

Cornell Cooperative Extension Orange County
Board of Director's Meeting
May 27, 2025
Minutes

In Attendance: Tom Manza, Gordon Dean, Amy Minutolo, Rachel Carr, Richard Mayfield, Paul Wiley, Patricia Claiborne, Nancy Proyect Rider, Lagwana Tyler

Absent: Kathi Nywening, Edwin Estrada, Tamara Lajara, Jill Marie, Paul Ruszkiewicz

Staff in Attendance: Lucy Joyce, Amanda Sostre, Jill Van Aken, Cynthia Blomquist, Maire Ullrich, Shayna Russo – Via Zoom

Call to Order: Meeting called to order at 7:08PM by board president, Gordon Dean; followed by the Pledge of Allegiance.

Roll Call: Amanda Sostre

Reading & Approval of Minutes: April 28, 2025

Unable to vote due to not having a quorum. Will Read & Approve at next meeting.

Program Reports:

- *Agriculture* – Maire Ullrich, Program Leader
 - O&R grant looking for Climate Stewards
 - People who live in Middletown & PJ
 - Open Space Institute work is in conjunction with PJ work.
 - Helping community adapt to climate change
 - 2025 Orange County Ice Cream Trail
 - Use Local Products or make their own
 - Vendors need to complete the form to be n the list. We reach out to all
 - June is Dairy Month
- *SNAP-Ed* – Shayna Russo, Program Leader
 - TA contract is complete

- Savesnap-ed.org #SAVESNAP-ED
- 15 HV SNAP-Ed employees in (12@ Orange)
- *Family & Consumer Sciences & 4H* – Susan McCormack, Program Leader
 - Sprout & Spoon completed by Olivia
 - PAC met today – got good ideas for marketing moving forward.

Executive Director's Report: Lucy Joyce

- Adam Hughes is no longer the specialist for our region. Pat Claiborne is now our state specialist.

Report of Liaison Representatives:

- *Cornell Cooperative Extension State Specialist* – Patricia Claiborne
 - Happy to be back
 - Working on policies
 - County Law 224 – doing great
 - If bill passes, SNAP-Ed will be eliminated
- *Orange County Executive's Office* – Paul Wiley
 - Budget season
 - Camp Laguardia moving forward
 - Off of Heritage Trail & Schunnemunk Trail
 - Sugar Loaf Mountain
 - Looking to restore currently

Committee Reports:

- *Personnel Committee* – Amy Minutolo
 - No updates
- *Finance Committee* – Tom Manza
 - March Financials → Will need to vote at next meeting
 - ¼ of a way through the year
 - We are within budget
 - Increase in revenue from programming
 - Stormwater → \$7.7K
 - MGs Philly Flower Show → \$10K

- Accounts Receivable – have not received \$ from SNAP yet
 - Accounts Payable – in good shape
- Investment Options
- SNAP-Ed Options
- Park Projects & Reimbursements
- Designated fund for MHD. Will need to vote at next meeting
- 2026 budget being worked on
- *Fund Development Committee* – Jill Van Aken
 - \$25K Transportation Grant
 - Participants will do activities with CCE
 - There will be 440 participants
 - Participants will have lunch at Clover Café
 - Will need chaperones
 - Will have interpreters
 - It will be the Saturday of the fair
 - Waiting for Ag & markets to announce
 - \$10K Fair Marketing Grant awarded
 - Jill & Zoe applied for Home Town Proud Grant
 - Will make park more ADA
 - Will work on sponsorships at next meeting
 - Looking to have past cow milkers do Dairy Bowl Quiz
 - Committed to \$10K already
 - Calf Sale went great
 - Duck Derby will be the last day of fair
 - Bountiful Harvest
 - Lagwana will be a cow milker
- *Park & Facilities* – Lagwana Tyler
 - Wash Rack construction started
 - Will start water line to and from Horse Barn next
 - DPW budget passed for Education Center conceptual design
 - Catch Basin was included in 2017 Ag & Markets grant
 - 2018 Ag & markets grant
 - Want to add curtains to Dairy Barn
 - Waiting on Rotolo quote for lighting installation on DASNY #2
 - Old Dairy Barn
 - Town would like to put on new roof
 - Would likely happen this fall
 - Upon completion will relinquish irrevocable license

Unfinished Business:

- The Country Fair
 - Committee Meeting – went well
 - Board Raffle Basket
 - Made about \$2K; will have them again this year

New Business:

- SNAP-Ed House Bill
 - SNAP-Ed removed from house budget
 - If this is approved, it will end 9/30/25
- Indigenous Acknowledgement Consideration
 - Possibly can be tied in with summer day camp

Adjournment: Motion to adjourn meeting at 8:25PM. Unanimous – meeting adjourned.

Respectfully submitted,

Amanda Sostre, Recording Secretary