

Buildings & Grounds Committee Meeting Minutes

Thursday, May 22, 2025, 2 PM

Cooperstown Education Center

ACTION ITEMS:

- Motion to approve spending approximately \$35,000 of Schoharie General Funds to re-pave the parking lot at the Cobleskill Extension Center
- Motion to approve the purchase of a pavilion/ pergolas (a maximum of \$27,000 from GAC and Horticulture program Designated Funds.) for the Garden & Activity Center at the Cooperstown Education Center.

1. Call to Order

2. Roll Call – Present: Tom Pullyblank, Carol Phelps, Steve Sinniger, Tina Douglas, Liz Callahan

3. Cobleskill Extension Center:

- a) The staff is researching upgrading interior. ADA compliant signage will cost approximately \$2000. The committee suggested contacting CABVI and investigating 3-D printer fabrication.
- b) CCESO has received three estimates for parking lot paving. The project will cost approximately \$35,000 (from CCESO's general operating funds). The committee will recommend the project to the Board for approval.

4. Cooperstown Education Center:

- a) The Otsego Master Gardener Volunteers have proposed installing a pavilion, and possibly a pergola/ pergolas, in the demonstration garden, funding permitting. The Association received a permit for the proposed work from the Village of Cooperstown.
- b) The staff continues to monitor the condition of trees on the north side of the property and plans to seek bids for tree work/removal (if necessary).
- c) Liz is seeking bids for prioritized/phased work to address the most urgent conditions on the exterior of the building including target clapboard and trim replacement, front porch stabilization, and priming.

5. Strategic Planning: Executive Director Liz Callahan reviewed the committee-related responses to the NOISE (Needs, Opportunities, Improvements, Exceptions) exercises conducted with members of CCESO's committees and staff. The group reviewed, discussed and brainstormed on the goals and objectives related to the Buildings & Grounds Committee which will be incorporated into the next draft of the Association's Strategic Plan.

Adjournment: Meeting adjourned