

**Cornell Cooperative Extension Association of Clinton County
Board of Directors Meeting Minutes (CCE Meeting Room)
June 24, 2025**

Wanda Carroll - Yes	Matthew Douthat - Yes	Rachel Dutil - Yes
Ely Giroux - Yes	Marisa Lenetsky – No - resigned	Alexandra Mesick - Yes
Norma Menard - Yes	Fred Palmer -Yes	Chrysa Rabideau - Yes
Courtney Rock - No	Rob Timmons - Yes	Shannon Thayer - Yes
Total Voting Members Present = 10		
Other Present: Linda Gilliland (Executive Director), Robert Swem (Finance Coordinator), Kevin Jordan (State Extension Specialist), Lois McClurg (Operations Coordinator)		

President Rob Timmons called meeting to order at 6:05pm.

- 1 SNAP-Ed presentation – Shannon Drowne and Alisha Thapa explained their role.
- 2 Agenda amended by Kevin Jordan to add Constitutional review – amended agenda approved: Rachel Dutil moved, and Matthew Douthat seconded.

Yes = 10	No = 0	Abstain = 0	Motion Carried - Yes
----------	--------	-------------	----------------------

- 3 Minutes: Wanda Carroll moved, seconded by Fred Palmer to approve the minutes of the May 20th, 2025, meeting.

Yes = 10	No = 0	Abstain = 0	Motion Carried - Yes
----------	--------	-------------	----------------------

- 4 Added Constitutional review: Constitutional review committee assigned: Alexandra Mesick, Norma Menard, Chrysa Rabideau. Committee to meet in early August.
- 5 Financials: Robert Swem, Finance Coordinator, presented a detailed review of the financials to the board.

2025– YTD - As of	April 30th
Cash	\$361,950.50
Total Current Assets	\$461,159.92
Total Non-Current Assets	\$72,864.24
Right of Use Assets	\$179,697.38
Total Assets	\$713,721.54
Current Liabilities	\$150,321.89
Non-Current Liabilities	\$136,839.49
General Fund Balance	\$193,808.72
Total Fund Balances	\$426,560.16
Year-to-date total Revenues	\$271,770.00
Year-to-date total Expenditures	\$282,942.00

- a. Matthew Douthat moved, seconded by Norma Menard motioned to approve April 2025 financials.

Yes = 10	No = 0	Abstain = 0	Motion Carried - Yes
----------	--------	-------------	----------------------

- 6 Legislative Report –County numbers are OK (as they project conservatively) but they are not good for next year’s budget.
- 7 Executive Director’s Report: Linda discussed the SNAP-Ed program possible termination pending Federal Bill passing as early as September 2025 and how this will be a tremendous loss for Extension and the community overall. Kevin Jordan also added that the advocates in Washington are hoping to have the program continue for a couple of years but with cuts. We will report more when we know more. The rest can be reviewed in ED report supplied in packet.
- 8 Program Committee
 - a. 4-H Youth and Family Program Committee: Wanda Carroll provided update on April 2nd meeting on ideas for more community outreach.
 - b. Agricultural Committee: the April meeting did not happen. Next meeting July 28th. It has been a challenge for them to meet.
- 9 Old Business: Received all signed conflict of interest documents
- 10 New Business - The Nominating committee has been assigned for 2025: Starr Burke, Brooke Dubuque, Rachel Dutil (Board), Jenna Mulbury, and Mandy Snay. Positions needed for 2026: 1 Board Member, 1 Ag committee, 1 Youth and Family committee. Looking for recommendations.
- 11 Communications – none
- 12 Next Meeting: Tuesday, August 19th @ 6:00pm
- 13 Adjourn the meeting at 6:55pm moved by Rachel Dutil and seconded by Wanda Carroll.

Yes = 10	No = 0	Abstain = 0	Motion Carried - Yes
----------	--------	-------------	----------------------

Minutes prepared by Lois McClurg.