

The September 24, 2025 of the Cornell Cooperative Extension Board of Directors was called to order by B. Joint at 4:36p.

Members Present: B. Joint, J. Jordan, F. Potter, W. Konopski, C. Susick

Members Absent: K. Lowery, L. Zawrotny, G. Smalt

Staff Present: T. McKinley, R. Shirley, A. Zschoche, P. O'Conner

Zoom: H. Lando

Approval of the August 2025 Board Minutes: F. Potter made a motion to approve the August 2025 minutes. Second by C. Susick. J. Jordan abstained. There was no further discussion, and the motion was carried.

Public Comment Period: None

Reports:

- **State Extension Specialist:**
 - There will be a ED conference where T. McKinley and B. Joint attended. A lot of information was shared covering a bunch of topics, updates from A. Turner, the new website will be coming soon, and discussed ways to support employees and Program
 - B. Joint stated it was a great event, educational, and would encourage others to attend if ever a change. T. McKinley agreed
 - State 224 Funding-letter writing campaign coming soon
 - Most associations are getting ready for their annual meetings
- **Financial Report:** R. Shirley present budget
 - Financials for July 2025
 - Motion to approve: F. Potter
 - Second- J. Jordan
 - Carried unanimous
 - It was requested to have the audit company come present either in person or on zoom
- **Executive Director Report:** Everything has been doing well as relayed in biweekly emails
 - Tess did presentation on her last four years at the end of meeting
- **Program Area Reports:**
 - **Strategic Planning** – next meeting delayed until January
 - **Nomination Committee**- met and made some suggestions for Tess to reach out to
 - **Youth Development Committee**- no updates-next meeting November

- Market Sale foods-class has been set up and people registering
- **Ag & NR Program Advisory Committee-** C. Susick presented
 - D. Massaro working with different agencies to get stable power and cell service in needed areas
 - Had a good pasture walk with some public and lots of people from CCE from across the state.
- **Community Health and Well Being** –L. Zawrotny absent-next meeting in October

Old Business:

- Veggie Van doing well
 - Another round of vouchers went out
 - Office of the Aging will be continuing funding
 - Veggie Van goes through the end of October

New Business:

- Policy 504- updates made
 - Motion-H. Lando
 - 2nd- J. Jordan
 - Carried Unanimously

Other Business:

- P. O'Connor wanted to state that with the with the accreditation there is 62 standards that need to be met by the Executive Director. T McKinley has done that before tonight. Great Work!

Executive Session:

- Enter executive session 5:35p-Purpose of Performance Review
 - Motion-F. Potter
 - 2nd- J Jordan
- Exit- 6pm
 - Motion-J. Jordan
 - 2nd- F Potter

Motion to reappoint an Executive Director to a term appointment:

- I move that the Board reappoint Tess McKinley to the position of Executive Director and to recommend the conferral of a Cornell Cooperative Extension professional title as association Executive Director in the State of New York by the Director of the Cornell Cooperative Extension System commencing October 1, 2025 through September 30, 2029. This position shall, at all times, be an at will appointment and is at the pleasure of the association board of directors and also subject to the need for the position, performance, and the availability of funding.
- H. Lando
- C. Susick
- Carried Unanimously

Next Meeting: BOD meeting at 4:30p at the Annex on October 23, 2025

Adjourn: Motion to adjourn at 6:10p made by F. Potter and seconded by J. Jordan and the motion was carried unanimously.

Minutes respectfully submitted by A. Zschoche.