

Buildings & Grounds Committee Meeting Minutes

Thursday, July 17, 2025, 1:00 PM

Cobleskill Extension Center, Cooperstown Education Center & Virtual Meeting

ACTION ITEMS:

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1. **Call to Order** – Treasurer Tom Pullyblank called the meeting to order at 11:08 PM.
2. **Roll Call** –Members present were Tina Douglas, Deb Gansinger-Hall, Betsy Jensen, Carol Phelps and Tom Pullyblank. Staff present was Liz Callahan.
3. **Current Projects** –
 - a. Otsego Education Center
 - Pavilion and pergolas should be installed in August
 - b. Schoharie Extension Center
 - Parking lot milling, paving and striping is scheduled for last week in August
4. **Connection’s “Shed” workshop program space needs** –
 - a. After a preliminary conversation with Carol LaChance, Liz thinks the “Shed” program space needs are too great. Andrew suggested that Liz will follow up with Carol and have a more nuanced conversation. He would like Liz to see if there are potential space sharing partnerships.
 - b. Tina may have space to offer in Richfield Springs for a “Shed” program, also suggested speaking with Marcy Birch about space in her barn.
5. **Overall Reorganization of Workspaces** –
 - a. The staff is planning to shift some workspaces in the Cooperstown office after the fairs, as time permits. Carol noted that the contents of the basement of this building need to be sorted, inventoried, and organized. She also asked if there is another place some of the MGV supplies that are stored in the basement might be moved to (many of the MGVs do not want to go into the basement.) Tina suggested that 4-H clubs might help move things out of basement as a service project.
 - b. TBD: Liz said that after the fairs there might be some office shifts at the Cobleskill office.
6. **Rehabilitation of the Otsego Education Center** –
 - a. Deb asked the Buildings & Grounds Com to advocate for the rehabilitation project with other Board members
 - b. Liz will conduct a tour of the building conditions and share a written outline with Board members at the July meeting (to be held at the Otsego Education Center)
 - These activities will familiarize Board members with the project and prepare them to promote giving through the MV Gives campaign and the annual appeal.