

**CCE Schoharie & Otsego Counties
Buildings & Grounds Committee Meeting Minutes
March 7, 2025**

Present: Andrew Marietta, Steve Sinniger, Tom Pullyblank, Tina Douglas, Carol Phelps and Liz Callahan

Cooperstown Extension Site

- Carol Phelps brought up concerns about the best ways to dispose of hazardous materials in Cooperstown, including a gallon of unknown substance in basement and fluorescent light tubes no longer used by MGVs/worn out. Disposal options were reviewed.
- Efforts to generate funding for the rehabilitation of the building were discussed. Because CCESO has not (yet) been able to get funding for bigger chunks of the work needed, Liz proposes beginning by addressing the worst conditions and to keep moving as funding permits. The biggest rehabilitation concerns include the stabilization of the chimney, wood siding and trim, front porch stabilization, and priming and painting. The building is undergoing an energy audit and then CCESO can apply for energy efficiency funding.

Cobleskill Extension Site

- Liz brought her concerns about problems due to auxiliary electrical use to the attention of the Committee. All agreed that we want to make sure staff, tenants and visitors to the building are in as safe of an environment as possible. The group discussed existing policies/procedures, possible approaches:
 - Consider initiating County inspection to determine compliance with codes.
 - Ask if fire extinguisher inspection company does something like this.
 - Or other opportunity to assess spaces for compliance/risk management.
 - Do tenant leases address this?
 - Are there similar situations at other CCEs?
 - Insurance carrier / What would PW Wood do?
- 2025 Plans: parking lot rehab, potential energy audit/efficiency improvements.

Noise Analysis Brainstorming

- Committees are working! The Buildings & Grounds Committee is working, however we don't have the funding to do what we need to do, committee members are worried that the deferred maintenance conditions at the Cooperstown Extension site are not manageable. Move forward with a thoughtful, prioritized baby step approach. Carol noted that we are doing it with purpose and a plan.
- Statement – we are concerned, these are our issues, these are things we have done, we need to consciously keep it in our priorities.
- Capital campaign after we have something to leverage (like a Regional Economic Development Council grant.)