

Year End 4-H Paperwork Checklist!

The end of summer is soon followed by the end of the 4-H year and 4-H year-end paperwork deadlines. This checklist will help ensure you get all the needed paperwork to the 4-H office on time!

Feel free to call the 4-H office (315-536-5123) or email Jen at (jj26@cornell.edu) if you have any questions.

4-H Year-End AND year-end award nominations are due September 22nd (these forms cover what you did this 4-H year, October 2024 – September 2025) and should be filled out by any 4-H member who took part in 4-H activities during this time:

Please note, this year we are asking for year-end paperwork and year-end award nominations to be turned in by September 22nd. We are also continuing with our re-enrollment deadline of November 1st. Watch your email for additional information.

1. AT THIS TIME, 4-H MEMBERS MUST SUBMIT AT A MINIMUM:

- ☐ **4-H Member's Summary** (including 4-H story-youth 8-19) or **Cloverbud Summary** report (youth 5-7)

****these papers are due by September 22nd in order to qualify for 4-H awards at our end of year ceremony****

2. CLUB LEADERS – PLEASE SUBMIT:

- ☐ Leader's Club Summary Report
- ☐ Club Treasury/Financial Report

3. OPTIONAL (strongly encouraged to help us recognize this year's members and all their achievements!):

- ☐ Year-End Awards (Steppingstones, Milestones, County Medals, Award Trips, Special Awards). Please submit by September 22nd and watch email correspondence from the 4-H Office for information on this year's event.

Re-Enrollment Due By November 1st** (watch your for additional information)

