

CORNELL COOPERATIVE EXTENSION SULLIVAN COUNTY FARM BUSINESS PLANNING SERIES

APPLICANT CONTACT INFORMATION:

Name of Business:

Name of Principal Contact (must be business owner):

Mailing Address:

Phone(s):

Email:

BUSINESS INFORMATION:

Is this a new start-up or an existing business?

Do you have a business plan, either completed or in draft form? Yes (attach to application) No

If you have an existing business, please provide the following information:

Business Address:

Goods and/or services provided:

Number of years in business:

Number of employees, including the proprietor:

Please describe your current business needs, concerns, and opportunities. (Attach additional sheets, if necessary)

If you are planning a business startup, please provide the following information:

Do you own or lease premises for the business?

Please describe the business you are planning, and the status of your project. What goods and services will you provide? How long have you been planning this business? What steps have you taken so far? What led you to this business? What prior experience do you have in this field? (Attach additional sheets, if necessary)

PROGRAM INTEREST:

Where did you learn about this program? (please check all that apply)

Radio

E-mail blast

Social Media

Other (please specify)

What is your primary interest in the program?

Entrepreneurial Training

Preparing a Business Plan

Access to low interest funding

Other (please specify)

APPLICATION CHECKLIST:

Please check each box and attach these materials, as applicable

Completed and signed application

Business Plan (if available)

Any other documents you feel would help this application (resumes, marketing materials, references, etc.)

Please note that this application is for participation in the Farm Business Planning Program, which includes small business training, technical assistance and eligibility for low interest loans.

Signature:

Date:

Name

To submit, please return applications as a file attachment by email to **beginnerfarmer@cornell.edu**. Alternatively you may mail or drop off your application in person during Extension business hours, **Monday through Friday - 8:30 a.m. -4:30 p.m. at 64 Ferndale-Loomis Rd, Liberty NY 12754** - **Upon acceptance into the program**, you may submit your \$20 payment by phone - **845-292-6180** by card, or by mail or in-person by cash, check or card. Please address all applications and payment to **Attention: Haley Collins**