

Association Executive Committee Meeting Minutes

Saturday, September 6, 2025, 9:00 AM

Cobleskill Extension Center, Cooperstown Education Center & Virtual Meeting

ACTION ITEMS:

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1. **Call to Order** – President Deb Gansinger-Hall called the meeting to order at 9:00 AM.
2. **Roll Call** – Members present were Deb Gansinger-Hall, Shelby MacLeish and Tom Pullyblank. Staff present were Liz Callahan.
3. **Exterior Work at the Otsego Education Center** – The Committee was asked to consider a proposal for Otsego Education Center (123 Lake Street, Cooperstown), for work to begin September 15 so all work will be completed before weather becomes prohibitive:
 - a. Measures to include: Targeted wood siding/trim repair, when possible, replacement if necessary; spot scraping; and power washing, priming and painting exterior of structure
 - Estimate for painting is \$10,000 + materials, written estimate will be provided early in the week
 - Estimate for targeted wood siding and trim repair and replacement is approximately \$5,000 + materials
 - b. Committee members asked if we have funding, Liz confirmed that there is approximately \$20,000 designated to the rehabilitation of 123 Lake Street in CCESO's 2025 budget.
 - c. Tom emphasized that he had been pushing to get something done.
 - d. The Committee discussed nuances of the planned work and the quotes received.

Deb Gansinger-Hall made a motion to spend no more than \$20,000 for the proposed exterior carpentry and painting at CCESO's Otsego Education Center; Shelby MacLeish seconded. Motion approved unanimously.
4. **SNAP-Ed Update** – Liz reported that SNAP-Ed funding has been extended through 10/29/25, and that there are State-level discussions about further extensions.

Shelby asked if Maegan Freeman wants to proceed and noted that there needs to be an end point that will give Maegan time to wrap-up her work and the program. Liz confirmed that Maegan said that she is willing to work through 10/29/25. Tom Pullyblank made a motion to continue for now, Deb Gansinger-Hall second. Motion approved unanimously.

5. **Constitution Change Exploratory Process Update** –
 - a. Members of the PACs who serve on the Board were surveyed to determine if they would be willing to move to At-Large positions on the Board. Betsy Jensen, Christine Edwards, Deb Gansinger-Hall, and Shelby MacLeish are willing to move to At-Large positions if the Association's Constitution is changed to a fully At-Large Board. Lynn Dunn would prefer to continue serving on the 4-H PAC, Steve Sinniger is still considering this.
 - b. The Committee reviewed and discussed feedback from CCE Administration regarding NYS OML and committees (ad hoc vs standing).

- c. The information gathered in the exploratory process will be shared with the Board for discussion at the September Board Meeting.