** – Laura Nicholson and Elizabeth Lee

- June 2024 financials
- 2025 Budget review and approval

**Reports:**

- Staff program report, provided
- Executive Director report

**Old Business**

**New Business**

- Review and approval of Policy 403, Sexual Harassment Prevention
- Review and approval of Policy 616 Lactation Leave
- Annual Meeting

**Other**

**Adjourn**

**Attachments:**

- Minutes of June 24, 2024

- Minutes of July 23, 2024
- June financial summary & notes
- June financial statements
- 2025 Preliminary Budget for Essex County
- Staff programming report
- Draft Policy 403
- Draft Policy 616