

CCE Schoharie & Otsego Counties
Buildings & Grounds Committee Meeting Minutes
17 September 2024

Present: Andrew Marietta, Carol Phelps, Tom Pullyblank and Tina Douglas; staff Liz Callahan and Madelyn Sanchez Taylor

Otsego Education Center

- Tree Removal: The committee reviewed the varying recommendations of the contractors who submitted tree removal quotes reviewed. Some contractors indicated that they did not think both trees needed to be removed. Madelyn will follow-up with questions regarding stump grinding, insurance.
- Carpet Cleaning: Madelyn will speak with Mayra about obtaining carpet cleaning quotes for the building from the businesses that have submitted quotes for the cleaning the carpets in the Schoharie Extension Center.
- Rehabilitation of/improvements at the Otsego Extension Center: Fundraising efforts for the rehabilitation of the exterior of the building (including repair when possible/replacement as necessary of wood trim, stabilization of the front porch, priming/painting, chimney repair.
- Garden Project: Carol Phelps reported that a wheelchair accessible table will be ordered and installed in the garden.

Schoharie Extension Center

- Carpet Cleaning: The staff is reviewing quotes for carpet cleaning throughout the building
- Garden Expansion: Very preliminary discussions have begun among Schoharie-based staff, and at Schoharie Master Gardener Volunteer meetings, regarding ideas to potentially expand the footprint of the demonstration garden at the Schoharie Extension Center in Cobleskill.
- Strategic Planning: The committee will prioritize CCESO's facility and grounds-related projects at each building. Tina Douglas noted that CCESO's goal should be to get facilities up to 100% so CCESO's facilities are top of mind for people to use in communities. Andrew Marietta suggested exploring obtaining the potential of decentralization funding for a mural to draw attention to the building.
- 2025 Project Planning: Based on the prioritized list of facilities projects, estimates for 2025 facilities projects will be obtained for Board consideration during the budget approval process.