



Cornell University
Cooperative Extension
Oneida County

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June 26, 2025, Board Meeting Minutes

Date: Jun 26, 2025

Time: 6:00PM

Location: CCE OC, 121 Second Street, Oriskany, NY 13424

	Count	Board Member	Position	Term	Expiration
	1	Anna Weeks	President - STEM / Community Connections	2	12/31/2027
X	2	Sue Carvelli	Vice-President – Rome Community Schools / BOCES	2	12/31/2025
	3	Hollie Wolanski	Secretary / Education	2	12/31/2027
	4	Dick Presky	Treasurer / Insurance / Genesis	1	12/31/2026
X	5	John Brouillette	At-Large / Agriculture	1	12/31/2027
	6	Kathryn Festine	At-Large / Legal	1	12/31/2027
	7	Rosanne Loparco	At-Large / Master Gardener / Finance	1	12/31/2026
	8	Howard Regner	At-Large Agriculture / Farm / Education	1	12/31/2025
	9	Paul Sears	At-Large / Master Gardener / STEM	1	12/31/2026
X	10	Shaila Singh	At-Large / Education	1	12/31/2027
	11	Debbie Spinella	At-Large Agriculture / Education	2	12/31/2027
	12	Vacant	Vacant		
	Appointed	George Joseph	Legislative Representative	N/A	N/A
	Appointed	Paul O'Connor	State Extension Specialist	N/A	N/A

Staff/Community Attendance

1	Mary Beth McEwen	Executive Director	CCE Oneida County
2	Terri Harrison	Office Manager	CCE Oneida County
3	Bonnie Backman	SBN Finance	CCE Oneida County
4	Shannon Nelson	Auditor	Dermody, Burke & Brown, CPA

2025 Board Schedule	Description
January 23	Reorganization Board Meeting
February 27	Committee Meetings / Board Orientation, 5:30PM food and 6:00PM, General Overview of Programs
March 27	Board Meeting, 6:00PM
April 24	Committee Meetings 6:00
May 22	Board Meeting, 6:00PM
June 26	Board Meeting – Audit Presentation, Dermody, Burke & Brown 6:00PM
July 24	Committee – Boonville Fair Legislative BBQ
August	No Meeting Scheduled
September 25	Board Meeting
October 23	Annual Meeting
November 20	Board Meeting
December	No Meeting Scheduled

Call to Order: (6:00PM)

Pledge of Allegiance

Approval of Meeting Minutes:

- Motion to approve May 22, 2025, Board meeting minutes.

Vote:

Motioned by: Debbie Spinella
Second by: Howard Regner
Discussion: No discussion
Motion Carried: Unanimous

Finance:

- Dermody, Burke & Brown – Shannon Nelson, Auditor – Year end 2024 audit presentation.
- Motion to approve the financials as presented.

Vote:

Motioned by: Katie Festine
Second by: Dick Presky
Discussion: No discussion
Motion Carried: Unanimous

- SNAP-Ed funding update: Congress has zeroed out the SNAP Ed funding in the 2025/26 budget. Senators are not accepting the entire bill, Unfortunately, senators are not focusing on SNAP benefits or Medicaid, so the possibility of staff being laid off is real. The Eat Well Play Hard and SNAP Ed budget was 1.3 million.

Outside hiring has ceased. We have transferred two Nutrition staff to Energy. Part-time staff member retired and other staff members have been looking for other employment opportunities. There is an opportunity in Ag program as a Farm Business Management since Michaela left for personal reasons.

SNAP Ed will continue until September 30, 2025.

We have another grant Staff Family Network which will entail two people at a later date.

We have been having open communication with the Nutrition staff and will meet again tomorrow. The staff from SNAP are giving us their future plans also.

The potential is a \$150,000 loss in administrative costs.

- Finance Committee Update: We had a zoom meeting to discuss and feel that we will try one bank and two out of the three investment companies: Adirondack Bank, Morgan Stanley and Caruso & McLean. We will give the companies a year to see how well the accounts perform and to see what customer service we will be given. No policy is needed but review the accounts at least on a monthly basis.

Board President's Report:

Nothing to report.

New Business:

- Remove Richelle Singer from the CACFP Program - Richelle Singer will be removed from the budget for the CACFP program. Any time the Richelle dedicates to CACFP will be provided in-kind.

Motion to remove Richelle Singer from the CACFP program budget.

Vote:

<i>Motioned by:</i>	Paul Sears
<i>Second by:</i>	Howard Regner
<i>Discussion:</i>	No discussion
<i>Motion Carried:</i>	Unanimous

Executive Director's Report:

- Local Food Promotion Program grant application will be submitted on June 27, 2025 including the three counties: Oneida, Herkimer, Madison for \$426.000 for a three-year period.
- Mother Cabrini Grant Application will be submitted on Monday, June 30, 2025. We are continuing to try to secure funding for a grant that shows the dangers of excessive screen time.
- CCE Nassau County, Uniondale, NY – Mary Beth will be the interim Executive Director and all costs will be covered by CCE Nassau.
- Last Tuesday, June 24, 2025, we had the preconstruction meeting. Ground breaking will start in three to four weeks from July 4, 2025.

Executive Session if Required:

Adjourn: Time: (7:17PM)

Vote:

<i>Motioned by:</i>	Paul Sears
<i>Seconded by:</i>	Hollie Wolanski
<i>Discussion:</i>	No discussion
<i>Motion Carried:</i>	Unanimous