



POSITION ANNOUNCEMENT

Title of Position: **STUDENT AND FAMILY SUPPORT SPECIALIST @**
Indian River Central School

Details of Position: P/T, 30 hrs/wk, \$19.30/hr

Location of Position: IRCS/CCE Jefferson County, 203 N. Hamilton St., Watertown

About the Position:

This position will serve as the Youth and Family Support Specialist for Cornell Cooperative Extension Association of Jefferson County in support of the New York State Learning and Enrichment After-School Program Supports (LEAPS) grant funded program. The LEAPS afterschool program provides comprehensive youth development opportunities. The Youth and Family Support Specialist will be assigned to work in one of the following school districts: grades K-5 in the Indian River Central School District (IRCS) or grades K-4 in the Watertown City School District (WCSD). The Youth and Family Support Specialist is integral to building strong connections between students, their families, the school, the afterschool program, and the local community, ensuring holistic support and engagement. This position works closely with the 4-H Afterschool Program Manager, Site Supervisors, Educators and school district staff to identify and meet the needs of students and their families. This position will design and implement family engagement events and activities with the school and community, offer parent education opportunities, and integrate Cornell University research and programming to meet the program objectives/goals. This position will utilize existing program resources and materials in program work and will assist in delivering educational programs as defined. This position will provide individualized support to designated students with special needs or requiring additional assistance during the 4-H Afterschool program. This position ensures students can access and participate fully in classroom activities, maintain focus, and succeed academically and socially in a safe, supportive environment.

Required Qualifications:

- Associate's Degree or equivalent education (GED/High School Diploma and 1 year of transferrable program/functional experience).
- Experience relevant to the role of the position.
- Valid NYS Driver's License and the ability to meet travel requirements associated with this position.
- Ability to meet all School Age Child Care (SACC) and Office of Children and Family Services (OCFS) licensing requirements (i.e. Tuberculosis Test, physical exam, training requirements).
- Ability to work flexible hours which may include evenings and/or weekends, as appropriate.

Excellent benefits package upon employment and based on eligibility, to include, but not limited to: New York State Health Insurance Program; dental insurance; New York State Employee Retirement System; vacation, personal and sick leave; etc.

Attention Applicants: Please be aware of the following – If you are employed by a government or not-for-profit organization, you may be able to receive loan forgiveness under the Public Service Loan Forgiveness (PSLF) Program. PSLF forgives the remaining balance on your Direct Loans after you have made 120 qualifying monthly payments under a qualifying repayment plan while working full-time for a qualifying employer.

All Applicants must apply online to be considered for this position by **September 30, 2025**.

www.ccejefferson.org and click on "jobs."