

PROGRAM ADVISORY COMMITTEE MEMBERS NEEDED

Cornell Cooperative Extension Orange County (CCEOC) enables people to improve their lives through education by bringing local experience and research-based solutions together. The program initiatives include Agricultural & Food Systems, Nutrition, Health, & Food Security Youth & Family Development, Natural Resources, Climate & Energy, and Community Vitality & Economic Development

What is the Program Advisory Committee?

To assist program staff to effectively utilize county, regional, and Cornell resources with developing sound program direction and measurable program impacts. Act to assist staff to connect with county residents to determine and program for needs and issues that are consistent with the organization's mission, vision, strategic directions, program priorities, and targeted impacts as established by the Board of Directors.

Set meetings to be held one meeting quarterly with a minimum of 4 meetings per year. If a sum-committee is created it will meet as needed

Term

Three-year appointment, eligibility for two full terms. Appointments are recommended by the Nominating Committee to the Board of Directors who act to officially appoint all Program Advisory Committee members.

Work Plan

Annually the committee will determine a plan of work with input from sub-committees, CCEOC Educators, Issue Leaders, and the Executive Director. The plan will prioritize the committee goals for the year and include tasks, parties responsible, timeline, and deliverables/milestones.

The committee will provide oversight and guidance for the following objectives across program areas and from the perspective of seeking to benefit the whole association.

- Strategic Program development and opportunities
- Outreach, Partnerships, and Marketing
- Evaluation and Reporting

If you are interested in volunteering to serve on the Program Advisory Committee, please send the Information Sheet to express your interest to: Peggy Kral, 18 Seward Avenue, Ste. 300, Middletown, NY 10941, or pk333@cornell.edu. For more information, please call 845-344-1234.

Helping You Put Knowledge to Work

Diversity and Inclusion are a part of Cornell University's heritage. We are a recognized employer and educator valuing AA/EEO, Protected Veterans, and Individuals with Disabilities.



**CORNELL COOPERATIVE EXTENSION ORANGE COUNTY
BOARD OF DIRECTORS AND/OR PROGRAM ADVISORY COMMITTEE
INFORMATION SHEET**

Name _____ Date: _____

Address _____

Town/City/State _____ Zip _____

Phone/Res. _____ Bus. _____ Fax: _____ Email: _____

Optional: Age: _____ Ethnicity: _____ (to help insure broad representation)

Spouse/Family Information: _____

Current Employer & Position: _____

Educational Background: _____

Hobbies: _____

Career History _____

Business Knowledge/Experiences _____

List Organizational Membership or Organizations Affiliated With (i.e. Community Agencies, Industry Boards, Youth Boards, County or Local Government etc.) Include leadership roles.

Membership	Leadership Role
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Involved in Extension Programs? _____ Yes _____ No

If Yes, Please indicate involvement: Agriculture ___ 4-H Youth Development _____

Family & Consumer Sciences _____ Member of CCE _____

Family is involved in Cornell Cooperative Extension Programs

_____ Agriculture _____ Family & Consumer Sciences _____ 4-H _____ Other

Optional - Describe: _____

Describe interests or related goals or objectives that are appropriate for enhancing abilities to assume a leadership role in the organization. _____

Would you be willing to serve? currently _____ Yes _____ No

In the future? _____ Yes _____ No

Indicate Preference – (1 & 2)

Board of Directors _____ Program Advisory Committee _____

Position Descriptions attached to explain roles and responsibilities.

Related to any present employee: _____ Yes _____ No

Please be advised that there may be regularly scheduled day and/or evening meetings. Is this acceptable? _____yes _____no

Recommended by: _____

Self: _____

Completed by: _____ Date Completed: _____